



NORTH DAVIS FIRE DISTRICT
381 North 3150 West
West Point City, UT 84015
Office: (801) 525-2850
Fax: (801) 525-6935
www.northdavisfiredistrict.com

JOB ANNOUNCEMENT

POSITION: Firefighter AEMT & Firefighter Paramedic
Accepting applications for FULL-TIME and PART-TIME positions

SALARY: DOQ (*dependent upon qualifications and position*) – Complete Wages

JOB SUMMARY:

Works under the supervision of the Station Captains, Battalion Chiefs, Deputy Chief, and Fire Chief. Responsibilities include performing a variety on Basic and Advanced Life support activities. Performs a variety of firefighting duties related to protection life and property and the public. May be required to drive and operate all fire department apparatus. Performs associated functions related to fire suppression, fire prevention, rescue training and station maintenance.

The full job description, required qualifications, and an employment application can be obtained by visiting the North Davis Fire District website at www.northdavisfiredistrict.com or by calling 801-525-2850 ext. 102

MINIMUM QUALIFICATIONS

- A. Graduation from high school or equivalent; AND
 - B. Utah State Certified AEMT or Paramedic preferred; OR AEMT Certification upon completion of probation.
 - C. Utah State Certified FF I and FF II AND HAZ-MAT OPS
 - D. Sufficient background to demonstrate an ability or aptitude to perform the above and other related duties.
- Qualified applicants MUST submit an employment application, personal resume, copy of certifications

BENEFITS: FULL-TIME POSITIONS ONLY

North Davis Fire District provides exceptional benefits to full-time employees. The NDFD benefit package includes medical, dental, vision, life insurance, retirement through Utah Retirement Systems, and a cancer policy. In addition, full-time employees will receive holiday pay, and accrue vacation and sick leave.

Applicants **MUST** submit a NDFD employment application,
personal resume, and copy of certifications to:

North Davis Fire District
Attention: Misty Rogers
381 North 3150 West
West Point, UT 84015

North Davis Fire District is a EOE / ADA / Drug Free Workplace

**NORTH DAVIS FIRE DISTRICT
Job Description**

Title:	Firefighter / AEMT	Code:	510
Department:	Fire	Effective Date:	6/14
Division:	Operations	Revised Date:	04/20/2022

GENERAL PURPOSE

Performs a variety on Basic and Advanced Life support activities. Performs a variety of firefighting duties related to protection life and property and the public. May be required to drive and operate all fire department apparatus. Performs associated functions related to fire suppression, fire prevention, rescue training and station maintenance.

SUPERVISION RECEIVED

Works under the close supervision of the Fire Captain, senior officer, shift supervisor or senior firefighter.

SUPERVISION EXERCISED

None.

EXAMPLE OF DUTIES

Essential functions are not intended to be an exhaustive list of responsibilities, duties, and skills. They are intended to be accurate summaries of what the job classification involves and what is required to perform such job. Performs related duties as required or assigned.

FIREFIGHTER II: Receives classroom and field training in wide range of fire prevention and suppression techniques, principles, and procedures; receives specialized training in salvage and rescue operations, emergency medical aid, emergency preparedness, hazardous materials, disaster, drowning, and other related emergency situations.

Responds to emergency signals; performs as member of firefighting team; responds to emergency calls by riding fire apparatus to scene of fire; lays and connects water hose, hooks up pump, holds nozzle and directs water stream; raises and climbs ladders; utilizes other specialized equipment such as fire extinguishers, SCBA's, encapsulated HazMat suits, power saws and hydraulic rescue tool; rescues occupants from fire danger, renders emergency medical aid, removes bodies and performs salvage operations.

Assists in compiling a variety of reports related to fire incidents and pre-fire plan activities.

Performs daily, weekly, monthly and post incident apparatus and equipment checks to ensure readiness of equipment and apparatus to respond to emergencies.

Performs general maintenance and repair necessary to maintain department buildings, equipment; and apparatus, sweeps and cleans station rooms, makes beds, washes walls, floors, and windows.

Prepares and submits a variety of reports pertaining to fire and medical incidents. Performs general maintenance on fire department buildings, equipment, and grounds.

Participates in a wide range of fire prevention and suppression techniques, principals, and procedures, receives training in salvage and rescue operations, Emergency Medical Services, civil defense, and disaster operations.

Responds to fire alarms, performs as a member of the firefighting team, responds to, and performs as a member of the Emergency Medical Team. Performs fire ground skills such as rescue, water supply, and fire attack and ladder operations. Utilizes other specialized equipment. Renders emergency medical aid and performs salvage operations.

Follows Fire Department protocol in conducting fire prevention inspections on various types of facilities. Assists in public education activities.

Assists in tours and instructions to civic groups requesting tours and first aid demos, attends public gatherings to insure observance of life and fire safety requirements.

Participates in the approved department physical fitness program to maintain an adequate level of fitness and health. Must be able to lift, carry, and/or operate any piece of equipment on a department apparatus. Makes recommendations concerning the selection of technical equipment and supplies.

Performs all functions in accordance with the NDFD policies and procedures.

AEMT: Safely responds to medical emergencies. Evaluates patient's condition and/or injuries; evaluates accident scenes and/or medical emergencies and administers aid as per protocol; monitors patient's vital signs and provides basic life support until transported to the hospital. Operates resuscitation and suction devices during cardiopulmonary resuscitation; applies vacuum splints, cervical collars, backboards, and various other medical devices used to immobilize patients during transport and extrication.

Performs daily inventory of ambulances and ensures their readiness to respond to emergencies. Checks all equipment on board the ambulance and ensures it is operating properly.

Applies bandages and dressing on soft tissue injuries as needed to stop bleeding; applies pneumatic anti-shock pants on patients as per protocol to maintain profusion of patient's vital signs; lifts and carries patients from scene to ambulance according to established procedures. Transports patients via ambulance to hospitals.

Cleans ambulances and equipment in a safe manner to prevent exposure to medical waste and other hazards associated with medical operations. Disposes of contaminated equipment and material according to governing regulations and procedures.

Attends public gatherings to ensure observance of fire safety requirements, standards, and regulations; conducts tours for interested groups.

Other Firefighter duties as assigned

Performs other related duties as assigned.

MINIMUM QUALIFICATIONS

1. Education and Experience

- A. Graduation from high school or equivalent; AND
- B. Utah State Certified AEMT or Paramedic preferred; OR AEMT Certification upon completion of probation.
- C. Utah State Certified FFII AND HAZ-MAT OPS
- D. Sufficient background to demonstrate an ability or aptitude to perform the above and other related duties.

2. Essential Functions, Knowledge, Skills and Abilities:

Knowledge of firefighting methods, techniques and procedures; firefighting equipment types and varieties and their most appropriate and effective use; equipment maintenance and care; state and city codes, laws, regulations and ordinances related to fire prevention; fire vehicle equipment and maintenance; emergency medical techniques and procedures and first-aid; interpersonal communication skills, and skills in computer keyboard operation.

Ability to follow detailed verbal or written work instructions; gather information for incident reports, work in dangerous emergency situations; perform strenuous physical labor; frequently lift 35 to 50 pounds and occasionally lift up to 75 to 100 pounds or more; communicate effectively, verbally and in writing; talk, see, hear, assimilate modern fire prevention and firefighting skills; perform under extreme weather conditions; work on-call and on-shift work; develop effective working relationships with supervisors, fellow employees and the public.

3. Special Qualifications:

- A. Must maintain and possess a valid Utah State Driver's License and ability to drive with no restrictions.
- B. Must maintain and possess AEMT (Advanced) or EMT-P certification.
- C. Must maintain and possess Utah State Firefighter II and Haz-mat Operations certification.

4. Work Environment

Functions of the position generally performed in a controlled environment, but subject to all seasonal and weather extremes. Emergency response travel expected in normal course of performing duties. Many functions of the work pose high degree of hazard uncertainty. Tasks require variety of physical activities, generally involving muscular strain; such as, walking, standing, stooping, lifting, climbing, and reaching. Physical readiness and conditioning may be a condition of job retention. Must meet the Standard on Medical Requires physical readiness and conditioning conformance of *NFPA 1583* outlines a complete health-related fitness program designed for fire departments that is consistent with today's best practices and may be a condition of job retention for Fire Fighters as referenced in the National Fire Protection Association (NFPA) Publication 1582. Various levels of mental application required, i.e., memory for details, emotional stability, discriminating thinking, and creative problem solving. Continuous use of motor skills.

4. Probation

Entry level employees in this job classification will serve a probationary period for one (1) year during which job performance will be carefully evaluated.

The above statements are intended to describe the general nature and level of work being performed by person(s) assigned to this job. They are not intended to and do not infer or create any employment, compensation, or contract rights to any person(s). This job description reflects management's assignment of essential functions; it does not prescribe or restrict the tasks that may be assigned. The above statements are intended to describe the general nature and level of work being performed by persons assigned to this job. They are not intended to be an exhaustive list of all duties, responsibilities and skills required of personnel so classified. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. North Davis Fire District is an equal opportunity employer. Contact the NDFD Fire Chief if you have any questions regarding equal employment. The North Davis Fire District considers all applicants for positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, or any other legally protected status. North Davis Fire District will provide reasonable accommodations for any applicant during the application, examination, or interview process. If you have need of special accommodations, please call 801-525-2850 and speak to with the Human Resource Director.

**NORTH DAVIS FIRE DISTRICT
Job Description**

Title:	Firefighter / Paramedic	Code:	510
Department:	Fire	Effective Date:	7/1/2021
Division:	Operations	Revised Date:	04/20/2022

GENERAL PURPOSE

Performs a variety on Basic and Advanced Life support activities. Performs a variety of firefighting duties related to protection life and property and the public. May be required to drive and operate all fire department apparatus. Performs associated functions related to fire suppression, fire prevention, rescue training and station maintenance.

SUPERVISION RECEIVED

Works under the supervision of the Station Officer, Fire Chief, and other superior officer.

SUPERVISION EXERCISED

May provide immediate to close supervision to Advanced-EMTs and Paramedics.

ESSENTIAL FUNCTIONS

Essential functions are not intended to be an exhaustive list of responsibilities, duties, and skills. They are intended to be accurate summaries of what the job classification involves and what is required to perform such job. Performs related duties as required or assigned.

FIREFIGHTER II: Receives classroom and field training in wide range of fire prevention and suppression techniques, principles, and procedures; receives specialized training in salvage and rescue operations, emergency medical aid, emergency preparedness, hazardous materials, disaster, drowning, and other related emergency situations.

Responds to emergency signals; performs as member of firefighting team; responds to emergency calls by riding fire apparatus to scene of fire; lays and connects water hose, hooks up pump, holds nozzle and directs water stream; raises and climbs ladders; utilizes other specialized equipment such as fire extinguishers, SCBA's, encapsulated HazMat suits, power saws and hydraulic rescue tool; rescues occupants from fire danger, renders emergency medical aid, removes bodies and performs salvage operations.

Assists in compiling a variety of reports related to fire incidents and pre-fire plan activities.

Performs daily, weekly, monthly and post incident apparatus and equipment checks to ensure readiness of equipment and apparatus to respond to emergencies.

Performs general maintenance and repair necessary to maintain department buildings, equipment; and apparatus, sweeps and cleans station rooms, makes beds, washes walls, floors, and windows.

Prepares and submits a variety of reports pertaining to fire and medical incidents. Performs general maintenance on fire department buildings, equipment, and grounds.

Participates in a wide range of fire prevention and suppression techniques, principals, and procedures, receives training in salvage and rescue operations, Emergency Medical Services, civil defense, and disaster operations.

Responds to fire alarms, performs as a member of the firefighting team, responds to, and performs as a member of the Emergency Medical Team. Performs fire ground skills such as rescue, water supply, and fire attack and ladder operations. Utilizes other specialized equipment. Renders emergency medical aid and performs salvage operations.

Follows Fire Department protocol in conducting fire prevention inspections on various types of facilities. Assists in public education activities.

Assists in tours and instructions to civic groups requesting tours and first aid demos, attends public gatherings to insure observance of life and fire safety requirements.

Participates in the approved department physical fitness program to maintain an adequate level of fitness and health. Must be able to lift, carry, and/or operate any piece of equipment on a department apparatus. Makes recommendations concerning the selection of technical equipment and supplies.

Performs all functions in accordance with the NDFD policies and procedures.

PARAMEDIC:

Evaluates Patients condition and/or injuries and accident scenes and/or medical emergencies and administers aid as per protocol; monitors patients' vital signs, provides basic life and advanced life support until delivered to hospital or higher medical authorities.

Operates resuscitation and suction devices during CPR, applies vacuum splints, cervical collars, backboards, and various medical devices used to immobilize patients during transport and extrication.

Applies bandages and dressing on soft tissue injuries as needed to stop bleeding. Lifts and carries patients from scene to ambulance according to established procedures, performs complex lifesaving procedures such as, but not limited to intubation, defibrillation, and establish IV's for administration of cardiac medications and performs related cardiac, trauma, and pediatric life support function. Performs other lifesaving procedures as needed on a case-by-case need.

MINIMUM QUALIFICATION

1. Education and Experience

- A) Graduation from High School; or equivalent
- B) Current Utah State Paramedic certification.
- C) Current NFPA/Utah Fire and Rescue Academy Firefighter I and II with HazMat Awareness and Ops certifications.

2. Essential Functions, Knowledge, Skills, and Abilities:

Ability to follow detailed verbal or written work instructions; work in dangerous emergency situations; perform strenuous physical labor; communicate effectively, verbally and in writing; assimilate modern fire prevention and firefighting skills; perform under extreme weather conditions; work on call and on shift work; develop effective working relationships with supervisors, fellow employees, and the public. information for incident reports, work in dangerous emergency situations; perform strenuous physical labor; frequently lift 35 to 50 pounds and occasionally lift to 75 to 100 pounds or more

3. Special Qualifications:

- A) Must maintain and possess valid Utah Driver's License and ability to drive with no restrictions.
- B) Must maintain and possess current AHA BLS for Healthcare Provider, ACLS, and PALS; or equivalent.
- C) Must maintain and possess current Utah State Paramedic certification
- D) Must maintain and possess Utah Fire and Rescue Academy Firefighter I and II with HazMat Awareness and Ops certifications.

4. Work Environment

Functions of the position performed in a controlled environment, but subject to all seasonal and weather extremes and unforeseen circumstances. Emergency response travel expected in normal course of performing duties. Functions of the work may pose high degree of hazard uncertainty. Tasks require variety of physical activities, involving muscular strain, such as, walking, standing, stooping, lifting, climbing, and reaching. Physical readiness and conditioning may be a condition of job retention. Various levels of mental application required, i.e., memory for details, emotional stability, discriminating thinking, creative problem solving. Continuous use of motor skills. Physical readiness and conditioning may be a condition of job retention. Must meet the Standard on Medical Requires physical readiness and conditioning conformance of *NFPA 1583* outlines a complete health-related fitness program designed for fire departments that is consistent with today's best practices and may be a condition of job retention for Fire Fighters as referenced in the National Fire Protection Association (NFPA) Publication 1582. Various levels of mental application required, i.e., memory for details, emotional stability, discriminating thinking, and creative problem solving. Continuous use of motor skills.

5. Probation

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The above statements are intended to describe the general nature and level of work being performed by person(s) assigned to this job. They are not intended to and do not infer or create any employment, compensation, or contract rights to any person(s). This job description reflects management's assignment of essential functions; it does not prescribe or restrict the tasks that may be assigned. The above statements are intended to describe the general nature and level of work being performed by persons assigned to this job. They are not intended to be an exhaustive list of all duties, responsibilities and skills required of personnel so classified. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. North Davis Fire District is an equal opportunity employer. Contact the NDFD Fire Chief if you have any questions regarding equal employment. The North Davis Fire District considers all applicants for positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, or any other legally protected status. North Davis Fire District will provide reasonable accommodations for any applicant during the application, examination, or interview process. If you have need of special accommodations, please call 801-525-2850 and speak to with the Human Resource Director.



North Davis Fire District
Station 41
381 North 3150 West
West Point City, UT 84015

Employment Application

EMPLOYERS USE ONLY	
Received:	_____
Interview:	_____
Progress:	_____
Job Offer:	_____
Drug Test:	_____
Background:	_____

POSITION OF INTEREST

Position Applying For: _____ Date of Application: _____

Employment Desired: Full-Time / Part-Time / Intern Date Available to Start: _____

PERSONAL INFORMATION

Name: _____ Phone #: _____ Email: _____

Street Address: _____ City: _____ State: _____ Zip Code: _____

Driver's License Number: _____ State: _____ Expiration: _____

Have you ever been convicted of a felony? Yes No
If so, please explain: _____

Have you previously been employed by North Davis Fire District? Yes No
If so, when: _____

Do you have any relatives employed by the North Davis Fire District? Yes No
If so, please list their name(s): _____

Are you legally eligible for employment in this country? Yes No
If so, do you possess a work permit? Yes No

Some positions have age requirements. Are you 18 years old or older? Yes No

Are you currently employed? Yes No
If so, may we contact your present employer? Yes No

Special Skills or Certificates:

For positions requiring typing or 10-key (please attach certification)

Certified typing: _____ Certification Date: _____
Certified 10-key: _____ Certification Date: _____

Please list any skills, certificates or license which you possess: _____

EDUCATION

High School: _____ Address: _____

College: _____ Address: _____
Degree: _____ Yes _____ No If so, what degree? _____

Other: _____ Address: _____
Degree/Certification: _____ Yes _____ No If so, what: _____

Employment History

Company: _____ Position: _____
Address: _____ Employed From – To (Date) _____
Supervisor: _____ Phone Number: _____
May we contact your previous supervisor/employer for a reference? _____ Yes _____ No
Reason for Leaving: _____
Responsibilities: _____

Company: _____ Position: _____
Address: _____ Employed From – To (Date) _____
Supervisor: _____ Phone Number: _____
May we contact your previous supervisor/employer for a reference? _____ Yes _____ No
Reason for Leaving: _____
Responsibilities: _____

Company: _____ Position: _____
Address: _____ Employed From – To (Date) _____
Supervisor: _____ Phone Number: _____
May we contact your previous supervisor/employer for a reference? _____ Yes _____ No
Reason for Leaving: _____
Responsibilities: _____

References

Full Name: _____ Relationship: _____
Company: _____ Phone Number: _____
May we contact your reference? _____ Yes _____ No

Full Name: _____ Relationship: _____
Company: _____ Phone Number: _____
May we contact your reference? _____ Yes _____ No

Full Name: _____ Relationship: _____

Company: _____ Phone Number: _____
May we contact your reference? _____Yes _____No

Disclaimer & Signature

I _____, certify that the information contained in this application is correct to the best of my knowledge, and I understand that falsification of this information or information given in an interview is grounds for refusal to hire or if hired, dismissal. I authorize any of the persons or organizations referenced in this application to give you any and all information concerning my previous employment, education, or any other information they might have, personal or otherwise with regard to any of the subjects covered by this application and release all such parties from all liability for any damage that may result from furnishing such information to you. I authorize you to request and receive such information. I understand that this application will remain active only for the time period in which the position I applied for remains open. I authorize investigation of all statements contained in this application and an investigation of my background, including any and all criminal history records and driver's license history. I understand that the findings of the investigation may or may not bar me from employment with the North Davis Fire District.

Signature of Applicant: _____ Date: _____

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