



**NORTH DAVIS FIRE DISTRICT  
BOARD OF TRUSTEES/  
LOCAL BUILDING AUTHORITY**  
Station 41, 381 North 3150 West  
West Point City, UT 84015  
(801)525-2850 ext. 101

**BOARD OF TRUSTEE MEETING  
June 20, 2024**

**Board of Trustee Work Session – 6:00 PM**

Board Members Present – Tim Roper, Mark Shepherd, Nancy Smalling, Brian Vincent, Annette Judd, Megan Ratchford, Jerry Chatterton, and Scott Wiggill

Excused: None

Staff Present – Mark Becraft, Curt King, Misty Rogers, and Jamey Maddy

Visitors – Jason Oliver, Mariah Reyes, Mike Rawlings

1. Call to Order
2. Badge Pinning for New NDFD Firefighters – *Tabled*
3. Discussion and Planning for Fiscal Year 2024 Budget Amendment  
*(Attachment A)*

The proposed budget amendment for FY2024 includes adjustments to revenues and expenditures. Ambulance Revenue and Property taxes are going to be lower than initially anticipated. We are also proposing some amendments to the LBA and Capital Project funds. Board Member Chatterton asked about the increases. These are due to inflation (especially with healthcare supplies) and the Healthcare Finance Assessment's difficulty in hitting the target. It's a percentage paid per transport throughout Utah. They take a percentage four times a year and you pay it, and it fluctuates throughout the year. First Professional fees needed to include Contract Fees. Board Member Ratchford asked about the FICA taxes to employees being lower and what the cause of that is. Misty Rogers said we have a third party that processes it, and we aren't sure why it's sometimes more or less. Board Member Ratchford asked about dispatch fees and how those are paid. We have shifted to Layton Dispatch. The cities will pay for the police part, and the district will pay for the fire part. The Uniform Reserve Contingency is \$8,000 to account for turnover and hiring three more full-time employees.

4. Discussion and Planning for Fiscal Year 2025 Budget

Chief Becraft said the difference between last month's meeting and this month's is some variables that we needed the specifics on. We decided to stay with our current liability insurance carrier due to their coverage being what we need and the cost not being worth the switch. Misty Rogers said that we were able to get Olympus to drop their bill by about \$7,000, but otherwise, things have pretty much stayed the same. The certified rate came in at 00.001191. To balance the budget, we are proposing the rate be 00.001560. There is no extra, that just balances our budget. The difference between the proposed rate and the rate they gave us would increase for a house valued at \$472,000 by \$97. Board Member Shepherd talked about how it is going to be

hard for the residents to hear that their tax rates are going up. The Fire District doesn't get sales tax, which makes a difference. However, the amount we need looks better than the previous amount that we thought we would need.

Board Member Shepherd motioned to close the Work Session. Board Member Smalling seconded the motion. The motion passed.

**Board of Trustee Meeting – 6:30 pm**

Board Members Present – Tim Roper, Mark Shepherd, Nancy Smalling, Brian Vincent, Annette Judd, Megan Ratchford, Jerry Chatterton, and Scott Wiggill

Excused: None

Staff Present – Mark Becraft, Curt King, Misty Rogers, and Jamey Maddy

Visitors – Amber King, Mike Rawlings, Mariah Reyes, Jason Oliver

1. Call to Order
2. Invocation – Tim Roper
3. Pledge of Allegiance
4. Citizen Comment
5. Possible Swearing-In of Newly Appointed North Davis Fire District Board Member – Tabled
6. Consideration of Approval of Minutes from the May 23, 2024, Board Meeting

Board Member Shepherd motioned to postpone approving the Board Meeting minutes for May 2024. Board Member Roper seconded the motion. The motion passed.

7. Consideration of Approval of the North Davis Fire District Bills for May 2024

Board Member Chatterton motioned to postpone approving the bills for May 2024. Board Member Smalling seconded the motion, which passed.

8. Consideration of Approval of the North Davis Fire District Financial Report

Board Member Chatterton to approve the North Davis Fire District Financial Report. Board Member Roper seconded the motion. The motion passed.

9. Discussion and Consideration of Approval of Fraud Risk Assessment  
(Attachment B)

Mariah Reyes went through the Fraud Risk Assessment. It is required to be done annually. The only category we didn't get points on was not having a formal audit committee. It's something the Board decides if we have or not. Overall, we have a low fraud risk.

Board Member Shepherd motioned to approve the Fraud Risk Assessment as presented. Board Member Judd seconded the motion. The motion passed.

10. Discussion and Consideration of Resolution 2024R-05, Amending the North Davis Fire District Budget for FY2024

a. Public hearing

Board Member Shepherd motioned to close the public hearing. Board Member Roper seconded the motion.

b. Action

Board Member Roper motioned to approve Resolution 2024R-05 , Amending the North Davis Fire District Budget for FY2024. Board Member Chatterton seconded the motion. The motion passed.

Roll Call Vote:

Chair Vincent (non-voting)

Board Member Judd - Aye

Board Member Ratchford - Aye

Board Member Shepherd – Aye

Vice-Chair Smalling - Aye

Board Member Chatterton – Aye

Board Member Roper – Aye

Board Member Wiggill – Aye

11. Discussion and Consideration of the FY2025 Budget and Maximum Allowable Property Tax Rate for 2024

a. Proposed Truth and Taxation Hearing - August 8, 2024

Board Member Chatterton asked if there is a reason we don't move the rate up a little bit in case things change between now and then as a backup, and then go back down to it if they don't. District Clerk Rogers said that she would advise against it so that we are staying transparent and only asking for what we need.

Board Member Shepherd motioned to set a maximum allowable property tax rate of 00.001560 for 2024, providing NDFD with \$6,528,930 in property tax revenue. Board Member Wiggill seconded the motion. The motion passed.

Roll Call Vote:

Chair Vincent (non-voting)

Board Member Judd - Aye

Board Member Ratchford - Aye

Board Member Shepherd - Aye

Vice-Chair Smalling - Aye

Board Member Chatterton – Aye

Board Member Roper – Aye

Board Member Wiggill – Aye

12. Discussion and Consideration of Resolution 2024R-06, Employer Election To Pick-Up Member Contributions; Tier 2 Public Safety and Firefighter Contributory System.

Chief Becraft said this is not comparable to Tier 2 employees in the cities. On the public safety side, they fought to enable the employers to contribute the extra amount. He said that he thinks it is the right thing to do. Most agencies are picking it up. Board Member Ratchford asked the difference between tier 1 and tier 2 retirement. The hire date of July 2010 is the cutoff for Tier 1. People hired after that are Tier 2.

Board Member Ratchford motioned to approve Resolution 2024R-06, Employer Election To Pick-Up Member Contributions; Tier 2 Public Safety and Firefighter Contributory System. Board Member Wiggill seconded the motion. The motion passed.

Roll Call Vote:

Chair Vincent (non-voting)  
Board Member Judd - Aye  
Board Member Ratchford - Aye  
Board Member Shepherd - Aye

Vice-Chair Smalling - Aye  
Board Member Chatterton – Aye  
Board Member Roper – Aye  
Board Member Wiggill - Aye

13. Discussion and Consideration of Resolution 2024R-07, NDFD Fleet and Capital Plan

Per Chief Becraft, we do have an ambulance that was ordered two years ago that will come around December. The oldest goes to Surplus. They are 40 months out for the Fire truck. We allocate a certain amount of capital every year to cover these items. Our budget for our new building debt service is in there.

Board Member Chatterton asked when our next Medic Truck is. District Clerk Rogers said it is in 2030. Chief Becraft says that we have reserves. His new truck arrived, so his old truck is now a reserve chief truck.

Board Member Ratchford asked what a clown truck is. We send firefighters to clown schools and teach at elementary schools. We had a very active clown presence in the schools before COVID. It involved expensive sound equipment, props, etc.

Board Member Ratchford motioned to approve Resolution 2024R-07, NDFD Fleet and Capital Plan. Board Member Nancy seconded the motion. The motion passed.

Roll Call Vote:

Chair Vincent (non-voting)  
Board Member Judd - Aye  
Board Member Ratchford - Aye  
Board Member Shepherd - Aye

Vice-Chair Smalling - Aye  
Board Member Chatterton – Aye  
Board Member Roper – Aye  
Board Member Wiggill – Aye

14. Fire Chiefs Report

Chief Becraft said that our old ambulances that came from Sunset are good to use to camera sewers, and we are good to share with the three cities. They share sand in the winter, and we want to benefit each other. Chief Becraft said he can surplus anything under \$2,000 but needs board approval for anything over. He is also going to build the 30 x 30 shed. We will add power to the building per Mayor Vincent. We got a bid and that includes surplusing our old shed, saw cut to the building, putting conduit in the ground, and then paving over it. We can use a Sunset contractor that can do this in a trade, and we can surplus the ambulance for this work to be done. With board approval, Sunset might use contractors related to Chief Becraft. It is not an issue per Board Member Sheperd. Board Member Ratchford asked if we would take out extra equipment. Chief Becraft said yes, we will. All equipment will be removed before the trade. The ambulance shell will be used to house the sewer camera system to keep it in a controlled environment. The system is expensive, and it will save the investment. It is an equal-value trade.

Board Member Shepherd motioned to approve surplusing the ambulance to Sunset. Board Member Roper seconded the Motion. The motion passed.

Chief Becraft mentioned that we are possibly doing an open house at the new station on July 29<sup>th</sup> around 3:00 pm.

Deputy Chief King went into call volume. We have had several fire calls and have been doing well with these. Training in the heat prepares the crews for the hard times, and we are working to get used to the heat when it is safe. During May, Clearfield had 243 calls, West Point had 64, Sunset had 45, Syracuse had 12, Clinton had 6, Layton had 3, and Hooper had 1. May was the busiest month of the year, being up over 20 calls. 109 times, two calls were going on at the same time. There were 22 times where there were 3 calls at the same time. Four times four calls were going on at the same time. One time, there were five or more calls at a time.

Deputy Chief continued that we are preparing for fireworks season and will be starting firework permit inspections on June 24<sup>th</sup>. Clinton came to us once for a call. We went to Syracuse once, and they came to us twice. There were several non-transport with other cities involved.

There was a road rage incident in Clearfield. It was a calm and professional scene with calm officers. Deputy Chief King was there and said that it went well and that it was neat to see our guys working well with others. This week we are doing county-wide training for active shooters and focusing on the firefighter side of these emergency scenarios including removing victims, working together, how to work with them, etc. It's been going on all week and there has been great feedback on this. We are preparing for the Fourth of July and getting our staff ready.

#### 15. Member City Updates

Board Member Wiggill thanked the district for showing up for the Sunset City Festival. It was great support with no incidents, and he is grateful for that. There was a big turnout this year. It was very satisfying to have it done and well attended.

Board Member Shepherd said congratulations to our newest Mayor, Scott Wiggill. Clearfield has a good 4<sup>th</sup> of July coming up with lots of stuff happening. Flyers are out, there's a movie in the park scheduled. Hoping for good attendance.

Board Chair Vincent said that West Point has big plans for the best party in town for the Fourth of July. SR 93 will have a signal put in at the West Davis Corridor and 193. This has been postponed until the end of July for completion. Deputy Chief King used it to access a fire. It's ready, but not for public use until the light is put in.

Board Member Sheperd said that 300 North to Layton Parkway will be closed starting next week. We will start connecting streets. It'll start from Layton and move North, hitting Clearfield in late August. 650 North will have duo right turns. Work will be done during both the day and night. 1800 and 5600 will be going at the same time.

#### 16. Consideration of Adjourning into a Closed Session Pursuant to §52-4-205 (1)(a), Discussion of the Character, Professional Competence, or Physical or Mental Health of an Individual – Annual Evaluation of Fire Chief Becraft

- a. Call to Order
- b. Motion to adjourn into a Closed Session Pursuant to §52-4-205

Board Member Shepperd motion to adjourn into a Closed Session pursuant to §52-4-205(1)(a), Discussion of the Character, Professional Competence, or Physical or Mental Health of an Individual. Board Member Wiggill seconded the motion. The motion passed.

- c. Motion to adjourn out of Closed Session and Re-enter the Regular Meeting

Board Member Shepherd motion to adjourn out of the Close Session and re-enter the regular meeting. Board Member Chatterton seconded the motion. The motion passed.

#### 17. Possible Action from the Closed Session - None

#### 18. Motion to Adjourn

Board Member Shepherd to adjourn. Board Member Chatterton seconded the motion. The motion passed.

Dated this 24 day of April 2024



ATTEST:

Misty Rogers  
Misty Rogers  
District Clerk

Brian Vincent  
Brian Vincent  
Chair of the Board of Trustees

**NORTH DAVIS FIRE DISTRICT  
BUDGET AMENDMENTS  
FOR THE YEAR ENDED  
JUNE 30, 2024  
Amendments to be made in June 2024**

<b>Net Increase (Decrease)</b>
\$ -
\$ 1,075,513
\$ 1,075,513
\$ -

**GENERAL FUND**

		Increase	Decrease
<b>Revenues:</b>			
		\$ -	
		\$ -	\$ -
<b>Expenses</b>			
		\$ -	
Transfer Out General Fund	1-42900	\$ 1,075,513	
		\$ 1,075,513	\$ -

**LBA FUND**

<b>Revenues:</b>			
Transfer from General Fund	4-39100	\$ 1,075,513	
		\$ -	\$ -
		\$ 1,075,513	\$ -
<b>Expenses</b>			
		\$ -	
		\$ -	\$ -

**GENERAL FUND**

		Increase	Decrease
<b>Revenues:</b>			
		\$ -	
		\$ -	\$ -
<b>Expenses</b>			
		\$ -	
		\$ -	\$ -
		\$ -	\$ -
<b>LBA FUND</b>			
<b>Revenues:</b>			
		\$ -	
		\$ -	\$ -
		\$ -	\$ -
<b>Expenses</b>			
Construction of Station 42 - Other	4-46300	\$ 1,120,838	
		\$ 1,120,838	\$ -

Net Increase  
(Decrease)

\$ -

\$ -

\$ -

\$ 1,120,838

1-32200	\$ 3,400,000	\$ (400,000)	\$ 3,000,000
Other	1-32300 \$ 362,480	\$ 412,418	\$ 774,89
	1-34100 \$ 75,000	\$ (25,000)	\$ 50,00
	1-35100 \$ 4,500	\$ 7,500	\$ 12,00
Revenues - Other	1-37100 \$ -	\$ 13,000	\$ 13,00
	1-37105 \$ 10,000	\$ (9,750)	\$ 25
	\$ 7,526,980	\$ 432,918	\$ (989,750) \$ (556,832) \$ 6,970,14

Other	1-40310 \$ 21,000	\$ (21,000)	\$
	1-40300 \$ 49,286	\$ (6,786)	\$ 42,50
	1-40400 \$ 20,535	\$ (12,535)	\$ 8,00
Assessment	1-40510 \$ 74,002	\$ 9,488	\$ 83,49
Other	1-40500 \$ 100,750	\$ 9,250	\$ 110,00
Fee & Supply	1-40700 \$ 42,904	\$ 10,000	\$ 52,90
Transfer Govt	1-40800 \$ 362,480	\$ 412,418	\$ 774,89
	1-40900 \$ 111,885	\$ 16,909	\$ 128,79
Grant	1-41000 \$ 3,360	\$ 8,140	\$ 11,50
	1-41300 \$ 280,299	\$ (10,299)	\$ 270,00
Other	1-41400 \$ 747,957	\$ (75,000)	\$ 672,95
Revenues - Other	1-41800 \$ 94,958	\$ 22,000	\$ 116,95
	1-41930 \$ 18,165	\$ (9,065)	\$ 9,10
	1-41940 \$ 3,000	\$ (1,000)	\$ 2,00
	1-42010 \$ 10,000	\$ (1,997)	\$ 8,00
	1-42015 \$ 1,000	\$ (1,000)	\$
	42020 \$ 6,500	\$ (1,500)	\$ 5,00
Revenues	1-42200 \$ 13,000	\$ (1,400)	\$ 11,60
	1-42300 \$ 6,000	\$ 1,500	\$ 7,50
	1-42420 \$ 22,000	\$ (2,000)	\$ 20,00
Grant	1-42480 \$ 14,400	\$ (1,000)	\$ 13,40
- Other	1-42400 \$ 4,000	\$ (1,000)	\$ 3,00
	1-42500 \$ 547,007	\$ 24,000	\$ 571,00
Allowance - Other	1-42700 \$ 18,235	\$ (5,000)	\$ 13,23
	1-43000 \$ 53,259	\$ (25,947)	\$ 27,31
	1-43300 \$ 140,350	\$ (16,750)	\$ 123,60
	\$ 2,766,332	\$ 513,705	\$ (193,279) \$ 320,426 \$ 3,086,75

CAPITAL PROJECTS FUND

	\$ -	\$ -	\$ -
3-44200	\$ 154,000	\$ (14,863)	\$ 139,13
3-44210	\$ 80,000	\$ (34,225)	\$ 45,77
3-44215	\$ 55,000	\$ (20,000)	\$ 35,00
Fleet Maint	3-44330 \$ 50,000	\$ (50,000)	\$
	\$ 339,000	\$ -	\$ (119,088) \$ (119,088) \$ 219,91

LBA FUND



**NORTH DAVIS FIRE DISTRICT  
GENERAL FUND  
FISCAL YEAR 2025  
(7/1/2024-6/30/2025)**

**EARLY DRAFT DATE: 5/8/2024**

**TENTATIVE BUDGET ADOPTION: 5/16/2024**

**FINAL BUDGET ADOPTION:**









**NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET**  
 Fiscal Year 2025 (July 1, 2024 - June 30, 2025)

DESCRIPTION  
 003 PART-TIME EMPLOYEES

LINE	ITEM DESCRIPTION	Quantity	FY2024 Hourly Wage	FY2025 Hourly Wage	Annual Hours	Annual Amount	FY2024 BUDGETED	
1	Part-Time Fire	1	\$24.78	\$24.78	171.74	\$4,185.00		
2	Part-Time Quality Centri Quality Improvement Person (QAD)	1	\$24.78	\$24.78	171.74	\$4,185.00		
3	Part-Time Fire	1	\$24.78	\$24.78	171.74	\$4,185.00		
4	Part-Time Fire	1	\$24.78	\$24.78	171.74	\$4,185.00		
5	Part-Time Fire	1	\$24.78	\$24.78	171.74	\$4,185.00		
6	Part-Time Fire	1	\$24.78	\$24.78	171.74	\$4,185.00		
7	Part-Time Fire	1	\$24.78	\$24.78	171.74	\$4,185.00		
8	Part-Time Fire	1	\$24.78	\$24.78	171.74	\$4,185.00		
9	Part-Time Fire	1	\$24.78	\$24.78	171.74	\$4,185.00		
10	Part-Time Fire	1	\$24.78	\$24.78	171.74	\$4,185.00		
11	Part-Time Fire	1	\$24.78	\$24.78	171.74	\$4,185.00		
12	Part-Time Fire	1	\$24.78	\$24.78	171.74	\$4,185.00		
13	Part-Time Fire	1	\$24.78	\$24.78	171.74	\$4,185.00		
<b>TOTAL</b>							<b>\$13,498.82</b>	<b>\$203,558.04</b>

Updated 6/14/2024

**NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET**  
 Fiscal Year 2025 (July 1, 2024 - June 30, 2025)

DESCRIPTION  
 005 ADMINISTRATIVE CONTROL BOARD WAGES

LINE	ITEM DESCRIPTION	Quantity	UNIT PRICE	AMOUNT	FY2024 BUDGETED
1	CHAIRMAN	4	\$1,250.00	\$5,000.00	
2	VICE-CHAIRMAN	4	\$1,250.00	\$5,000.00	
3	BOARD MEMBER	4	\$1,000.00	\$4,000.00	
4	BOARD MEMBER	4	\$1,000.00	\$4,000.00	
5	BOARD MEMBER	4	\$1,000.00	\$4,000.00	
6	BOARD MEMBER	4	\$1,000.00	\$4,000.00	
7	BOARD MEMBER	4	\$1,000.00	\$4,000.00	
8	BOARD MEMBER	4	\$1,000.00	\$4,000.00	
9	BOARD MEMBER	4	\$1,000.00	\$4,000.00	
<b>TOTAL</b>					<b>\$38,000.00</b>

Updated 1/8/2024

**NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET**  
 Fiscal Year 2025 (July 1, 2024 - June 30, 2025)

DESCRIPTION  
 007 RETIREMENT

LINE	ITEM DESCRIPTION	UNIT PRICE	AMOUNT	FY2024 BUDGETED
1	FULL-TIME - TIER 1 (FIREFIGHTERS RETIREMENT DIV. A) FUND 31	\$1,359,123.54	\$223,087.28	
2	FULL-TIME - TIER 2 (FIREFIGHTERS RETIREMENT DIV. A) FUND 132	\$1,797,173.29	\$331,048.30	
3	FULL-TIME - FUND 15 (16.87%), FUND 111 (17.65%), FUND 211 (16.95%)	\$146,861.52	\$24,922.40	
4	RETIREMENT RESERVE		\$68,008.68	
<b>TOTAL</b>			<b>\$383,066.66</b>	<b>\$547,007</b>

Updated 6/14/2024

LINE	ITEM DESCRIPTION	UNIT PRICE	AMOUNT	FY2024 BUDGETED
1	Full-Time Firefighter	\$251,161.61	\$3,283,158.34	
2	Executive FICA	\$19,465.60	\$254,199.81	
3	Executive FICA	\$14,802.51	\$193,495.82	
4	Board Member FICA	\$9,562.50	\$125,000.00	
5	Board Member FICA	\$2,907.00	\$38,000.00	
<b>TOTAL</b>				<b>\$3,883,848.97</b>

Updated 6/14/2024

Year	Tier 1 (Fund 31) & 232	Tier 2 (Fund 132)	Fund 15 & 211 (non-Indefinite)
2015-2016 rate	18.04%	12.08%	
2016-2017 rate	18.94%	12.08%	
2017-2018 rate	18.97%	12.08%	
2018-2019 rate	19.65%	12.08%	
2019-2020 rate	19.65%	12.08%	
2020-2021 rate	19.65%	12.08%	
2021-2022 rate	18.85%	12.08%	
2022-2023 rate	18.85%	12.08%	
2023-2024 rate	18.85%	12.08%	
2024-2025 rate	18.85%	12.08%	

Preliminary Note

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET  
 Fiscal Year 2025 (July 1, 2024 - June 30, 2025)

DESCRIPTION

TYPE	TOTAL ANNUAL PREMIUM (estimated 1.5% increase)	QUANTITY	TOTAL ANNUAL PREMIUM	NOFD ANNUAL PREMIUM (64%)	EMPLOYEE ANNUAL PREMIUM (16%)
1 Health Family	\$ 26,964.96	21	\$ 565,264.16	\$ 475,661.88	\$ 90,602.27
2 Health Double	\$ 19,934.88	14	\$ 279,088.32	\$ 224,434.19	\$ 44,654.13
3 Health Single	\$ 9,630.48	9	\$ 86,674.32	\$ 72,806.43	\$ 13,867.89
1 Dental Family	\$ 1,223.04	21	\$ 25,689.84	\$ 21,574.43	\$ 4,109.41
2 Dental Double	\$ 800.08	14	\$ 11,213.12	\$ 9,509.02	\$ 1,810.10
3 Dental Single	\$ 591.12	9	\$ 5,320.08	\$ 4,468.87	\$ 851.21
1 Vision Family	\$ 165.96	21	\$ 3,485.16	\$ 2,927.53	\$ 557.63
2 Vision Double	\$ 122.16	14	\$ 1,710.24	\$ 1,436.60	\$ 273.64
3 Vision Single	\$ 78.36	9	\$ 705.24	\$ 592.40	\$ 112.84
<b>TOTAL ANNUAL PREMIUM</b>	<b>\$ 890,244.48</b>	<b>44</b>	<b>\$ 5,900.64</b>	<b>\$ 4,956.54</b>	<b>\$ 944.10</b>
<b>TOTAL ANNUAL PREMIUM</b>	<b>\$ 890,244.48</b>		<b>\$ 823,405.36</b>	<b>\$ 158,839.12</b>	

NOTE: Not all employees utilize NOFD benefits or they may only utilize some of the benefits offered. Also, for an employee's experience in the NOFD program, the premium could change throughout the year, premiums could change.

TYPE	TOTAL MONTHLY PREMIUM	QUANTITY	TOTAL ANNUAL PREMIUM	NOFD ANNUAL PREMIUM (100%)	EMPLOYEE ANNUAL PREMIUM (16%)
1 LIFE & ACCO BENEFIT FOR FT EMPLOYEES	\$ 114.80	44	\$ 5,277.20	\$ 5,277.20	\$ -
2 CANCER INSURANCE FOR FT EMPLOYEES	\$ 391.85	44	\$ 17,220.64	\$ 17,220.64	\$ -
3 DISABILITY INS FOR NON-FT EMPLOYEE (BY PAYROLLS)	\$ 36.00	26	\$ 910.00	\$ 910.00	\$ -
4 FLEX & HSA ADMIN FEE	\$ 80.00	12.00	\$ 720.00	\$ -	\$ 720.00
5 BUSINESS PASS (VISA) - HEALTH BENEFIT	\$ 820.00	12.00	\$ 1,040.00	\$ -	\$ 1,040.00
<b>TOTAL ANNUAL PREMIUM</b>	<b>\$ 200.00</b>		<b>\$ 35,125.84</b>	<b>\$ 35,125.84</b>	<b>\$ -</b>

Updated 3/28/2024  
 FY2025 TOTAL ANNUAL PREMIUM (64%) \$ 4,956,539.32  
 FY2025 EMPLOYEE ANNUAL PREMIUM (16%) \$ 158,839.12

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET  
 Fiscal Year 2025 (July 1, 2024 - June 30, 2025)

DESCRIPTION

TYPE	TOTAL ANNUAL PREMIUM (estimated 1.5% increase)	QUANTITY	TOTAL ANNUAL PREMIUM	NOFD ANNUAL PREMIUM (64%)	EMPLOYEE ANNUAL PREMIUM (16%)
Traditional Plan (15% increase)	\$ 2,234.14	21	\$ 2,234.14	\$ 2,234.14	\$ -
Family	\$ 1,082.89	14	\$ 1,814.24	\$ 1,451.35	\$ 362.89
Double	\$ 780.75	9	\$ 802.54	\$ 650.80	\$ 151.74
Single	\$ 664.78	9	\$ 672.42	\$ 549.55	\$ 122.87
<b>TOTAL ANNUAL PREMIUM</b>	<b>\$ 2,234.14</b>	<b>44</b>	<b>\$ 2,234.14</b>	<b>\$ 2,234.14</b>	<b>\$ -</b>
<b>TOTAL ANNUAL PREMIUM</b>	<b>\$ 2,234.14</b>		<b>\$ 2,234.14</b>	<b>\$ 2,234.14</b>	<b>\$ -</b>

Attachment A

TYPE	TOTAL ANNUAL PREMIUM	QUANTITY	TOTAL ANNUAL PREMIUM	NOFD ANNUAL PREMIUM (64%)	EMPLOYEE ANNUAL PREMIUM (16%)
Traditional Plan (15% increase)	\$ 2,234.14	21	\$ 2,234.14	\$ 2,234.14	\$ -
Family	\$ 1,082.89	14	\$ 1,814.24	\$ 1,451.35	\$ 362.89
Double	\$ 780.75	9	\$ 802.54	\$ 650.80	\$ 151.74
Single	\$ 664.78	9	\$ 672.42	\$ 549.55	\$ 122.87
<b>TOTAL ANNUAL PREMIUM</b>	<b>\$ 2,234.14</b>	<b>44</b>	<b>\$ 2,234.14</b>	<b>\$ 2,234.14</b>	<b>\$ -</b>

TYPE	TOTAL ANNUAL PREMIUM	QUANTITY	TOTAL ANNUAL PREMIUM	NOFD ANNUAL PREMIUM (64%)	EMPLOYEE ANNUAL PREMIUM (16%)
Traditional Plan (15% increase)	\$ 2,234.14	21	\$ 2,234.14	\$ 2,234.14	\$ -
Family	\$ 1,082.89	14	\$ 1,814.24	\$ 1,451.35	\$ 362.89
Double	\$ 780.75	9	\$ 802.54	\$ 650.80	\$ 151.74
Single	\$ 664.78	9	\$ 672.42	\$ 549.55	\$ 122.87
<b>TOTAL ANNUAL PREMIUM</b>	<b>\$ 2,234.14</b>	<b>44</b>	<b>\$ 2,234.14</b>	<b>\$ 2,234.14</b>	<b>\$ -</b>

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET  
 Fiscal Year 2025 (July 1, 2024 - June 30, 2025)

DESCRIPTION  
 009 Utah Disability Death Benefit (In-line of duty)

LINE	ITEM DESCRIPTION	SINGLE INS. PREMIUM	# OF FULL-TIME EMPLOYEES	YEAR TOTAL
1	FULL-TIME FIREFIGHTER	\$ 110.00	44	4,840.00
	(Department of Public Safety) UCA 53-14-401			
TOTAL \$ 4,840.00				

Budgeted in FY2024	\$ 4,840.00
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Updated 1/8/2024

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET  
 Fiscal Year 2025 (July 1, 2024 - June 30, 2025)

DESCRIPTION  
 010 WORKMANS COMP

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	WORKMANS COMP (Benchmark (A.VII. 7710)	1	\$70,746.00	\$ 70,746.00
TOTAL				\$ 70,746.00

FY2024 BUDGETED	\$ 92,811.00
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Updated 6/6/2024

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET  
 Fiscal Year 2025 (July 1, 2024 - June 30, 2025)

DESCRIPTION  
 011 BANK CHARGES

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	IONS BANK SERVICE FEES & LOCKBOX	12	\$ 650.00	\$ 7,800.00
2	CHECK PRINTING	1	\$ 850.00	\$ 850.00
TOTAL				\$ 8,650.00

Budgeted in FY2024	\$ 6,700.00
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Updated 1/8/2024

Attachment A

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET  
 Fiscal Year 2025 (July 1, 2024 - June 30, 2025)

DESCRIPTION  
 012 EMPLOYEE ASSISTANCE PROGRAM

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	FIREFIGHTERS/EMPLOYEES - CHECKINS	56	\$ 150.00	\$ 8,400.00
2	HEALTH AND WELLNESS VISITS (FIRST RESPONDERS FIRST)	1	\$ 8,000.00	\$ 8,000.00
TOTAL				\$ 16,400.00

Budgeted in FY2024	\$ 3,360.00
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Updated 2/8/2024

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET  
 Fiscal Year 2025 (July 1, 2024 - June 30, 2025)

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	1 Item Chief	1	1,408.75	1,408.75
2	2 Deputy Fire Chief	1	1,408.75	1,408.75
3	3 Deputy Fire Marshal	1	1,408.75	1,408.75
4	Battalion Chief	3	780.00	2,340.00
5	Captain	6	1,680.00	10,080.00
6	Firefighters	33	8,000.00	2,640,000.00
7	UNIFORM RESERVE CONTINGENCY	1	8,000.00	8,000.00
8				
9				
10				
11				
12				
13				
	<b>TOTAL</b>			<b>\$44,986.25</b>

CLOTHING ALLOWANCE

Chief/Deputy Chief Uniform Allowance = 24-hour Firefighter Uniform Cleaning Allowance = \$398.75  
 52 weeks x 5 days = 260 days  
 260 days - 13 holidays = 247 days  
 247 days x \$1.25 = \$308.75  
 24-hour Firefighters (Full-time) Uniform Allowance = \$630.00  
 24-hour Firefighters (Full-time) Uniform Cleaning Allowance = \$150.00

Budgeted in FY2024  
 \$ 65,986.25

Updated 2/12/2024

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET  
 Fiscal Year 2025 (July 1, 2024 - June 30, 2025)

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	1 Part-Time Firefighter	1	300.00	300.00
2	2 Part-Time Firefighter	1	200.00	200.00
3	3 Part-Time Firefighter	1	1,000.00	1,000.00
4	4 Part-Time Firefighter	1	1,000.00	1,000.00
5				
6				
7				
	<b>TOTAL</b>			<b>\$3,100.00</b>

PART-TIME CLOTHING ALLOWANCE

Part-time FF who worked less than 1200 hours the prior year - \$200.00  
 Part-time FF who worked more than 1200 hours the prior - \$900.00

Budgeted in FY2024  
 \$ 4,300.00

Updated 2/12/2024

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET  
 Fiscal Year 2025 (July 1, 2024 - June 30, 2025)

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	1 JAVAI UTILITY CHOPPER	3	135.00	405.00
2	2 JAVAI UTILITY CHOPPER (yearlier/predetermined)	3	135.00	405.00
3	3 JCC MEMBERSHIP	1	400.00	400.00
4	4 NATIONAL ASSOCIATION OF FIRE INVESTIGATORS	5	65.00	325.00
5	5 NEPA DUES	2	200.00	400.00
6	6 STATE FIRE & LIFE SAFETY ASSOCIATION	1	1,305.00	1,305.00
7	7 UTAH STATE FIRE MARSHAL ASSOCIATION	1	50.00	50.00
8	8 UTAH STATE FIRE MARSHAL ASSOCIATION	2	480.00	960.00
9	9 JARSSON INVESTATOR TRAINING	5	200.00	1,000.00
10	10 FIRE & LIFE SAFETY EDUCATOR PROGRAM	1	1,700.00	1,700.00
11	11 PUB ED & PRESENTATION OPEN HOUSE	2	2,700.00	5,400.00
12	12 PUB ED CHAMBERLAIN TRAINING	1	1,500.00	1,500.00
13	13 INVESTIGATION SUPPLIES	1	2,000.00	2,000.00
14	14 CODE ENFORCEMENT SUPPLY RESERVE	1	1,500.00	1,500.00
	<b>TOTAL</b>			<b>\$27,220.00</b>

Budgeted in FY2024  
 \$ 20,555.00

Updated 2/12/2024

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET  
 Fiscal Year 2025 (July 1, 2024 - June 30, 2025)

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	1 DAVIS COUNTY FIRE OFFICERS DUES	5	122.00	610.00
2	2 JAVAI INTERNATIONAL	5	310.00	1,550.00
3	3 JAVAI INTERNATIONAL RETIREMENT MEMBERSHIP FEES	4	250.00	1,000.00
4	4 IFA (International Fire Service Training Association)	1	150.00	150.00
5	5 INTERNATIONAL ASSOCIATION OF FIRE CHIEFS	2	285.00	570.00
6	6 IFA (International Fire Service Training Association)	1	150.00	150.00
7	7 UTAH GOV FINANCE OFFICERS ASSOCIATION	2	385.00	770.00
8	8 BIOTARY (every 4 years)	1	155.00	155.00
9	9 UTAH STATE FIRE INVESTIGATORS ASSOCIATION	1	150.00	150.00
10	10 UTAH STATE FIRE INVESTIGATORS ASSOCIATION DUES	4	150.00	600.00
11	11 UTAH EMERGENCY MEDICAL SERVICES ASSOC.	1	10,000.00	10,000.00
12	12 UTAH EMERGENCY MEDICAL SERVICES ASSOC.	1	250.00	250.00
13	13 UTAH STATE FIRE CHIEFS DUES	5	100.00	500.00
14	14 UTAH STATE FIRE CHIEFS DUES	2	100.00	200.00
15	15 UTAH STATE FIRE CHIEFS DUES	1	400.00	400.00
16	16 STRAHL LINE (IND E WEBSITE)	12	375.00	4,500.00
17	17 MEDICAL PUBLICATIONS AND DUES	1	200.00	200.00
18	18 NEWS PAPER SUBSCRIPTIONS	1	247.00	247.00
19	19 NEWS PAPER SUBSCRIPTIONS	4	78.00	312.00
20	20 NEWS PAPER SUBSCRIPTIONS	1	130.00	130.00
21	21 NEWS PAPER SUBSCRIPTIONS	12	60.00	720.00
22	22 NEWS PAPER SUBSCRIPTIONS	1	1,000.00	1,000.00
23	23 NEWS PAPER SUBSCRIPTIONS	1	1,000.00	1,000.00
24	24 NEWS PAPER SUBSCRIPTIONS	1	1,326.13	1,326.13
25	25 NEWS PAPER SUBSCRIPTIONS	1	3,713.15	3,713.15
26	26 NEWS PAPER SUBSCRIPTIONS	1	840.00	840.00
27	27 NEWS PAPER SUBSCRIPTIONS	5	550.00	2,750.00
28	28 NEWS PAPER SUBSCRIPTIONS	1	1,950.00	1,950.00
	<b>TOTAL</b>			<b>\$73,985.82</b>

Budgeted in FY2024  
 \$ 670.00

\$ 19,590.40





NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET  
 Fiscal Year 2025 (July 1, 2024 - June 30, 2025)

DESCRIPTION  
 020 COMPUTER MAINTENANCE AND SUPPLY

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT	Budgeted in FY2024
1	COMPUTER MAINTENANCE & SUPPORT OF CORE NETWORK (IT Services)	12	\$ 1,000.00	\$ 12,000.00	
2	PCOR MAINT. CAMERA MAINT (IT Services)	12	\$ 310.00	\$ 3,720.00	
3	CLOSED WORK TICKETS & REPAIRS (IT Services)	12	\$ 1,250.00	\$ 15,000.00	
4	MICROSOFT LICENSES, ETC. (STATION 41 & 42)	12	\$ 955.70	\$ 11,468.40	\$ 37,404.00
5	CLOUD MANAGEMENT (IT Services) (STATION 41 & 42)	12	\$ 300.00	\$ 3,600.00	\$ 4,200.00
6	IT EQUIPMENT/SUPPLIES/PRINTERS - RESERVE	11	\$ 6,500.00	\$ 71,500.00	\$ 5,500.00
7	INTERNET SERVICE (Station 41 & 42)	12	\$ 800.00	\$ 9,600.00	\$ 1,000.00
8					
9					
10					
11					
12					
13					
TOTAL				\$ 63,088.40	\$ 48,104.00

Updated 5/1/2024

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET  
 Fiscal Year 2025 (July 1, 2024 - June 30, 2025)

DESCRIPTION  
 021 UTILITIES

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT	Budgeted in FY2024
1	TELEPHONE SERVICE (STATION 41 & 42)	12	\$ 1,500.00	\$ 18,000.00	paid less in FY2024 because of being in Fraport
2	TELEPHONE SERVICE (STATION 41 & 42)	12	\$ 2,300.00	\$ 27,600.00	paid less in FY2024 because of being in Fraport
3	AT&T MOBILE PHONES & MDT GRADLE POINT (13 ROPS X 40) (AT&T FIRST NET)	1	\$ 2,400.00	\$ 2,400.00	paid less in FY2024 because of being in Fraport
4	MOBILE PHONE SUPPLIES	12	\$ 300.00	\$ 3,600.00	paid less in FY2024 because of being in Fraport
5	CLEARFIELD CITY WATER (STATION 42)	12	\$ 115.00	\$ 1,380.00	paid less in FY2024 because of being in Fraport
6	WEST POINT CITY WATER (STATION 41)	12	\$ 115.00	\$ 1,380.00	paid less in FY2024 because of being in Fraport
7	FACE DISPOSAL (STATION 41)	12	\$ 155.00	\$ 1,860.00	paid less in FY2024 because of being in Fraport
8	WASTE MANAGEMENT (STATION 42)	12	\$ 200.00	\$ 2,400.00	paid less in FY2024 because of being in Fraport
9	WASTE MANAGEMENT (STATION 41)	12	\$ 200.00	\$ 2,400.00	paid less in FY2024 because of being in Fraport
10	OUTLINE INVOICE (Original Vison) (STATION 41 & 42)	12	\$ 700.00	\$ 8,400.00	paid less in FY2024 because of being in Fraport
11	DANISHREBER SECONDARY WATER	1	\$ 605.00	\$ 605.00	paid less in FY2024 because of being in Fraport
12					
TOTAL				\$ 99,125.00	\$ 74,798.00

Updated 3/5/2024

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET  
 Fiscal Year 2025 (July 1, 2024 - June 30, 2025)

DESCRIPTION  
 022 COMMUNICATION ( RADIO MAINTENANCE AND SUPPLY)

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT	Budgeted in FY2023
1	COMMUNICATIONS (800 SYSTEM)	1	\$ 6,000.00	\$ 6,000.00	\$ 4,000.00
2	INCPA STATION 41 & 42 CONTINGENCY	1	\$ 5,000.00	\$ 5,000.00	\$ 2,000.00
TOTAL				\$ 11,000.00	\$ 6,000.00

Updated 1/8/2024

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET  
 Fiscal Year 2025 (July 1, 2024 - June 30, 2025)

DESCRIPTION  
 023 DISPATCH SERVICES

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT	Budgeted in FY2024
1	DISPATCH SERVICES (LAVTON)	1	\$ 134,089.00	\$ 134,089.00	\$ 111,804.98
TOTAL				\$ 134,089.00	\$ 111,804.98

Updated 5/1/2024

Attachment A

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET  
 Fiscal Year 2025 (July 1, 2024 - June 30, 2025)

DESCRIPTION  
 024 SPECIAL DEPARTMENT ALLOWANCE

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	CHRISTMAS CARDS	1	\$ 500.00	\$ 500.00
2	CHRISTMAS GIFT CARDS	50	\$ 75.00	\$ 4,125.00
3	DAVIS COUNTY TRAINING ALLIANCE	1	\$ 400.00	\$ 400.00
4	LUNCH MEETINGS	12	\$ 30.00	\$ 360.00
5	LUNCHES FOR TESTING TEAM (excluding dry)	1	\$ 700.00	\$ 700.00
6	OFFICERS MEETING LUNCHEONS	1	\$ 500.00	\$ 500.00
7	MISC LUNCHEONS FOR STAFF	1	\$ 2,000.00	\$ 2,000.00
8	MISC FLOWERS FOR EMPLOYEES	1	\$ 500.00	\$ 500.00
9	SPECIAL DEPT CONTINGENCY	1	\$ 2,000.00	\$ 2,000.00
10	TON THE SPRT AWARDS	-50	\$ 1,500.00	\$ 2,500.00
11	TON THE SPRT AWARDS	1	\$ 1,500.00	\$ 1,500.00
12	SERVICE AWARDS	1	\$ 600.00	\$ 600.00
13	PERFORMANCE AWARDS	1	\$ 2,000.00	\$ 2,000.00
14	WINTER SOCIAL DINNER/ OTHER	1	\$ 9,000.00	\$ 9,000.00
15	PUBLICATIONS FOR PUBLIC HEARINGS	1	\$ 4,000.00	\$ 4,000.00
16	4TH OF JULY CANDY/FOOD	1	\$ 2,100.00	\$ 2,100.00
17	BOARD OF TRUSTEE EXPENSE	1	\$ 1,000.00	\$ 1,000.00
	<b>TOTAL</b>			<b>\$ 31,785.00</b>

FY2025 Five Years of Service			
FY2025	NDPF	Years of Service	
35	Women	Mark	\$ 350.00
5	SORENSEN, JASO		\$ 50.00
5	GARLICH, PHIL		\$ 50.00
5	MURRAY, IAIN		\$ 50.00
5	BAXTER, NATHAN		\$ 50.00
5	HONE, MIUSA		\$ 50.00
	<b>TOTAL</b>		<b>\$ 600.00</b>
	FF OF THE YEAR AWARD X 4		
	INDENT OF YEAR		
	PLAUDERS X 13		
			\$ 2,250.00
			\$ 2,000.00
			\$ 1,500.00
			\$ 1,275.00
			\$ 1,000.00
			\$ 9,000.00
			\$ 4,000.00
			\$ 2,100.00
			\$ 2,100.00
			\$ 32,070.00

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET  
 Fiscal Year 2025 (July 1, 2024 - June 30, 2025)

DESCRIPTION  
 025 GRANT EXPENSES

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	EMTS PER CAPITA GRANT EXPENSE	1	\$ -	\$ -
2	EMTS GRANT	1	\$ -	\$ -
3	FIRE ASSISTANCE TO FIREFIGHTERS (AFG)	1	\$ -	\$ -
4	DAVIS COUNTY GRANT	1	\$ -	\$ -
5	DAVIS COUNTY SAFE KIDS CALCULATION	1	\$ -	\$ -
6	DAVIS COUNTY GRANT	1	\$ -	\$ -
7		1	\$ -	\$ -
	<b>TOTAL</b>			<b>\$ -</b>

EMTS PER CAPITA GRANT EXPENSE  
 FEMA ASSISTANCE TO FIREFIGHTERS (AFG)

Updated 2/12/2024

Budgeted in FY2024	
	8000

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET  
 Fiscal Year 2025 (July 1, 2024 - June 30, 2025)

DESCRIPTION  
 026 LIABILITY INSURANCE

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	LIABILITY INSURANCE (HCC)	1	\$ 77,000.00	\$ 77,000.00
2	CYBER LIABILITY (Comsol)	1	\$ 14,657.00	\$ 14,657.00
	<b>TOTAL</b>			<b>\$ 91,657.00</b>

\*Will add new ambulance in FY2025 (increased cost to reflect)  
 Updated 5/20/2024

Budgeted in FY2024	\$ 62,987.00
	\$ 13,548.00
	\$ 78,329.00

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET  
 Fiscal Year 2025 (July 1, 2024 - June 30, 2025)

DESCRIPTION  
 027 COLLECTION CONTRACT

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	AMBULANCE COLLECTION CONTRACTS 6.5% Percent of Ambulance Revenue (estimated)	6.50%	\$ 1,200,000.00	\$ 78,000.00
2	AMBULANCE COLLECTION CONTRACTS 3.5% Percent of Ambulance Revenue (estimated)	3.50%	\$ 1,200,000.00	\$ 42,000.00
2	STRAPE	1	\$ 750.00	\$ 750.00
3	HEALTH CARE FINANCE ASSESSMENT (est 9.82 qb)	2100	\$ 39.28	\$ 82,488.00
4	COLLECTION CONTRACT FIRE RECOVERY USA Fire Recovery USA - 20% of Firehouse Materials Management & Incident Cost Recovery	12	\$ 600.00	\$ 7,200.00
	<b>TOTAL</b>			<b>\$ 210,438.00</b>

Estimated number of Ground Transports in 1-Year  
 Estimated number of transports and cost per year per patient transport. Actual cost per transport is determined by Utah Department of Health/Idicaid.

Budgeted in FY2024	\$ 100,750.00
	\$ 74,002.00
	\$ 14,004.00
	\$ 188,756.00

Updated 4/25/2024

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET  
Fiscal Year 2025 (July 1, 2024 - June 30, 2025)

DESCRIPTION  
028 MEDICAL SUPPLIES

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	GENERAL MEDICAL SUPPLIES	1	\$ 77,500.00	\$ 77,500.00
2	ULIPR KRIS/TRAUMA BAG	5	\$ 450.00	\$ 2,250.00
3	MEDICAL HARDWARE MAINTENANCE (GURNEYS)	4	\$ 500.00	\$ 2,000.00
4	PATHO SHIELD GURNEY STRAPS	6	\$ 90.25	\$ 541.50
5	STRYKER COT PREVENT & MAINT	2	\$ 333.19	\$ 666.38
6	STRYKER GURNEY MATTRESS	2	\$ 1,300.00	\$ 2,600.00
7	STYKER GURNEY MATTRESS	3	\$ 1,300.00	\$ 3,900.00
8	COIL PM SERVICES	1	\$ 2,300.00	\$ 2,300.00
9	Yarn Maintenance Every 12 months (Services every 12 months)	1	\$ 13,000.00	\$ 13,000.00
10	Other (Unit - Supplement of each year)	2	\$ 13,000.00	\$ 26,000.00
11				
	<b>TOTAL</b>			<b>\$ 117,757.88</b>

FY2024	Budgeted in FY2024
\$ 77,500.00	\$ 18,000.00
\$ 2,250.00	\$ 1,350.00
\$ 2,000.00	\$ 3,000.00
\$ 541.50	\$ 165.00
\$ 3,200.00	\$ 600.00
\$ 666.38	\$ 600.00
\$ 2,600.00	\$ 600.00
\$ 3,900.00	\$ 600.00
\$ 13,000.00	\$ 25,000.00
\$ 26,000.00	\$ 25,000.00
<b>\$ 94,957.88</b>	

Updated 2/23/2024

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NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET  
Fiscal Year 2025 (July 1, 2024 - June 30, 2025)

DESCRIPTION  
029 PARAMEDIC PAYMENTS

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	PAYMENT FOR PMA SERVICE - OTHER ENTITIES	40	\$ 280.15	\$ 11,206.00
	<b>TOTAL</b>			<b>\$ 11,206.00</b>

Budgeted in FY2024
\$ 6,000.00

Here is the updated PMA rate for FY25.

PMA FEE CALCULATION	CY2023	AVERAGE
% Gross Revenue		
South Davis Metro Fire	39.00%	
Farmington Fire Department	41.88%	
Kaysville Fire Department	41.15%	
Layton Fire Department	58.57%	
South Weber Fire Dept	46.15%	
Syracuse Fire Department	38.48%	
<b>AVERAGE</b>	<b>42.29%</b>	

Approved P Rate	Budgeted in FY2024
\$665.00	\$ 6,000.00
<b>\$250.05</b>	

Updated 5/29/2024

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NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET  
Fiscal Year 2025 (July 1, 2024 - June 30, 2025)

DESCRIPTION  
030 MISC. SERVICES

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	FIRE/OTHER PHYSICALS AND HPE TESTING	591	\$ 300.00	\$ 176,500.00
2	SHIPPING CHARGES	1	\$ 1,000.00	\$ 1,000.00
3	YEARLY AMBULANCE LICENSE FEES	6	\$ 325.00	\$ 1,950.00
4	GENERAL PARAMEDIC LICENSE FEE	6	\$ 180.00	\$ 1,080.00
5	GENERAL PARAMEDIC LICENSE FEE	201	\$ 165.00	\$ 33,165.00
6	EMERGENCY TRAINING STATED & NATIONAL	1	\$ 550.00	\$ 550.00
7	EMERGENCY TRAINING STATED & NATIONAL	1	\$ 165.00	\$ 165.00
8	NUTRITION CONSULTATION / EMPLOYEE & SIGNIFICANT OTHER TRAINING	1	\$ 600.00	\$ 600.00
	<b>TOTAL</b>			<b>\$ 24,690.00</b>

Budgeted in FY2024
\$ 18,000.00
\$ 1,000.00
\$ 1,950.00
\$ 1,080.00
\$ 3,000.00
\$ 550.00
\$ 165.00
\$ 600.00
<b>\$ 25,000.00</b>

Updated 2/7/2024

Attachment A

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET  
Fiscal Year 2025 (July 1, 2024 - June 30, 2025)

DESCRIPTION  
031 PROFESSIONAL SERVICES

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT	Budgeted in FY2024
1	ACCOUNTANT FEES - Audit Prep / Monthly Assistance / Transparency (ChildRichards)	12	\$ 3,300.00	\$ 39,600.00	\$ 24,000.00
2	MEDICAL ADVISOR	12	\$ 900.00	\$ 10,800.00	\$ 10,800.00
3	LEGAL	1	\$ 22,000.00	\$ 22,000.00	\$ 22,000.00
4	AUDITOR	1	\$ 9,500.00	\$ 9,500.00	\$ 9,000.00
5	PAYROLL ADMINISTRATION (WIGGINS)	12	\$ 1,200.00	\$ 14,400.00	\$ 14,400.00
6	BOND TRUSTEE (EMMA Fling Fee)	1	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
7	BOND TRUSTEE (ZIONS BONDS)	1	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
8	ANNEXATION PLAT/ETC. (ANNEX)	0	\$ -	\$ -	\$ -
9	BALUE LINE DRUG TESTING PROGRAM	18	\$ 110.00	\$ 1,980.00	\$ 1,400.00
10	NEW EMP. OVER DRUG TESTING	14	\$ 75.00	\$ 1,050.00	\$ 1,050.00
11	BACKGROUND CHECKS	14	\$ 40.00	\$ 560.00	\$ 560.00
12	PROFESSIONAL SERVICE RESERVE	1	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
	<b>TOTAL</b>			<b>\$ 106,390.00</b>	<b>\$ 89,750.00</b>

Updated 2/7/2024

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**NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET**  
 Fiscal Year 2025 (July 1, 2024 - June 30, 2025)

**DESCRIPTION**  
 032 MISC. EQUIPMENT

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	SAFETY EQUIPMENT FOR NEW HIRES (STEEL TOE BOOT)	10	\$ 145.00	\$ 1,450.00
2	LIFENOUT GEAR RESERVE	1	\$ 10,000.00	\$ 10,000.00
3	PPE MAINTENANCE	1	\$ 8,000.00	\$ 8,000.00
4	PPE COATS	8	\$ 125.00	\$ 1,000.00
5	FIELD ASSES	15	\$ 40.00	\$ 600.00
6	HAZMAT 1 SUPPLIES	1	\$ 6,000.00	\$ 6,000.00
7	INACTIVE SHOOTER PPE	0	\$ 900.00	\$ -
9				
10				
	<b>TOTAL</b>			<b>\$ 25,550.00</b>

Budgeted in FY2024	
	\$ 4,450.00
	10,000.00
	8,000.00
	1,000.00
	600.00
	6,000.00
	7,200.00
	32,750.00

Updated 1/8/2024

**NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET**  
 Fiscal Year 2025 (July 1, 2024 - June 30, 2025)

**DESCRIPTION**  
 033 LEASE OBLIGATION

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	2021 Pierce Engine 42 - Interest (07/28/2024)	1	\$ 18,258.40	\$ 18,258.40
2	2021 Pierce Engine 42 - Principal (07/28/2024)	1	\$ 57,422.95	\$ 57,422.95
	Payment 4 of 12 (Maturity 07/28/2025) PNC Equipment			\$ 75,581.35
	<b>Total</b>			<b>\$ 142,560.22</b>
2	2015 Pierce Velocity - Rescue Engine 41 - INTEREST (07/28/2025)	1	\$ 2,189.89	\$ 2,189.89
3	2015 Pierce Velocity - Rescue Engine 41 - PRINCIPAL (07/28/2025)	1	\$ 64,788.98	\$ 64,788.98
	Payment 10 of 10 (Maturity 07/28/2024) PNC EQUIPMENT			\$ 65,078.87
	<b>Total</b>			<b>\$ 132,057.74</b>
	<b>TOTAL</b>			<b>\$ 142,560.22</b>

Budgeted in FY2024	
	\$ 18,258.40
	57,422.95
	75,581.35
	142,560.22
	2,189.89
	64,788.98
	65,078.87
	142,560.22

Updated 2/7/2024

**NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET**  
 Fiscal Year 2025 (July 1, 2024 - June 30, 2025)

**DESCRIPTION**  
 034 DEBT SERVICE ON NDFFD FACILITIES

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	DEBT SERVICE INTEREST 9/15/2024	1	\$ 144,596.88	\$ 144,596.88
2	DEBT SERVICE INTEREST 3/15/2025	1	\$ 144,596.88	\$ 144,596.88
2	DEBT SERVICE PRINCIPAL 9/15/2025	1	\$ 235,000.00	\$ 235,000.00
	<b>TOTAL</b>			<b>\$ 524,193.76</b>

Budgeted in FY2024	
	\$ 144,596.88
	144,596.88
	235,000.00
	524,193.76

Updated 2/7/2024

**NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET**  
 Fiscal Year 2025 (July 1, 2024 - June 30, 2025)

**DESCRIPTION**  
 035 TRANSFER TO CAPITAL PROJECTS

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	Trans to Capital	1	\$ 180,000.00	\$ 180,000.00
2	Trans to Capital (Interest)	1	\$ 100,000.00	\$ 100,000.00
	<b>TOTAL</b>			<b>\$ 280,000.00</b>

Budgeted in FY2024	
	\$ 180,000.00
	100,000.00
	280,000.00

Updated 4/18/2024

Attachment A

**NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET**  
 Fiscal Year 2025 (July 1, 2024 - June 30, 2025)  
 036 IMPACT FEE RESTRICTED FUNDS SCHEDULE

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
	BEGINNING RESTRICTED FUND BALANCE - RESIDENTIAL			\$ -
	BEGINNING RESTRICTED FUND BALANCE - COMMERCIAL			\$ 50,000.00
	BUDGETED REVENUES		TOTAL	\$ 50,000.00
			TOTAL EXPENDITURES	\$ -
				\$ -
	ENDING RESTRICTED FUND BALANCE			\$ 50,000.00

Updated 2/8/2024

Attachment A

**NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET**  
 Fiscal Year 2025 (July 1, 2024 - June 30, 2025)  
 DESCRIPTION  
 037 TRANSFER TO FUND BALANCE

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	TOTAL REVENUES			\$ 8,730,444.00
2	TOTAL EXPENSES			\$ 8,673,303.24
	DIFFERENCE BETWEEN REVS AND EXPENSES		TOTAL	\$ 57,140.76

Updated 6/14/2024

# Fraud Risk Assessment

**Continued**

\*Total Points Earned: 375/395 \*Risk Level: Very Low Low Moderate High Very High  
 > 355 316-355 276-315 200-275 < 200

	Yes	Pts
1. Does the entity have adequate basic separation of duties or mitigating controls as outlined in the attached Basic Separation of Duties Questionnaire?	200	200
2. Does the entity have governing body adopted written policies in the following areas:		
a. Conflict of interest?	5	5
b. Procurement?	5	5
c. Ethical behavior?	5	5
d. Reporting fraud and abuse?	5	5
e. Travel?	5	5
f. Credit/Purchasing cards (where applicable)?	5	5
g. Personal use of entity assets?	5	5
h. IT and computer security?	5	5
i. Cash receipting and deposits?	5	5
3. Does the entity have a licensed or certified (CPA, CGFM, CMA, CIA, CFE, CGAP, CPFO) expert as part of its management team?	20	20
a. Do any members of the management team have at least a bachelor's degree in accounting?	10	10
4. Are employees and elected officials required to annually commit in writing to abide by a statement of ethical behavior?	20	20
5. Have all governing body members completed entity specific (District Board Member Training for local/special service districts & interlocal entities, Introductory Training for Municipal Officials for cities & towns, etc.) online training ( <a href="http://training.auditor.utah.gov">training.auditor.utah.gov</a> ) within four years of term appointment/election date?	20	20
6. Regardless of license or formal education, does at least one member of the management team receive at least 40 hours of formal training related to accounting, budgeting, or other financial areas each year?	20	20
7. Does the entity have or promote a fraud hotline?	20	20
8. Does the entity have a formal internal audit function?	20	20
9. Does the entity have a formal audit committee?		20

\*Entity Name: North Davis Fire District

\*Completed for Fiscal Year Ending: 2024 \*Completion Date: 6/18/24

\*CAO Name: Mark Becraft \*CFO Name: Mariah Reyes

\*CAO Signature:  \*CFO Signature: 

\*Required

# Basic Separation of Duties

See the following page for instructions and definitions.

	Yes	No	MC*	N/A
1. Does the entity have a board chair, clerk, and treasurer who are three separate people?	X			
2. Are all the people who are able to receive cash or check payments different from all of the people who are able to make general ledger entries?			X	
3. Are all the people who are able to collect cash or check payments different from all the people who are able to adjust customer accounts? If no customer accounts, check "N/A".			X	
4. Are all the people who have access to blank checks different from those who are authorized signers?	X			
5. Does someone other than the clerk and treasurer reconcile all bank accounts OR are original bank statements reviewed by a person other than the clerk to detect unauthorized disbursements?	X			
6. Does someone other than the clerk review periodic reports of all general ledger accounts to identify unauthorized payments recorded in those accounts?	X			
7. Are original credit/purchase card statements received directly from the card company by someone other than the card holder? If no credit/purchase cards, check "N/A".			X	
8. Does someone other than the credit/purchase card holder ensure that all card purchases are supported with receipts or other supporting documentation? If no credit/purchase cards, check "N/A".	X			
9. Does someone who is not a subordinate of the credit/purchase card holder review all card purchases for appropriateness (including the chief administrative officer and board members if they have a card)? If no credit/purchase cards, check "N/A".	X			
10. Does the person who authorizes payment for goods or services, who is not the clerk, verify the receipt of goods or services?	X			
11. Does someone authorize payroll payments who is separate from the person who prepares payroll payments? If no W-2 employees, check "N/A".	X			
12. Does someone review all payroll payments who is separate from the person who prepares payroll payments? If no W-2 employees, check "N/A".	X			

\* MC = Mitigating Control