



**NORTH DAVIS FIRE DISTRICT  
BOARD OF TRUSTEES**  
Station 41, 381 North 3150 West  
West Point City, UT 84015  
(801)525-2850 ext. 102

*Tim Roper, Chairman  
Howard Madsen, Vice-Chairman  
Erik Craythorne, Member  
Mark Shepherd, Member  
Jerry Chatterton, Member  
Nike Peterson, Member  
Gary Petersen, Member  
Scott Wiggill, Member  
Chad Bangerter, Member*

*Mark Becraft, Fire Chief  
John Taylor, Deputy Fire Chief*

**NDFD BOARD OF TRUSTEE &  
NDFD LOCAL BUILDING AUTHORITY  
MEETING MINUTES – JUNE 17, 2021  
6:00 PM WORK SESSION**

*Members of public were permitted to attend the meetings in person or via Zoom. The Board of Trustees accepted citizen comments at the designated time via Zoom, email, or in person.*

**Board of Trustee Work Session – 6:00 PM**

*If the Work Session is not completed prior to the scheduled board meeting, the Work Session will continue until all items have been discussed; or be discussed during the scheduled Board of Trustees Meeting*

**Board Members Present:** Chairman Timothy E. Roper, Vice-Chairman Howard Madsen (via Zoom), Jerry Chatterton, Gary Petersen, Scott Wiggill, Nike Peterson, Erik Craythorne (via Zoom), and Chad Bangerter

**Board Members Excused:** Mark Shepherd

**Staff Present:** Fire Chief Mark Becraft, Deputy Fire Chief John Taylor, District Clerk Misty Rogers, and Treasurer Nicole Nelson

**Visitors:** Mark Anderson (Zions Bank)

**1. Discussion of the current and future needs of North Davis Fire District, including but not limited to the Capital Improvements Plan, growth, personnel, Station 42 renovation/needs, the FY2021 Amended Budget, FY2022 Budget, and the Local Building Authority of North Davis Fire District**

**FY2021 Amended Budget and FY2022 Budget**

Ms. Nelson, the Treasurer of NDFD, stated that all changes made to the amended budget were made using the funds within the current budget. It is projected that \$390,000 will be returned to fund balance at the end of FY2022. This is due to the amount of impact fee revenue received during the fiscal year. The amended budget for FY2021 includes decreasing revenues for fire incident recovery, interest income. Ms. Nelson stated that the total revenue changes at the end of FY2022 are \$363,709.

Expenditure changes include reducing the budget for fire recovery, the health care finance assessment, contributions to the RDA, miscellaneous services, health insurance, and travel and training. Expenditure changes also include increasing equipment maintenance, professional services for costs associated with the possible rebuild of Station 42, miscellaneous equipment, retirement, vehicle maintenance for major repairs to Engine 42 and increasing costs, and impact fee expenditures for the revisions to the Impact Fee Study.

Ms. Nelson informed the Board of Trustees that the Certified Tax Rate for calendar year 2021 is 0.001053. This tax rate would generate approximately \$3,041,754 in Property Tax and Fee in Lieu revenue for the North Davis Fire District. However, the revenue which would be generated with a tax rate of 0.001053 is not enough to balance a budget and provide sustainability for the District. She then presented the Board of Trustees with a 3-year projected budget for NDFD which includes wages for the additional employees, the paramedic program, and the adjustment for the paramedic levy. Ms. Nelson stated that NDFD is not required to pay back the paramedic levy to Davis County in FY2022, therefore the levy collected for the year in addition to the budgeted amount of money

will be allocated to the Capital Projects Fund. The levy placed into the Capital Projects Fund in FY2022 will be used to assist with the startup cost of the paramedic program.

Ms. Nelson informed the Board of Trustees that the amount needed for the transfer to Debt Service in the proposed budget and future budgets could change depending upon the bond amount, interest rates, and the timing. If the Board of Trustees approved the Certified Property Tax Rate of 0.001502, it would provide approximately \$4,338,760 of revenue and the proposed budget for FY2022 would balance; however, in FY2023 and FY2024 the budget would likely be short revenue. Ms. Nelson presented a potential property tax rate and revenue spreadsheet to the Board of Trustees.

**North Davis Fire District  
Property Tax Rates & Potential Revenue to Consider**

Home Value \$150,000					
Home Value	55% Taxable Value	Tax Rate	Cost		
\$ 150,000.00	\$ 82,500.00	0.000108	\$ 8.91		Paramedic Levy
\$ 150,000.00	\$ 82,500.00	0.001053	\$ 86.87		NDFD Certified Rate
\$ 150,000.00	\$ 82,500.00	0.001161	\$ 95.78		Combined Rate
\$ 150,000.00	\$ 82,500.00	0.001502	\$ 123.92		
\$ 150,000.00	\$ 82,500.00	0.001505	\$ 124.16		
\$ 150,000.00	\$ 82,500.00	0.001520	\$ 125.40		
\$ 150,000.00	\$ 82,500.00	0.001540	\$ 127.05		
Home Value \$250,000					
Home Value	55% Taxable Value	Tax Rate	Cost		
\$ 250,000.00	\$ 137,500.00	0.000108	\$ 14.85		Paramedic Levy
\$ 250,000.00	\$ 137,500.00	0.001053	\$ 144.79		NDFD Certified Rate
\$ 250,000.00	\$ 137,500.00	0.001161	\$ 159.64		Combined Rate
\$ 250,000.00	\$ 137,500.00	0.001502	\$ 206.53		
\$ 250,000.00	\$ 137,500.00	0.001505	\$ 206.94		
\$ 250,000.00	\$ 137,500.00	0.001520	\$ 209.00		
\$ 250,000.00	\$ 137,500.00	0.001540	\$ 211.75		
Home Value \$304,000					
Home Value	55% Taxable Value	Tax Rate	Cost		
\$ 304,000.00	\$ 167,200.00	0.000108	\$ 18.06		Paramedic Levy
\$ 304,000.00	\$ 167,200.00	0.001053	\$ 176.06		NDFD Certified Rate
\$ 304,000.00	\$ 167,200.00	0.001161	\$ 194.12		Combined Rate
\$ 304,000.00	\$ 167,200.00	0.001502	\$ 251.13		
\$ 304,000.00	\$ 167,200.00	0.001505	\$ 251.64		
\$ 304,000.00	\$ 167,200.00	0.001520	\$ 254.14		
\$ 304,000.00	\$ 167,200.00	0.001540	\$ 257.49		
Home Value \$350,000					
Home Value	55% Taxable Value	Tax Rate	Cost		
\$ 350,000.00	\$ 192,500.00	0.000108	\$ 20.79		Paramedic Levy
\$ 350,000.00	\$ 192,500.00	0.001053	\$ 202.70		NDFD Certified Rate
\$ 350,000.00	\$ 192,500.00	0.001161	\$ 223.49		Combined Rate
\$ 350,000.00	\$ 192,500.00	0.001502	\$ 289.14		
\$ 350,000.00	\$ 192,500.00	0.001505	\$ 289.71		
\$ 350,000.00	\$ 192,500.00	0.001520	\$ 292.60		
\$ 350,000.00	\$ 192,500.00	0.001540	\$ 296.45		
Home Value \$450,000					
Home Value	55% Taxable Value	Tax Rate	Cost		
\$ 450,000.00	\$ 247,500.00	0.000108	\$ 26.73		Paramedic Levy
\$ 450,000.00	\$ 247,500.00	0.001053	\$ 260.62		NDFD Certified Rate
\$ 450,000.00	\$ 247,500.00	0.001161	\$ 287.35		Combined Rate
\$ 450,000.00	\$ 247,500.00	0.001502	\$ 371.75		
\$ 450,000.00	\$ 247,500.00	0.001505	\$ 372.49		
\$ 450,000.00	\$ 247,500.00	0.001520	\$ 376.20		
\$ 450,000.00	\$ 247,500.00	0.001540	\$ 381.15		

Ms. Nelson stated that a property Tax Rate of 0.001520 will provide approximately \$50,000 and a rate of 0.001540 will provide approximately \$100,000 more over the current budget. She then stated that the 3-year budget projection is conservative, creates sustainability for NDFD, and provides needed benefits to the firefighters.

Chief Becraft stated that Impact Fees collected in FY2021 cannot be expected to continue as it is driven by economy, construction, and it is one-time money. Board Member N. Peterson stated that there are set projects to be developed within the District. She then asked if the revenue from those projects should be budgeted for. Deputy Chief Taylor reminded the board that the new rates for the amended Impact Fee Analysis drastically decreased and that the new rates will become effective in August. He then stated that an impact fee cannot be assessed until the building permit has been pulled. Ms. Nelson informed the board that new auditing standards required that financial statements for each entity include a list and amount for each RDA.

Board Member G. Petersen asked what is needed from the Board of Trustees during the June 17<sup>th</sup> regular meeting. Ms. Nelson stated that during the regular session, the Board of the Trustees will be asked to approve an amendment to the FY2021 Budget. In addition, the Board of Trustees will be asked to propose a "not to exceed" rate for the 2021 Property Tax Rate. Board Member G. Petersen expressed his support of a not to exceed rate of 0.001540. He then stated that he does not like to have to raise taxes, however there is a reality of inflationary rates and costs. Board Member G. Petersen stated that it is not an excuse to raise taxes every year, however it may be a good idea for the Board of Trustees to complete the Truth in Taxation process each year to ensure that the needs of the District are being met. Ms. Rogers recommended a roll call vote when the Board of Trustees sets a not to exceed rate. Board Member G. Petersen stated that a roll call vote was not required therefore it is not necessary. Ms. Rogers stated that she recommended a roll call vote because there were board members attending the meeting via Zoom and that she wanted to ensure that each board member could clearly hear and know what they were voting for. Board Member G. Petersen stated that a roll call vote was not required and that the board members would know what each other were voting for. Ms. Rogers stated ok. Chairman Roper stated that the not to exceed rate and the voting would be clear.

#### **Bonding and Possible Rebuild of Station 42**

Mr. Mark Anderson with Zion's Bank was in attendance to address the Board of Trustees. Mr. Anderson stated that the creation of a Local Building Authority (LBA) provides the District with a better bonding capacity. He then stated that during the meeting of the LBA, bylaws and the officers will be approved. The LBA will also consider approving a resolution authorizing a bond issuance amount and the setting of a public hearing. The NDFD Board of Trustees would then consider a resolution entering into a lease agreement with the LBA.

Mr. Anderson stated that the Parameters resolution is a term not to exceed 31-years. However, the term currently being considered is approximately a 25-year term with an interest rate not to exceed 5%. He then stated that the rate's true interest rates are expected to be near 2%, but interest rates are subject to change with market conditions. He then explained the interest rates and the process of purchasing and selling of bonds. Mr. Anderson stated that the LBA will set a date for a public hearing on July 15, 2021 for the issuance of bonds. In addition, a preliminary offering statement would need to be approved by the board. This allows buyers to determine the level of risk of the bond. Mr. Anderson stated bonding capacity and timing is dependent upon when the Board of Trustees sets a property tax rate for 2021. It is likely the bond sale would occur at the end of August or early September and funding in October.

Board Member N. Peterson asked what the original bonding term was for Station 41. Board Member G. Petersen stated the original bonding term for Station 41 was 20-years. Board Member N. Peterson how much of the potential bond is for the refunding of Station 41. Mr. Anderson stated approximately \$1.2 million. He then stated that the Board of Trustees still needs to discuss if the board wants to continue paying the 2008 bond at the same speed or lengthen the term. Board Member G. Petersen stated that until more bonding information and a good estimate of the cost to rebuild Station 42 is obtained, the board cannot make an educated decision on payments. He stated that the conversation will occur as the board is given more information and the financial capabilities of the District are determined. Mr. Anderson agreed. Board Member G. Petersen asked if the potential tax increase considers the paramedic levy and additional revenue needs for the District. Chief Becraft answered yes, the

proposed property tax rate includes the paramedic levy and the need for additional revenue. Mr. Anderson mentioned that all resources can be considered when a Municipal Building Authority issues debt, not a specific revenue stream. He then stated that Ms. Nelson (NDFD Treasurer) indicated that the budget included a debt service payment of approximately \$330,000. Board Member G. Petersen stated that when the 2008 bond was issued for Station 41, it was done using a specific revenue stream (ambulance revenue). Both Board Member G. Petersen and Mr. Anderson agreed that the District has had a difficult time maintaining bonding requirements as currently written. Mr. Anderson stated that at this time, a LBA is a better bonding option for the North Davis Fire District.

Board Member N. Peterson said she had questions specific to the parameter's resolution. Chief Becraft informed the board that language within the parameter's resolution had been changed specifying agents who are eligible to engage. Board Member N. Peterson stated that she appreciated the change; however, the change on page 5 of the resolution was weak as far as tying signing and issuing bonds. She stated that there is a gap in being able to execute an amount and what the board might authorize. Board Member N. Peterson expressed the need for more control from the Board of Trustees and not specific positions. Chairman Roper agreed that there should be a "sense of accountability." Board Member N. Peterson stated that a not to exceed amount prior maximum bond amount should be set by the board. This will ensure that the Board of Trustees is aware of costs and spending and create accountability.

Mr. Anderson said he understood Board Member N. Peterson's concerns. He then stated that the competitive bonding process is time sensitive, and decisions will likely need to be made before the Board of Trustees could meet. Therefore, an acceptable range for the board should be discussed and parameters should be clear. Mr. Anderson stated the parameters resolution does approve specific people (positions) to make decisions based on the decisions of the council and board. Board Member N. Peterson stated that she is uncomfortable with approving a dollar amount for the authorized persons to stay below, but anything over the amount should be brought back to the council/board for discussion and approval. Mr. Anderson stated that the current bond parameters resolution indicates that the not to exceed amount is \$8 million. He then stated that within the next few weeks, Chief Becraft will obtain estimates for the rebuilding of Station 42. The Board of Trustees will then be notified of the cost estimate for the rebuild and bonding needs.

Board Member N. Peterson asked if the LBA meeting (item number 11) could be held prior to the other agenda items during the regular board meeting. Chairman Roper stated yes. Board Member N. Petersen then motioned to adjourn the Work Session. Board Member Wiggill seconded the motion. The motion passed.

**NDFD BOARD OF TRUSTEE &  
NDFD LOCAL BUILDING AUTHORITY  
MEETING MINUTES – JUNE 17, 2021  
6:30 PM MEETING**

*Members of public were permitted to attend the meetings in person or via Zoom. The Board of Trustees accepted citizen comments at the designated time via Zoom, email, or in person.*

**Board Members Present:** Chairman Timothy E. Roper, Vice-Chairman Howard Madsen (via Zoom), Jerry Chatterton, Gary Petersen, Scott Wiggill, Nike Peterson, Erik Craythorne (via Zoom), and Chad Bangerter

**Board Members Excused:** Mark Shepherd

**Staff Present:** Fire Chief Mark Becraft, Deputy Fire Chief John Taylor, District Clerk Misty Rogers,

**Visitors:** Mark Anderson (Zions Bank)

1. **Call to Order**
2. **Invocation or Inspirational Thought** - Board Member G. Petersen
3. **Pledge of Allegiance**

4. **Citizen Comment** – There was no public in attendance via Zoom or in person.

5. **Special Meeting of the Local Building Authority (LBA) of North Davis Fire District, Utah**

Board Member G. Petersen made a motion to exit the North Davis Fire District Board of Trustee Meeting and enter into a Special Meeting of the Local Building Authority of the North Davis Fire District. Board Member N. Peterson seconded the motion. The motion passed.

- a. The LBA discussed and considered the adoption of Resolution 2021RLBANDFD-01, adopting bylaws for the Local Building Authority of North Davis Fire District, Utah, confirming the election of officers for such Authority and authorizing other actions on behalf of the Authority.

Board Member N. Peterson stated that section 3 and 6 (page 57 of packet, page 5 of parameters resolution) should provide tighter and clearer parameters with regards to when an authorized signer could make decisions regarding the issuance and changes to the bonding. If the market changes and \$6.5 million is not adequate for the rebuild of Station 42, the board should discuss and make decisions regarding bonding together. This will ensure accountabilities for all members of the board. Board Member G. Petersen stated that signing for the issuance of bond is time sensitive, however he agreed that above a certain dollar amount should be discussed by the board before signing occurs.

Board Member Craythorne stated that a contingency must be built into the whole contract with the building and not just the bonding. Board Member N. Peterson agreed and then stated that it is critical for a dollar amount for the cost of construction of Station 42 and a contingency large enough to cover unexpected costs to be set by the board.

Board Member Wiggill stated that the estimate for the construction of Station 42 and full bonding information cannot be obtained until a property tax rate has been set by the Board of Trustees. He stated that as the process moves forward, additional parameters and specific dollar amounts could then be set. Board Member G. Petersen stated that he agreed with Board Member Wiggill, as additional information and more accurate estimates are received, tighter parameters could be set. Board Member G. Petersen asked if the LBA could have more than one chance to sell a bond if additional funds are needed. Mr. Anderson stated if additional funds are needed private funding would need to be obtained.

Board Member Chatterton stated that there may not be many change orders for the construction of Station 42, it is likely that a solid estimate will have been provided.

Mr. Anderson recommended that language allowing staff to speak with bond council be included in a parameter's resolution.

Board Member G. Petersen asked who the "officers" of the LBA were. Chairman Roper stated that the officers of the LBA will be the Chairman and Vice-Chairman of the Board of Trustees. Chief Becraft mentioned that the bylaws had originally listed the Chairman, Vice-Chairman, Treasurer, and Chief as officers. However, both the Treasurer and Chief were removed from the list of officers. Board Member Wiggill stated that by having only the Chairman and Vice-Chairman as officers of the LBA, it provides them with a significant amount of power. Chairman Roper stated that the Chairman and Vice-Chairman acting as officers of the LBA could not act without the instruction of the Board of Trustees.

Board Member N. Peterson made a motion to adopt of Resolution 2021RLBANDFD-01 adopting bylaws for the Local Building Authority of North Davis Fire District, Utah, confirming the election of officers for such Authority and authorizing other action on behalf of the Authority. Signing authority for the bonding process will be granted only to the Chairman and Vice-Chairman (removal of the Treasurer). Board Member G. Petersen seconded the motion. The motion passed.

Roll Call Vote:

Chairman Roper (non-voting)  
Board Member Chatterton – aye  
Board Member G. Petersen – aye  
Board Member Bangerter – aye

Vice-Chairman Madsen – aye  
Board Member Craythorne - aye  
Board Member N. Peterson – aye  
Board Member Wiggill - aye

- b. Consideration for adoption of a Resolution 2021RLBANDFD-02 of the Local Building Authority of North Davis Fire District, Utah authorizing the issuance and sale of not more than \$8,000,000 aggregate principal amount of Lease Revenue Bonds, Series 2021; and related matters.

Board Member G. Petersen made a motion to adopt of Resolution 2021RLBANDFD-02 of the Local Building Authority of North Davis Fire District, Utah authorizing the issuance and sale of not more than \$8,000,000 aggregate principal amount of Lease Revenue Bonds, Series 2021; and related matters. Board Member Chatterton seconded the motion. The motion passed.

Roll Call Vote:

Chairman Roper (non-voting)  
Board Member Chatterton – aye  
Board Member G. Petersen – aye  
Board Member Wiggill – aye

Vice-Chairman Madsen – aye  
Board Member Craythorne - aye  
Board Member N. Peterson - aye  
Board Member Bangerter – aye

Board Member Chatterton motioned to adjourn as the Local Building Authority of North Davis Fire District, Utah and reconvene to the regular Board of Trustees meeting. Board Member N. Peterson seconded the motion.

**6. Consideration of Approval of Minutes from the May 20, 2021 Board of Trustee Meeting**

Board Member Wiggill made a motion to approve the minutes from May 20, 2021 Board of Trustee Meeting. Board Member N. Peterson seconded the motion. The motion passed.

**7. Consideration of Approval of the North Davis Fire District Bills for May 2021**

Board Member G. Petersen made a motion to approve the bills from May 2021. Board Member Chatterton seconded the motion. The motion passed.

**8. Consideration of Approval of the North Davis Fire District Financial Report**

Chief Becraft stated that most revenues are on target, however revenue for fire incident recovery is less than anticipated. Board Member Chatterton asked why the revenue for fire incident recovery seems to be falling. Chief Becraft indicated more and more insurance carriers are refusing to pay for services for hazmat, fire, and automobile accidents. He then informed the Board of Trustees that impact fees are higher than originally budgeted for in FY2021 due to the amount of construction and growth. However, due to the economy, interest income has decreased. Chief Becraft stated that the amended budget will need to include an increase for vehicle maintenance costs.

Board Member G. Petersen made a motion to approve the NDFD Financial Report. Board Member Chatterton seconded the motion. The motion passed.

**9. Discussion & Consideration of Resolution 2021R-10, a Resolution Amending the North Davis Fire District Budget for Fiscal Year 2021**

- a. Public Hearing – No public in attendance (in person or via Zoom)  
Board Member G. Petersen motioned to close the public hearing. Board Member Bangerter seconded the motion. The motion passed.
- b. Possible Action

Board Member Bangerter motioned to approve Resolution 2021R-10, Amending the North Davis Fire District Budget for FY2021. Board Member Chatterton seconded the motion. The motion passed.

Roll Call Vote:

Chairman Roper (non-voting) - aye  
Board Member Chatterton – aye  
Board Member G. Petersen – aye  
Board Member Wiggill – aye

Vice-Chairman Madsen – aye  
Board Member Craythorne - aye  
Board Member N. Peterson - aye  
Board Member Bangerter - aye

**10. Discussion of the North Davis Fire District Tentative Budget for FY2022 approved on May 20, 2021. The Board of Trustees will hold a public hearing to consider adoption of the FY2022 Final Budget on August 12, 2021**

- a. Public Hearing – No public in attendance.

Board Member N. Peterson motioned to close the public hearing. Board Member Bangerter seconded the motion. The motion passed.

**11. Discussion of a Property Tax Rate for the North Davis Fire District for the 2021 Taxable Year (FY2022). The Board of Trustees will hold a Truth in Taxation public hearing and consider a property tax rate for the 2021 taxable year on August 12, 2021 at 6:00 PM**

Chairman Roper asked Ms. Rogers if a roll call vote would be held. Ms. Rogers stated no as members of the Board of Trustees did not feel as it was not necessary as it is not required by statute.

Board Member N. Peterson made a motion for the North Davis Fire District Board of Trustees to seek a Property Tax Rate not to exceed 0.001540 for the 2021 taxable year. Board Member Wiggill seconded the motion. The motion passed.

**12. Discussion and Consideration for Adoption of Resolution 2021R-11 of the Board of Trustees (the “Board”) of North Davis Fire District, Utah (the “District”) authorizing and approving the execution and delivery of a Master Lease Agreement, by and between the Board and the Local Building Authority of North Davis Fire District, Utah (the “Authority”); authorizing the issuance and sale by the Authority of not more than \$8,000,000 aggregate principal amount of Lease Revenue Bonds, Series 2021; and related matters.**

Board Member N. Petersen made a motion to adopt Resolution 2021R-11 of the Board of Trustees (the “Board”) of North Davis Fire District, Utah (the “District”) authorizing and approving the execution and delivery of a Master Lease Agreement, by and between the Board and the Local Building Authority of North Davis Fire District, Utah (the “Authority”); authorizing the issuance and sale by the Authority of not more than \$8,000,000 aggregate principal amount of Lease Revenue Bonds, Series 2021; and related matters. Board Member Bangerter seconded the motion. The motion passed.

Roll Call Vote:

Chairman Roper (non-voting)  
Board Member Chatterton – aye  
Board Member G. Petersen – aye  
Board Member Wiggill – aye

Vice-Chairman Madsen – aye  
Board Member Craythorne - aye  
Board Member N. Peterson - aye  
Board Member Bangerter - aye

**13. Fire Chiefs Report**

Chief Becraft thanked the Board of Trustees for their support. He said there have been numerous tragedies and fires. He has had a few phone calls regarding the property tax increase and the paramedic program. At the end of the conversations, the residents seemed to understand the reasons for the needed revenue. The public outreach has been good.

Fire restrictions – the only city in our District that has interface with BLM or forest service or state is West Point. Chapter 53 in fire prevention code states that only an entity with interface can set restrictions for specific areas. The cities cannot just pass an ordinance outlawing fireworks but the Governor could outlaw them due to the drought and dangers, which would take it off of the municipalities. How do you enforce fireworks? It is extremely difficult. NDFD will follow the recommendations from each city and the state.

Board Member Craythorne indicated that the Governor and the legislature does not plan to ban fireworks. Chief Becraft stated that banning fireworks puts elected officials in a difficult position. If a city bans fireworks, then a city should not put on a firework show.

Building – we have been having bi-weekly architect meetings. Next week there will be a drill rig at Station 42 doing geo-tech and boring. The good news is there's enough square footage so we will not have to build two stories which saves a lot of money. Clearfield has been great to work with and coming up with solutions. A possibility is the living quarters and existing station could be built in the west parking lot of Station 42 and then the bays could be built in a second phase. We would still need to come up with a way to cover minimal apparatus, but it will likely be less expensive than renting and relocating staff and equipment. It would be approximately 17,000 square feet. This station will not be headquarters, but it will be a large facility and will likely be a 50-year building. He said he would have more information for the board in the near future. He also suggested touring one level fire stations to see how they were built.

Board Member Chatterton thanked Chief Becraft for all of his work and efforts and expressed his excitement to see the conceptual drawings.

Chief Becraft mentioned that we went through the testing for hiring and promotional process. Some of the firefighters are still going to paramedic school and the paramedic truck has been ordered and will be here in the spring.

Board Member G. Petersen asked if the District will be doing the open houses in the fall. Chief Becraft answered that he anticipated on having the open houses and will be preparing for them.

Board Member G. Petersen said there has been a lot of work going on and thanked the administration and Ms. Rogers for their preparation.

Chief Becraft indicated that we work well as a team. We have a lot going on all of the time. We are moving along and we have great relationships with neighboring departments.

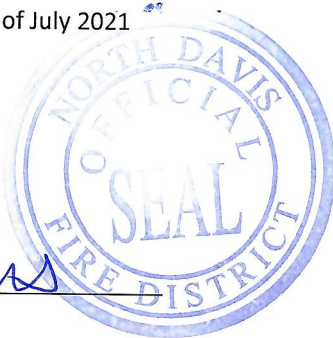
Chief Becraft stated that he is proud of the NDFD firefighters and all that they give to the District.

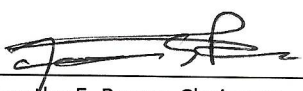
**14. Other**

**15. Adjourn**


Board Member G. Petersen made a motion to adjourn. Board Member N. Peterson seconded the motion. The motion passed.

Passed and adopted the 15 day of July 2021



  
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Timothy E. Roper, Chairman

ATTEST:

  
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Misty Rogers, District Clerk