



NORTH DAVIS FIRE DISTRICT  
ADMINISTRATIVE CONTROL BOARD  
Station 41, 381 North 3150 West  
West Point City, UT 84015  
(801)525-2850 ext. 102

Gary Petersen, Chairman  
Mark Shepherd, Vice-Chairman  
Erik Craythorne, Member  
Howard Madsen, Member  
Jerry Chatterton, Member  
Nike Peterson, Member  
Tim Roper, Member  
Scott Wiggill, Member  
Dave Nelson, Member

Mark Becraft, Fire Chief  
John Taylor, Deputy Fire Chief

**NOTICE & AGENDA**  
**February 21, 2019**  
**6:00 pm**

1. Call to Order
2. Invocation or Inspirational Thought (*Please contact the District Clerk to request permission to offer the invocation or inspirational thought*)
3. Pledge of Allegiance
4. Citizen Comment (*If you wish to make comment to the Board, please use the podium and clearly state your name, address, keeping your comments to a maximum of 2 ½ minutes. Please do not repeat positions already stated. Public comment is a time for the Board to receive new information and perspectives*)
5. Appointment and Swearing in of North Davis Fire District Board Members
  - Mayor Mark Shepherd
  - Council Member Nike Peterson
  - Council Member Tim Roper
6. Consideration of Approval of Minutes from the January 10, 2019 Board Meeting
7. Consideration of Approval of the North Davis Fire District Bills for January 2019
8. Consideration of Approval of the North Davis Fire District Financial Report
9. Fire Chiefs Report
10. Other
11. Motion to Adjourn

Dated this 18<sup>th</sup> Day of February 2019

Misty Rogers, District Clerk

On February 18, 2019 copy of the foregoing notice was posted in conspicuous view in the front foyer of the North Davis Fire District Offices, on the North Davis Fire District website at <http://northdavisfiredistrict.com> and State of Utah Public Meeting Notice website at <http://pmn.utah.gov>. – Misty Rogers, District Clerk.

Board Members may participate in the meeting via telephonic communication. If a Board Member does participate via telephonic communication, the Board Member will be on speakerphone. The speakerphone will be amplified so that the other Board Members and all other persons' present will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify Misty Rogers, District Clerk, at (801) 525-2850 ext. 102 at least 24 hours prior to the meeting. If you would like to submit written comments on any agenda item they should be received by the District Clerk no later than the Wednesday prior to the meeting at noon. Comments can be emailed [to tmrogers@nofires.org](mailto:tmrogers@nofires.org).



**North Davis Fire District  
Administrative Control Board Meeting  
381 North 3150 West  
West Point City, UT 84015**

**January 10, 2019  
5:00 PM Planning Meeting / 6:00 PM Regular Meeting**

**Minutes from the North Davis Fire District Administrative Control Board Planning Meeting held at 5:00 PM on January 10, 2019 at Station 41, 381 North 3150 West, West Point City, Utah 84015 with Chairman Gary Petersen presiding.**

**Board Members Present:** Chairman Gary Petersen, Vice-Chairman Shepherd, Howard Madsen, Nike Peterson, Tim Roper and Jerry Chatterton

**Board Members Excused:** Erik Craythorne & Dave Nelson

**Staff Present:** Fire Chief Mark Becraft, Deputy Fire Chief John Taylor and District Clerk Misty Rogers

**Visitors:** None

Chief Becraft stated that the North Davis Fire District Administrative Control Board Planning Meeting would discuss items within the 2019 Planning Workshop Agenda (Attachment A).

Chief Taylor stated that the North Davis Fire District had responded to approximately 3,439 incidents during Fiscal Year 2018 (July 1, 2017-June 30, 2018). This is an average of 9.42 incidents per day between both Station 41 and Station 42. This is an increase of approximately 1.5 calls per day from the prior year. Chief Taylor stated that the North Davis Fire District is extremely busy and that nearly 30% of district calls that were responded to overlapped with another call. He then provided the board with response statistics for the district.

Board Member Wiggill asked if Station 42 is adequate in size and space. Chief Taylor stated that approximately six years ago, Station 42 was remodeled. He then stated that though Station 42 is serving at capacity it is functioning well. Chief Becraft agreed, he then stated that with the current needs of the district, Station 42 is adequate. However, as growth occurs and the needs of the district and call volumes changed, manning could be shifted to other stations.

Board Member Chatterton asked if response areas are realigned regularly. Chief Taylor stated no, depending on incidents and circumstances within the district, Station 41 and Station 42 could be dispatched into each other's response areas or auto aid or mutual aid could be utilized. Chief Becraft stated that actual response areas are not frequently realigned. He stated that realigning response areas affect numerous agencies and could cause a delay with dispatching. Therefore, realignments only occur when absolutely necessary.

Chief Taylor stated that at the request of Roy Fire, the North Davis Fire District will assist them with some inter-facility transfers. He stated the additional transfers will provide some additional revenue to the district.

Chief Becraft stated that the North Davis Fire District strives to meet NFPA (National Fire Protection Association) 1710 Standards (see Attachment A). And, in most cases, the District is meeting NFPA Standards. Chief Becraft stated that the District needs are being met, however in the future the needs of the district will likely change. Chief Becraft stated that administration is busy and workloads will continue to increase. If the Fiscal Year 2019 or Fiscal Year 2020 Budget allows, the District will hire a part-time office person to assist and ease some of the burdens being experienced by the Executive Secretary.

Board Member Wiggill agreed that the North Davis Fire District is busy and growth will continue. He then expressed his support with the hiring of a part-time employee to assist the Executive Secretary with clerical duties.

Chief Becraft stated that the Standard Operating Procedures (SOP) and Policy and Procedures Manual of the North Davis Fire District have been updated over the years. As standards and the needs of the District change, SOP's and Policies will continue to be updated. Chief Becraft informed the Administrative Control Board that auto aid, mutual aid and Memorandums of Understandings (MOU's) are in place and are utilized when necessary. He then stated that due to the size of the North Davis Fire District and the available resources, firefighters and/or resources could not be sent out of the state to assist other agencies without putting the District at risk.

Chief Becraft stated that with Sunset City joining the District, the North Davis Fire District Fleet Projection plan needed to be revised. Because the District purchased two ambulances in Fiscal Year 2018, the next ambulance is scheduled to be purchased in Fiscal Year 2023, this will start the pattern of three-year rotations (see Attachment A).

Board Member Madsen expressed the importance of following the fleet replacement schedule and replacing vehicles and apparatus' sooner if needed. Chief Becraft stated that over the past nine years, the District has created, implemented and followed the Fleet Projection plan. He stated that the District's equipment is in good condition and maintained well and that if the Fleet Projection plan equipment will last and remain reliable. Chairman G. Petersen stated that it is important for the District to plan for future purchases of vehicle. He then stated that the North Davis Fire District pays "cash" for purchase of ambulances, trucks, etc. and only lease purchases are for fire engines. Chairman G. Petersen stated that planning and budgeting for repairs and replacement of vehicles is a fiscally responsible action by the board.

Chief Becraft stated that growth of the district will determine if additional stations are needed, fleet replacement schedules, etc. He then stated that revenue generated by "growth" within the District covers "growth" and that inflation is funded by tax increases. Chairman G. Petersen agreed, he then stated that as the dynamics of the District change, the future will determine if additional stations, firefighters, apparatuses are needed.

Board Member Wiggill stated that he is hopeful that the wage increases given to employees at the beginning of Fiscal Year 2019 were enough to decrease employee turnover. He then expressed the importance and the need of repairing and replacing equipment and vehicles regularly and earlier if necessary. Board Member Wiggill stated that it is imperative that the District not "fall behind" or "neglect equipment." Chairman G. Petersen agreed, he then stated that in the past the District had a fleet replacement program and equipment was not being replaced regularly. Over the past several years, a Fleet Projection plan has been created and followed. He then stated that each year the Administrative Control Board approves the budget for the District. Within the budget, funds are set aside into the "Fleet Fund" for the future purchase of equipment and vehicles.

Chief Becraft stated that budget committee will meet within the next few months to create a conservative budget for Fiscal Year 2020. He then stated that nearly all of the businesses within the District have had inspections by the firefighters. The goal of the District is to provide education and to create a positive relationship with business owners. Chief Becraft then stated that the North Davis Fire District will continue to assist West Point City, Clearfield City and Sunset City with emergency planning.

Chief Becraft stated the North Davis Fire District strives to provide quality fire and emergency services to the communities in which they serve. Administration strives be fiscally responsible while providing the best care possible. He then informed the board that Tier 1 of the Utah Retirement Systems has been funded and the money shortage will not be the responsibility of the District. Chief Becraft informed the Administrative Control Board that changes to Tier 2 of the Utah Retirement System were being discussed by the legislature.

Chief Taylor informed the board that Administration and the Battalion Chief's recently met to discuss the vision of the North Davis Fire District. Each Battalion Chief has taken the vision for the department and shared it with the Captain and firefighters on their shift.

Chairman G. Petersen closed the Planning Session at 6:30 PM and then opened the North Davis Fire District Administrative Control Board Meeting at 6:30 PM.

**Minutes from the North Davis Fire District Administrative Control Board Meeting held at 6:30 PM on January 10, 2019 at Station 41, 381 North 3150 West, West Point City, Utah 84015 with Chairman Gary Petersen presiding.**

**Board Members Present:** Chairman Gary Petersen, Vice-Chairman Shepherd, Howard Madsen, Nike Peterson, Tim Roper and Jerry Chatterton

**Board Members Excused:** Erik Craythorne & Dave Nelson

**Staff Present:** Fire Chief Mark Becraft, Deputy Fire Chief John Taylor and District Clerk Misty Rogers

**Visitors:** None

1. **Call to Order:** Chairman G. Petersen opened the Administrative Control Board Meeting.
2. **Invocation or Inspirational Thoughts:** Provided by Board Member N. Peterson
3. **Pledge of Allegiance**
4. **Citizen Comment:** None
5. **Appointment and Swearing in of North Davis Fire District Board Members (Item Tabled)**
  - Mayor Mark Shepherd
  - Council Member Nike Peterson
  - Council Member Tim Roper

Vice-Chairman Shepherd motioned to table the appointment and swearing in of the North Davis Fire District Board Members. Board Member N. Peterson seconded the motion. The motion passed unanimously.

6. **Organization of the North Davis Fire District Administrative Control Board**
  - a. Appointment of Treasurer - Julie Bashford
  - b. Appointment of District Clerk – Misty Rogers

Vice-Chairman Shepherd motioned to appoint Julie Bashford as the Treasurer and Misty Rogers as the District Clerk of the North Davis Fire District. Board Member N. Peterson seconded the motion.

7. **Consideration of Approval of Minutes from the December 20, 2018 Board Meeting**

Board Member Roper motioned to approve minutes from the December 20, 2018 Administrative Control Board Meeting. Board Member Chatterton seconded the motion. The motion passed unanimously.
8. **Consideration of Approval of the North Davis Fire District Bills for December 2018**

Board Member N. Peterson asked for an explanation as to why the District had paid specific contractors' minimal amounts of money. Ms. Rogers stated that over the past few years, West Point City had been overcharging contractors for residential impact fees. The District discovered the mistake and refunded the overpayments to each affected contractor. She then informed the board that as per the North Davis Fire District Impact Fee Analysis, each city will be deducting service fee \$30.00 from what is owed to the District.

Board Member Chatterton motioned to approve the North Davis Fire District Bills for December 2018. Vice-Chairman Shepherd seconded the motion. The motion passed unanimously.
9. **Consideration of Approval of the North Davis Fire District Financial Report**

Chief Becraft stated that ambulance revenue and property tax collections are on target and the District has collected nearly \$166,000 in impact fees.

Vice-Chairman Shepherd motioned to approve the North Davis Fire District Financial Report. Board Member Chatterton seconded the motion. The motion passed unanimously.
10. **Fire Chiefs Report**

Chief Becraft thanked the North Davis Fire District Administrative Control Board for their support of the firefighters and administration.

**11. Other**

**12. Motion to Adjourn**

Vice-Chairman Shepherd motioned to adjourn. Board Member\* seconded the motion. The motion passed unanimously.

Passed and adopted the 21<sup>st</sup> day of February 2019

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Gary Petersen, Chairman

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Misty Rogers, District Clerk

DRAFT

5:27 PM

02/18/19

Accrual Basis

**North Davis Fire District**  
**Expenses by Vendor Detail**  
**January 2019**

Type	Date	Num	Memo	Account	Clr	Split	Amount	Balance
<b>360 Rescue LLC</b>								
Bill	01/29/2019	20190...	Self Extraction Rope	Misc. Equipment		Accounts Pay...	825.23	825.23
Total 360 Rescue LLC							825.23	825.23
<b>A-1 Uniforms</b>								
Bill	01/14/2019	40299	Class A - Coleman	Clothing Allowance		Accounts Pay...	283.14	283.14
Bill	01/16/2019	40305	Maltese Cross	Clothing Allowance		Accounts Pay...	6.25	289.39
Bill	01/16/2019	40305	Flag Patch	Clothing Allowance		Accounts Pay...	1.75	291.14
Bill	01/17/2019	40309	EMT Pant	Clothing Allowance		Accounts Pay...	49.99	341.13
Bill	01/17/2019	40309	Uniform Shirt	Clothing Allowance		Accounts Pay...	54.52	395.65
Total A-1 Uniforms							395.65	395.65
<b>AFLAC</b>								
Bill	01/01/2019	673418	Cancer Policy - December 2019	Insurance (Health)		Accounts Pay...	813.24	813.24
Bill	01/29/2019	099318	Cancer Policy - January 2019	Insurance (Health)		Accounts Pay...	813.24	1,626.48
Total AFLAC							1,626.48	1,626.48
<b>Airgas Intermountain Inc</b>								
Bill	01/01/2019	99588...	oxygen	Medical Supplies E...		Accounts Pay...	139.50	139.50
Bill	01/02/2019	90839...	Oxygen	Medical Supplies E...		Accounts Pay...	50.81	190.31
Bill	01/15/2019	90844...	Oxygen	Medical Supplies E...		Accounts Pay...	37.68	227.99
Bill	01/28/2019	90848...	Oxygen	Medical Supplies E...		Accounts Pay...	42.39	270.38
Bill	01/31/2019	99595...	Oxygen	Medical Supplies E...		Accounts Pay...	120.00	390.38
Total Airgas Intermountain Inc							390.38	390.38
<b>Apparatus Equipment &amp; Service, Inc</b>								
Bill	01/29/2019	19-IV-...	2015 Pierce - Oil Change, Fuel Filter, Repair of Door,	Vehicle Maintenance		Accounts Pay...	1,889.43	1,889.43
Bill	01/29/2019	19-IV-...	2009 Spartan - Pump Repair	Vehicle Maintenance		Accounts Pay...	455.50	2,344.93
Total Apparatus Equipment & Service, Inc							2,344.93	2,344.93
<b>AT&amp;T Mobility</b>								
Bill	01/29/2019	X0128...	12/21/18-1/20/19	Utilities (Gas,Power...		Accounts Pay...	1,042.03	1,042.03
Total AT&T Mobility							1,042.03	1,042.03
<b>Backflow Services</b>								
Bill	01/22/2019	29704	Door at Station 41 Repair	Equipment Mainten...	X	Accounts Pay...	0.00	0.00
Total Backflow Services							0.00	0.00
<b>Backus Lock-N-Key</b>								
Bill	01/15/2019	29701	Lock for Station 41	Equipment Mainten...		Accounts Pay...	625.00	625.00
Bill	01/22/2019	29704	Door Closer at Station 41	Equipment Mainten...		Accounts Pay...	185.00	810.00
Bill	01/22/2019	29704	Keys	Equipment Mainten...		Accounts Pay...	4.00	814.00
Total Backus Lock-N-Key							814.00	814.00

## North Davis Fire District Expenses by Vendor Detail January 2019

Type	Date	Num	Memo	Account	Clr	Split	Amount	Balance
<b>Blomquist Hale Consulting Group, Inc</b>								
Bill	01/02/2019	JAN1...	January 2019 - 45 employees	EA Assistance Prog...		Accounts Pay...	225.00	225.00
Total Blomquist Hale Consulting Group, Inc							225.00	225.00
<b>Blueline Services</b>								
Bill	01/31/2019	41027	Random	Blueline Drug Testin		Accounts Pay...	50.00	50.00
Bill	01/31/2019	41027	Post-Accident	Blueline Drug Testin		Accounts Pay...	50.00	100.00
Bill	01/31/2019	41027	Post-Accident	Blueline Drug Testin		Accounts Pay...	30.00	130.00
Bill	01/31/2019	41027	New-Hire	Blueline New Hire T...		Accounts Pay...	50.00	180.00
Total Blueline Services							180.00	180.00
<b>Boot Barn</b>								
Bill	01/27/2019	INV01...	Boots - Myles Combe (NDFD compliant)	Clothing Allowance		Accounts Pay...	197.99	197.99
Total Boot Barn							197.99	197.99
<b>Child Richards (CPA)</b>								
Bill	01/31/2019	96960	January 2019	Accountant Fees		Accounts Pay...	637.50	637.50
Total Child Richards (CPA)							637.50	637.50
<b>Clearfield City Corp</b>								
Bill	01/01/2019	1215-...	January 2019	Dispatch Services		Accounts Pay...	7,084.00	7,084.00
Bill	01/31/2019	12/18/...	12/18/18-1/24/19	Utilities (Gas,Power...		Accounts Pay...	296.09	7,380.09
Total Clearfield City Corp							7,380.09	7,380.09
<b>Comcast Business</b>								
Bill	01/01/2019	12/28/...	12/28/18-1/27/19	Utilities (Gas,Power...		Accounts Pay...	343.26	343.26
Bill	01/01/2019	1/1/19...	1/1/19-1/31/19	Utilities (Gas,Power...		Accounts Pay...	679.77	1,023.03
Bill	01/15/2019	74849...	1/15/19-2/14/19	Utilities (Gas,Power...		Accounts Pay...	499.46	1,522.49
Total Comcast Business							1,522.49	1,522.49
<b>Crown T-shirts</b>								
Bill	01/20/2019	2690	Port Authority Jacket	Clothing Allowance		Accounts Pay...	44.00	44.00
Bill	01/20/2019	2690	511 Camelon Coat	Clothing Allowance		Accounts Pay...	100.00	144.00
Bill	01/20/2019	2690	Jacket	Clothing Allowance		Accounts Pay...	38.00	182.00
Bill	01/20/2019	2691	Port Authority Jacket	Clothing Allowance		Accounts Pay...	44.00	226.00
Bill	01/20/2019	2691	Myles Combe	Clothing Allowance		Accounts Pay...	0.00	226.00
Bill	01/20/2019	2691	Myles Combe	Clothing Allowance		Accounts Pay...	0.00	226.00
Bill	01/20/2019	2692	Embroidery - Bassett	Clothing Allowance		Accounts Pay...	5.00	231.00
Bill	01/20/2019	2692	Embroidery - Call	Clothing Allowance		Accounts Pay...	25.00	256.00
Bill	01/20/2019	2692	Embroidery - Meek	Clothing Allowance		Accounts Pay...	25.00	281.00
Bill	01/20/2019	2692	Embroidery - Madsen	Clothing Allowance		Accounts Pay...	25.00	306.00
Bill	01/20/2019	2692	Embroidery - Kortright	Clothing Allowance		Accounts Pay...	25.00	331.00
Bill	01/20/2019	2692	Embroidery - Petersen	Clothing Allowance		Accounts Pay...	25.00	356.00
Bill	01/20/2019	2692	Embroidery - Shaw	Clothing Allowance		Accounts Pay...	25.00	381.00
Bill	01/20/2019	2692	Vest - Wendy	Clothing Allowance		Accounts Pay...	44.00	425.00

**North Davis Fire District**  
**Expenses by Vendor Detail**  
**January 2019**

Type	Date	Num	Memo	Account	Clr	Split	Amount	Balance
Bill	01/20/2019	2692	511 1/4 Zip - Sholly	Clothing Allowance		Accounts Pay...	80.00	505.00
Bill	01/20/2019	2692	Beanie - Sholly	Clothing Allowance		Accounts Pay...	8.00	513.00
Bill	01/20/2019	2692	Jacket - Belliston	Clothing Allowance		Accounts Pay...	38.00	551.00
Bill	01/20/2019	2692	Embroidery - Rutland	Clothing Allowance		Accounts Pay...	25.00	576.00
Bill	01/20/2019	2693	Embroidery - Tremea	Clothing Allowance		Accounts Pay...	25.00	601.00
Bill	01/20/2019	2693	Embroidery - Padilla	Clothing Allowance		Accounts Pay...	25.00	626.00
Bill	01/20/2019	2693	Embroidery - Belliston	Clothing Allowance		Accounts Pay...	9.00	635.00
Bill	01/20/2019	2693	Embroidery - Bassett	Clothing Allowance		Accounts Pay...	40.00	675.00
Bill	01/20/2019	2693	511 Coat - RAWlings	Clothing Allowance		Accounts Pay...	100.00	775.00
Bill	01/20/2019	2693	511 1/4 Zip - Gallegos	Clothing Allowance		Accounts Pay...	80.00	855.00
Bill	01/20/2019	2693	511 Coat - Gallegos	Clothing Allowance		Accounts Pay...	100.00	955.00
Bill	01/20/2019	2693	Hats - Gallegos	Clothing Allowance		Accounts Pay...	24.00	979.00
Bill	01/20/2019	2693	Beanie - Gallegos	Clothing Allowance		Accounts Pay...	8.00	987.00
Bill	01/20/2019	2693	511 1/4 Zip - Krage	Clothing Allowance		Accounts Pay...	80.00	1,067.00
Bill	01/20/2019	2693	511 Coat - DC Taylor	Clothing Allowance		Accounts Pay...	100.00	1,167.00
Bill	01/20/2019	2693	Embroidery - DC Taylor	Clothing Allowance		Accounts Pay...	38.00	1,205.00
Bill	01/20/2019	2693	PT Sweats - DC Taylor	Clothing Allowance		Accounts Pay...	22.00	1,227.00
Bill	01/20/2019	2693	511 1/4 Zip - Rast	Clothing Allowance		Accounts Pay...	80.00	1,307.00
Bill	01/20/2019	2693	PT Shorts -Rast	Clothing Allowance		Accounts Pay...	18.00	1,325.00
Bill	01/20/2019	2693	Beanit - Rast	Clothing Allowance		Accounts Pay...	8.00	1,333.00
Bill	01/20/2019	2693	Uniform Tees - Love	Clothing Allowance		Accounts Pay...	128.00	1,461.00
Bill	01/20/2019	2693	Zip Hoodie - Rogers	Clothing Allowance		Accounts Pay...	38.00	1,499.00
Bill	01/20/2019	2693	Duffle Bag - DC Taylor	Clothing Allowance		Accounts Pay...	50.00	1,549.00
Bill	01/20/2019	2693	Hoodie - Judson	Clothing Allowance		Accounts Pay...	35.00	1,584.00
Bill	01/20/2019	2693	Hats - Judson	Clothing Allowance		Accounts Pay...	30.00	1,614.00
Bill	01/20/2019	2693	Hat - Powers	Clothing Allowance		Accounts Pay...	15.00	1,629.00
Bill	01/20/2019	2693	Embroidery - Love	Clothing Allowance		Accounts Pay...	25.00	1,654.00
Bill	01/20/2019	2695	Port Authority Jacket - Becraft	Clothing Allowance		Accounts Pay...	58.00	1,712.00
Bill	01/20/2019	2697	Workshirts - Cessna	Clothing Allowance		Accounts Pay...	0.00	1,712.00
Bill	01/20/2019	2697	Workshirts - Guerrero	Clothing Allowance		Accounts Pay...	0.00	1,712.00
Bill	01/20/2019	2697	Embroidery of Ansi - Cessna	Clothing Allowance		Accounts Pay...	20.00	1,732.00
Bill	01/20/2019	2697	Embroidery of Ansi - Guerrero	Clothing Allowance		Accounts Pay...	20.00	1,752.00
Bill	01/20/2019	2697	Port Authority Jacket (J901) - Cessna	Clothing Allowance		Accounts Pay...	55.00	1,807.00
Bill	01/20/2019	2697	Port Authority Jacket (J901) - Guerrero	Clothing Allowance		Accounts Pay...	55.00	1,862.00
Bill	01/21/2019	2698	Full-Zip Hoodie - Tremea	Clothing Allowance		Accounts Pay...	38.00	1,900.00
Bill	01/21/2019	2698	Dri-Mesh Shirts - Call	Clothing Allowance		Accounts Pay...	0.00	1,900.00
Bill	01/21/2019	2698	Uniform Tee 50/50 Blend - Kortright	Clothing Allowance		Accounts Pay...	0.00	1,900.00
Bill	01/21/2019	2698	Embroidery of Clothing - Kortright (hoodie)	Clothing Allowance		Accounts Pay...	10.00	1,910.00
Bill	01/21/2019	2698	Uniform Tee 50/50 Blend - Lloyd	Clothing Allowance		Accounts Pay...	0.00	1,910.00
Bill	01/21/2019	2698	Adjustable Hat - Lloyd	Clothing Allowance		Accounts Pay...	48.00	1,958.00
Bill	01/21/2019	2698	Cornerstone 1/4 Zip - Coyle	Clothing Allowance		Accounts Pay...	60.00	2,018.00
Bill	01/21/2019	2698	Cornerstone 1/4 Zip - Iarossi	Clothing Allowance		Accounts Pay...	60.00	2,078.00
Bill	01/21/2019	2696	Dri-Mesh Shirts - Langston	Clothing Allowance		Accounts Pay...	0.00	2,078.00
Bill	01/21/2019	2696	OGIO Duffle Bag - Langston	Clothing Allowance		Accounts Pay...	50.00	2,128.00
Bill	01/21/2019	2696	Dri-Mesh Shirts - Stock	Clothing Allowance		Accounts Pay...	345.00	2,473.00
Bill	01/21/2019	2696	Dri-Mesh Shirts - Youngberg	Clothing Allowance		Accounts Pay...	0.00	2,473.00

Total Crown T-shirts

2,473.00

2,473.00



5:27 PM

02/18/19

Accrual Basis

**North Davis Fire District**  
**Expenses by Vendor Detail**  
**January 2019**

Type	Date	Num	Memo	Account	Clr	Split	Amount	Balance
<b>Crown Trophy</b>								
Bill	01/24/2019	36720	Awards for Annual Banquet	Special Department...		Accounts Pay...	1,764.50	1,764.50
Total Crown Trophy							1,764.50	1,764.50
<b>Curt King</b>								
Bill	01/01/2019	1/25/1...	2019 Winter Fire School (1/25/2019 - 1/27/2019)	Travel and Training		Accounts Pay...	133.00	133.00
Bill	01/30/2019	Recer...	Recert Fee National Registry	Recert of AMETs		Accounts Pay...	15.00	148.00
Bill	01/30/2019	Recer...	Recert Fee State of Utah	Recert of AMETs		Accounts Pay...	40.00	188.00
Bill	01/30/2019	Recer...	Fingerprinting	Recert of AMETs		Accounts Pay...	63.25	251.25
Total Curt King							251.25	251.25
<b>Daren Coleman *</b>								
Bill	01/29/2019	Recer...	Finger Printing	Recert of AMETs		Accounts Pay...	12.00	12.00
Bill	01/29/2019	Recer...	Licensing	Recert of AMETs		Accounts Pay...	62.00	74.00
Bill	01/29/2019	Recer...	BCI	Recert of AMETs		Accounts Pay...	40.00	114.00
Total Daren Coleman *							114.00	114.00
<b>Dave Ermer</b>								
Bill	01/07/2019	4735	pant	Clothing Allowance		Accounts Pay...	69.88	69.88
Bill	01/07/2019	4735	shirt	Clothing Allowance		Accounts Pay...	72.04	141.92
Total Dave Ermer							141.92	141.92
<b>Davis County Government</b>								
Bill	01/01/2019	91813	Truth in Taxation Notice 1/5 of Total Cost	Special Department...		Accounts Pay...	295.20	295.20
Total Davis County Government							295.20	295.20
<b>Dell Marketing L.P.</b>								
Bill	01/29/2019	10296...	OptiPlex Computer (2)	Computer Maintena...		Accounts Pay...	2,678.92	2,678.92
Total Dell Marketing L.P.							2,678.92	2,678.92
<b>Dominion Energy</b>								
Bill	01/01/2019	12/13/...	12/13/18-1/12/19 Station 42	Utilities (Gas,Power...		Accounts Pay...	499.68	499.68
Bill	01/11/2019	12/11/...	12/11/18-1/1/2019 Station 41	Utilities (Gas,Power...		Accounts Pay...	807.83	1,307.51
Total Dominion Energy							1,307.51	1,307.51
<b>Econo Waste</b>								
Bill	01/01/2019	473806	January 2019 (Station 41)	Utilities (Gas,Power...		Accounts Pay...	56.00	56.00
Total Econo Waste							56.00	56.00
<b>Four Sisters Floral</b>								
Bill	01/30/2019	15579	Arrangement for Banquet	Special Department...		Accounts Pay...	49.99	49.99
Total Four Sisters Floral							49.99	49.99

**North Davis Fire District**  
**Expenses by Vendor Detail**  
**January 2019**

Type	Date	Num	Memo	Account	Clr	Split	Amount	Balance
<b>Goodson Signs</b>								
Bill	01/25/2019	4375	Acrylic Number Panels for Vehicles	Vehicle Maintenance		Accounts Pay...	590.02	590.02
Total Goodson Signs							590.02	590.02
<b>Henry Schein</b>								
Bill	01/04/2019	60865...	Mucosal Atomization Device, MAD	Medical Supplies E...		Accounts Pay...	139.75	139.75
Bill	01/04/2019	60865...	Transparent Tape 1"	Medical Supplies E...		Accounts Pay...	9.95	149.70
Bill	01/04/2019	60865...	Cloth Tape	Medical Supplies E...		Accounts Pay...	17.98	167.68
Bill	01/04/2019	60865...	Bandage, Adhesive 1x3	Medical Supplies E...		Accounts Pay...	2.98	170.66
Bill	01/04/2019	60865...	Sodium Chloride, IV 1000 ml	Medical Supplies E...		Accounts Pay...	143.52	314.18
Bill	01/04/2019	60865...	IV Set	Medical Supplies E...		Accounts Pay...	267.50	581.68
Bill	01/04/2019	60865...	IV Start Kit	Medical Supplies E...		Accounts Pay...	126.00	707.68
Bill	01/04/2019	60865...	Introcan Cath	Medical Supplies E...		Accounts Pay...	89.50	797.18
Bill	01/04/2019	60865...	Intro Cath 18G1.25	Medical Supplies E...		Accounts Pay...	89.50	886.68
Bill	01/04/2019	60865...	Extension Set, Needle Free Site 6.5"	Medical Supplies E...		Accounts Pay...	129.00	1,015.68
Bill	01/04/2019	60865...	Convenience Emesis/Vomit Bag	Medical Supplies E...		Accounts Pay...	23.76	1,039.44
Bill	01/04/2019	60865...	Lancet Safety Press	Medical Supplies E...		Accounts Pay...	12.25	1,051.69
Bill	01/04/2019	60865...	Glucometer Test Strips	Medical Supplies E...		Accounts Pay...	118.00	1,169.69
Bill	01/04/2019	60865...	Oral/Nasal Cannula Adult	Medical Supplies E...		Accounts Pay...	0.00	1,169.69
Bill	01/15/2019	61223...	Oral/Nasal Cannula Adult	Medical Supplies E...		Accounts Pay...	113.90	1,283.59
Bill	01/21/2019	61438...	Hydrogen Peroxide 3%	Medical Supplies E...		Accounts Pay...	2.25	1,285.84
Bill	01/21/2019	61438...	Bandage, Adhesive 1x3	Medical Supplies E...		Accounts Pay...	4.47	1,290.31
Bill	01/21/2019	61438...	Alcohol Prep Pads Sterile Med	Medical Supplies E...		Accounts Pay...	6.76	1,297.07
Bill	01/21/2019	61438...	Yankauer Tube	Medical Supplies E...		Accounts Pay...	11.80	1,308.87
Bill	01/21/2019	61438...	Catheter Suction	Medical Supplies E...		Accounts Pay...	3.90	1,312.77
Bill	01/21/2019	61438...	Suction Catheter, 12FR	Medical Supplies E...		Accounts Pay...	3.90	1,316.67
Bill	01/21/2019	61438...	Catheter Suction 10FR	Medical Supplies E...		Accounts Pay...	3.20	1,319.87
Bill	01/21/2019	61438...	Sodium Chloride	Medical Supplies E...		Accounts Pay...	39.00	1,358.87
Bill	01/21/2019	61438...	Mucosal Atomization Device, MAD	Medical Supplies E...		Accounts Pay...	139.75	1,498.62
Bill	01/21/2019	61438...	Transcend Glucose Gel Strawberry	Medical Supplies E...		Accounts Pay...	21.98	1,520.60
Bill	01/21/2019	61438...	EPI 1:10,000	Medical Supplies E...		Accounts Pay...	59.50	1,580.10
Bill	01/21/2019	61438...	IV Start Kit	Medical Supplies E...		Accounts Pay...	126.00	1,706.10
Bill	01/21/2019	61438...	Introcan Cath	Medical Supplies E...		Accounts Pay...	89.50	1,795.60
Bill	01/21/2019	61438...	Extension Set, Needle Free Site 6.5"	Medical Supplies E...		Accounts Pay...	129.00	1,924.60
Bill	01/21/2019	61438...	Antiseptic hand cleaner	Medical Supplies E...		Accounts Pay...	19.50	1,944.10
Bill	01/21/2019	61438...	Gloves, Nitrile, XL	Medical Supplies E...		Accounts Pay...	93.50	2,037.60
Bill	01/21/2019	61438...	Supreno SE PF Nitrile Glove, Medium	Medical Supplies E...		Accounts Pay...	187.00	2,224.60
Bill	01/21/2019	61438...	Nitrile Gloves-Lg	Medical Supplies E...		Accounts Pay...	187.00	2,411.60
Bill	01/21/2019	61438...	Gloves - Safegrip Large	Medical Supplies E...		Accounts Pay...	122.50	2,534.10
Bill	01/21/2019	61438...	Lancet Safety Press	Medical Supplies E...		Accounts Pay...	24.50	2,558.60
Bill	01/21/2019	61438...	Glucometer Test Strips	Medical Supplies E...		Accounts Pay...	59.00	2,617.60
Bill	01/21/2019	61438...	Infant disposable probe	Medical Supplies E...		Accounts Pay...	122.50	2,740.10
Bill	01/21/2019	61438...	Non-Rebreather Mask Adult	Medical Supplies E...		Accounts Pay...	59.50	2,799.60
Bill	01/21/2019	61438...	ROBERTAZZI NASO AWY 28	Medical Supplies E...		Accounts Pay...	18.90	2,818.50
Bill	01/21/2019	61438...	Nasopharyngeal Airway NPA 24fr	Medical Supplies E...		Accounts Pay...	18.90	2,837.40
Bill	01/21/2019	61438...	Nasal Cannula 7' tubing	Medical Supplies E...		Accounts Pay...	17.00	2,854.40
Bill	01/21/2019	61438...	Berman Airway 110MM X-Large	Medical Supplies E...		Accounts Pay...	2.90	2,857.30
Bill	01/21/2019	61438...	Berman Airway 90MM	Medical Supplies E...		Accounts Pay...	2.90	2,860.20

## North Davis Fire District Expenses by Vendor Detail January 2019

Type	Date	Num	Memo	Account	Clr	Split	Amount	Balance
Bill	01/21/2019	61434...	Fentanyl Citrate Sdv 2ML	Medical Supplies E...		Accounts Pay...	260.32	3,120.52
Bill	01/21/2019	61434...	Fentanyl Citrate Sdv 2ML	Medical Supplies E...		Accounts Pay...	130.17	3,250.69
Total Henry Schein							3,250.69	3,250.69
<b>Holly Bassett</b>								
Bill	01/01/2019	1/25/2...	2019 Winter Fire School (1/25/2019 - 1/27/2019)	Travel and Training		Accounts Pay...	133.00	133.00
Total Holly Bassett							133.00	133.00
<b>ICMA Retirement Corporation</b>								
Bill	01/02/2019	42206	Annual Plan Fee 1/1/2019 - 3/31/2019	Subscriptions, Mem...		Accounts Pay...	250.00	250.00
Total ICMA Retirement Corporation							250.00	250.00
<b>IMS ALLIANCE</b>								
Bill	01/02/2019	19-0107	Estimate # 1960	Clothing Allowance		Accounts Pay...	0.00	0.00
Bill	01/02/2019	19-0107	Estimate # 1960	Clothing Allowance		Accounts Pay...	0.00	0.00
Bill	01/02/2019	19-0107	Par Tags	Misc. Equipment		Accounts Pay...	24.90	24.90
Bill	01/02/2019	19-0107	Par Tags	Misc. Equipment		Accounts Pay...	1.70	26.60
Total IMS ALLIANCE							26.60	26.60
<b>IRS Deposit</b>								
Check	01/10/2019	eftps	Payroll Date: 1/11/2019	FICA		Cash Zions Ba...	4,656.00	4,656.00
Check	01/25/2019	eftps	Payroll Date: 1/25/2019	FICA		Cash Zions Ba...	4,895.82	9,551.82
Total IRS Deposit							9,551.82	9,551.82
<b>Jeffrey Peters</b>								
Bill	01/01/2019	1/25/1...	2019 Winter Fire School (1/25/2019 - 1/27/2019)	Travel and Training		Accounts Pay...	133.00	133.00
Total Jeffrey Peters							133.00	133.00
<b>John Taylor</b>								
Bill	01/01/2019	1/21/1...	USFCA Winter Meeting (1/21/19-1/25/19) - St. George	Travel and Training		Accounts Pay...	275.00	275.00
Total John Taylor							275.00	275.00
<b>Les Schwab Tire Ceter</b>								
Bill	01/30/2019	52700...	Flat Tire Repair - RE41	Vehicle Maintenance		Accounts Pay...	6.00	6.00
Total Les Schwab Tire Ceter							6.00	6.00

**North Davis Fire District**  
**Expenses by Vendor Detail**  
**January 2019**

Type	Date	Num	Memo	Account	Clr	Split	Amount	Balance
<b>LN Curtis and Sons</b>								
Bill	01/11/2019	INV24...	Calibration Gas	Misc. Equipment		Accounts Pay...	135.21	135.21
Bill	01/22/2019	INV25...	2 Styke Pants (Lloyd)	Clothing Allowance		Accounts Pay...	121.53	256.74
Bill	01/24/2019	INV25...	Survivor Flashlight	Misc. Equipment		Accounts Pay...	181.90	438.64
Bill	01/25/2019	INV25...	2 Pair Stryke Pants - Lloyd	Clothing Allowance		Accounts Pay...	125.41	564.05
Bill	01/29/2019	INV25...	Repair of Leaking Gauge	Misc. Equipment		Accounts Pay...	190.00	754.05
Total LN Curtis and Sons							754.05	754.05
<b>Lowes</b>								
Bill	01/05/2019	914162	Tool Storage Container	Equipment Mainten...		Accounts Pay...	349.54	349.54
Bill	01/08/2019	964480	Tools	Equipment Mainten...		Accounts Pay...	61.67	411.21
Bill	01/29/2019	923909	Supplies for Chief's Office	Communications		Accounts Pay...	137.60	548.81
Bill	01/30/2019	950713	HazMat Supplies - Peat Moss	Misc. Equipment		Accounts Pay...	22.64	571.45
Bill	01/30/2019	914845	Tools needed for Monitor Installation in Chiefs Office	Equipment Mainten...		Accounts Pay...	135.90	707.35
Bill	01/31/2019	914769	Eathernet Cables	Communications		Accounts Pay...	35.12	742.47
Total Lowes							742.47	742.47
<b>Mark Becraft</b>								
Bill	01/01/2019	1/21/1...	USFCA Winter Meeting (St. George) - Chief Becraft	Travel and Training		Accounts Pay...	275.00	275.00
Total Mark Becraft							275.00	275.00
<b>Mark Weekes</b>								
Bill	01/05/2019	112-5...	Uniform Belt	Clothing Allowance		Accounts Pay...	81.48	81.48
Total Mark Weekes							81.48	81.48
<b>Misty Rogers</b>								
Bill	01/29/2019	Award...	NDFD Service Award - Coleman	Special Department...		Accounts Pay...	300.00	300.00
Bill	01/29/2019	Award...	NDFD Service Award - King	Special Department...		Accounts Pay...	150.00	450.00
Bill	01/29/2019	Award...	NDFD Service Award - Oliver	Special Department...		Accounts Pay...	150.00	600.00
Bill	01/29/2019	Award...	NDFD Service Award - Langston	Special Department...		Accounts Pay...	150.00	750.00
Bill	01/29/2019	Award...	NDFD Service Award - Call	Special Department...		Accounts Pay...	100.00	850.00
Bill	01/29/2019	Award...	NDFD Service Award - Rast	Special Department...		Accounts Pay...	100.00	950.00
Bill	01/29/2019	Award...	NDFD Service Award - K. Montgomery	Special Department...		Accounts Pay...	50.00	1,000.00
Bill	01/29/2019	Award...	NDFD Service Award - Hawkins	Special Department...		Accounts Pay...	50.00	1,050.00
Bill	01/29/2019	Award...	Years of Service Award - Coleman	Special Department...		Accounts Pay...	25.00	1,075.00
Bill	01/29/2019	Award...	Years of Service Award - Oliver	Special Department...		Accounts Pay...	25.00	1,100.00
Bill	01/29/2019	Award...	Years of Service Award -- Langston	Special Department...		Accounts Pay...	25.00	1,125.00
Bill	01/29/2019	Award...	Years of Service Award - King	Special Department...		Accounts Pay...	25.00	1,150.00
Bill	01/29/2019	Award...	Years of Service Award - Rast	Special Department...		Accounts Pay...	25.00	1,175.00
Bill	01/29/2019	Award...	Years of Service Award - Harrington	Special Department...		Accounts Pay...	25.00	1,200.00
Bill	01/29/2019	Award...	Years of Service Award - K. Mongtomery	Special Department...		Accounts Pay...	25.00	1,225.00
Bill	01/29/2019	Award...	Years of Service Award - Hawkins	Special Department...		Accounts Pay...	25.00	1,250.00
Bill	01/29/2019	Award...	Gift Card Service Charge	Special Department...		Accounts Pay...	40.00	1,290.00
Total Misty Rogers							1,290.00	1,290.00

## North Davis Fire District Expenses by Vendor Detail January 2019

Type	Date	Num	Memo	Account	Clr	Split	Amount	Balance
<b>Moreton</b>								
Bill	01/04/2019	281274	7th Installment	Liability Insurance (...)		Accounts Pay...	6,318.00	6,318.00
Total Moreton							6,318.00	6,318.00
<b>Myles Combe</b>								
Bill	01/01/2019	1/25/1...	2019 Winter Fire School (1/25/2019 - 1/27/2019)	Travel and Training		Accounts Pay...	133.00	133.00
Total Myles Combe							133.00	133.00
<b>Napa Auto</b>								
Bill	01/09/2019	034926	Fuse	Vehicle Maintenance		Accounts Pay...	0.74	0.74
Bill	01/09/2019	34926	Acct # 16101091	Vehicle Maintenance		Accounts Pay...		0.74
Bill	01/09/2019	34926	Fuse	Vehicle Maintenance		Accounts Pay...	0.74	1.48
Bill	01/10/2019	34992	Acct # 16101091	Vehicle Maintenance		Accounts Pay...	0.00	1.48
Bill	01/10/2019	34992	Screw	Vehicle Maintenance		Accounts Pay...	4.14	5.62
Total Napa Auto							5.62	5.62
<b>Payroll</b>								
Check	01/11/2019	prdd	Payroll Date: 1/11/2019	Salary		Cash Zions Ba...	4,438.40	4,438.40
Check	01/11/2019	prdd	Payroll Date: 1/11/2019	Auto Overtime		Cash Zions Ba...	2,100.91	6,539.31
Check	01/11/2019	prdd	Payroll Date: 1/11/2019	Full Time Employee...		Cash Zions Ba...	41,829.73	48,369.04
Check	01/11/2019	prdd	Payroll Date: 1/11/2019	Part-Time Employe...		Cash Zions Ba...	9,425.66	57,794.70
Check	01/11/2019	prdd	Payroll Date: 1/11/2019	Sick Leave		Cash Zions Ba...	2,344.32	60,139.02
Check	01/11/2019	prdd	Payroll Date: 1/11/2019	Full Time Employee...		Cash Zions Ba...	1,017.80	61,156.82
Check	01/11/2019	prdd	Payroll Date: 1/11/2019	Vacation Leave		Cash Zions Ba...	4,979.80	66,136.62
Check	01/11/2019	prdd	Payroll Date: 1/11/2019	Life Insurance		Cash Zions Ba...	-440.57	65,696.05
Check	01/11/2019	prdd	Payroll Date: 1/11/2019	Verizon		Cash Zions Ba...	-5.00	65,691.05
Check	01/25/2019	prdd	Payroll Date: 1/25/2019	Salary		Cash Zions Ba...	4,438.40	70,129.45
Check	01/25/2019	prdd	Payroll Date: 1/25/2019	Auto Overtime		Cash Zions Ba...	3,469.00	73,598.45
Check	01/25/2019	prdd	Payroll Date: 1/25/2019	Full Time Employee...		Cash Zions Ba...	44,181.42	117,779.87
Check	01/25/2019	prdd	Payroll Date: 1/25/2019	Part-Time Employe...		Cash Zions Ba...	11,338.82	129,118.69
Check	01/25/2019	prdd	Payroll Date: 1/25/2019	Sick Leave		Cash Zions Ba...	1,563.84	130,682.53
Check	01/25/2019	prdd	Payroll Date: 1/25/2019	Full Time Employee...		Cash Zions Ba...	719.05	131,401.58
Check	01/25/2019	prdd	Payroll Date: 1/25/2019	Vacation Leave		Cash Zions Ba...	3,490.04	134,891.62
Check	01/25/2019	prdd	Payroll Date: 1/25/2019	Verizon		Cash Zions Ba...	-5.00	134,886.62
Total Payroll							134,886.62	134,886.62
<b>PEHP Flex</b>								
Check	01/25/2019	13995	Payroll Date: 1/25/2019 Admin Fee	Insurance (Health)		Cash Zions Ba...	22.50	22.50
Total PEHP Flex							22.50	22.50
<b>PEHP Group Insurance</b>								
Bill	01/25/2019	01226...	January 2019	Insurance (Health)		Accounts Pay...	21,924.30	21,924.30
Total PEHP Group Insurance							21,924.30	21,924.30

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02/18/19

Accrual Basis

## North Davis Fire District Expenses by Vendor Detail January 2019

Type	Date	Num	Memo	Account	Clr	Split	Amount	Balance
<b>PEHP Long Term Disability</b>								
Bill	01/31/2019	12/23/...	12/23/18-2/2/19 Rogers	Disability Insurance		Accounts Pay...	37.05	37.05
Total PEHP Long Term Disability							37.05	37.05
<b>Pitney Bowes</b>								
Bill	01/01/2019	10105...	Postage Meter Rental	Office supply & exp...		Accounts Pay...	105.00	105.00
Total Pitney Bowes							105.00	105.00
<b>Pitney Bowes Purchase Power</b>								
Bill	01/18/2019	1/9/20...	Postage	Office supply & exp...		Accounts Pay...	184.44	184.44
Total Pitney Bowes Purchase Power							184.44	184.44
<b>Precision Power Inc.</b>								
Bill	01/15/2019	39811	Generator Repair	Equipment Mainten...		Accounts Pay...	512.27	512.27
Total Precision Power Inc.							512.27	512.27
<b>Rocky Mountain Power</b>								
Bill	01/01/2019	12/12/...	12/12/18-1/14/19 Station 42	Utilities (Gas,Power...		Accounts Pay...	408.60	408.60
Bill	01/01/2019	12/12/...	12/12/18-1/14/19 Station 41	Utilities (Gas,Power...		Accounts Pay...	714.87	1,123.47
Total Rocky Mountain Power							1,123.47	1,123.47
<b>Rod Webb</b>								
Bill	01/01/2019	1294	Temp Glass for Station 41	Equipment Mainten...		Accounts Pay...	987.00	987.00
Total Rod Webb							987.00	987.00
<b>Roger Montgomery</b>								
Bill	01/01/2019	1/25/1...	2019 Winter Fire School (1/25/2019 - 1/27/2019)	Travel and Training		Accounts Pay...	133.00	133.00
Total Roger Montgomery							133.00	133.00
<b>Sam's Club MC/SYNCB</b>								
Check	01/15/2019	eftps	Equipment Service Charge	Bank Charges		Cash Zions Ba...	50.51	50.51
Total Sam's Club MC/SYNCB							50.51	50.51
<b>Scott Call</b>								
Bill	01/28/2019	Unifor...	Big 5 (PT Shoes)	Clothing Allowance		Accounts Pay...	42.83	42.83
Bill	01/28/2019	Unifor...	Tactical Gear (Uniform Pants)	Clothing Allowance		Accounts Pay...	49.93	92.76
Bill	01/28/2019	Unifor...	Tactical Gear (Uniform Pants)	Clothing Allowance		Accounts Pay...	47.97	140.73
Total Scott Call							140.73	140.73

## North Davis Fire District Expenses by Vendor Detail January 2019

Type	Date	Num	Memo	Account	Clr	Split	Amount	Balance
<b>Shay Holley</b>								
Bill	01/01/2019	Janua...	January 2019	Medical Advisor		Accounts Pay...	700.00	700.00
Total Shay Holley							700.00	700.00
<b>Standard Examiner</b>								
Bill	01/31/2019	16861...	Public Notice	Special Department...		Accounts Pay...	54.25	54.25
Total Standard Examiner							54.25	54.25
<b>Steve Harrington</b>								
Bill	01/02/2019	AEMT...	Reimbursement of Recertification AEMT - National Re...	Recert of AMETs		Accounts Pay...	15.00	15.00
Bill	01/02/2019	AEMT...	Reimbursement of Recertification AEMT - State	Recert of AMETs		Accounts Pay...	40.00	55.00
Total Steve Harrington							55.00	55.00
<b>Structure Computer Consulting Inc</b>								
Bill	01/01/2019	2019-...	IT Service 7/1/18 - 12/31/18	Computer Maintena...		Accounts Pay...	2,035.00	2,035.00
Total Structure Computer Consulting Inc							2,035.00	2,035.00
<b>Symbol Arts</b>								
Bill	01/08/2019	03223...	Merit Pin - Red	Special Department...		Accounts Pay...	50.00	50.00
Bill	01/08/2019	03223...	Merit Pin - Blue/White/Blue	Special Department...		Accounts Pay...	25.00	75.00
Bill	01/08/2019	03223...	Merit Bar Holder	Special Department...		Accounts Pay...	32.00	107.00
Bill	01/08/2019	03223...	Merit Pin -White	Special Department...		Accounts Pay...	25.00	132.00
Bill	01/08/2019	03223...	Merit Bar - Red	Special Department...		Accounts Pay...	10.00	142.00
Bill	01/08/2019	03223...	Merit Bar - Blue	Special Department...		Accounts Pay...	10.00	152.00
Bill	01/08/2019	03223...	Merit Bar - Red/White/Blue	Special Department...		Accounts Pay...	10.00	162.00
Bill	01/08/2019	03223...	Merit Bar - White/Red/White	Special Department...		Accounts Pay...	10.00	172.00
Bill	01/08/2019	03223...	Merit Pin - Red/White/Blue/White/Red	Special Department...		Accounts Pay...	50.00	222.00
Bill	01/08/2019	03223...	Merit Bar - USA Flag	Special Department...		Accounts Pay...	10.00	232.00
Bill	01/09/2019	03224...	Merit Pin, White 1.375".375"	Special Department...		Accounts Pay...	20.00	252.00
Bill	01/09/2019	03224...	Coin, 1.75" St. Michael Prayer	Special Department...		Accounts Pay...	10.00	262.00
Bill	01/09/2019	03224...	Merit Bar, 1 3/8"x3/8" Blue w/4Star	Special Department...		Accounts Pay...	10.00	272.00
Bill	01/09/2019	03224...	Merit Bar, 1 3/8"x3/8" Red w/4Star	Special Department...		Accounts Pay...	20.00	292.00
Bill	01/09/2019	03224...	Merit Bar, 1 3/8"x3/8" USA Flag	Special Department...		Accounts Pay...	10.00	302.00
Bill	01/09/2019	03224...	Merit Bar, 1 3/8"x3/8" Red/White/Blue	Special Department...		Accounts Pay...	10.00	312.00
Bill	01/09/2019	03224...	Merit Bar, 1 3/8"x3/8" White/Red/Blue	Special Department...		Accounts Pay...	10.00	322.00
Bill	01/09/2019	03224...	Merit Bar, 1 3/8"x3/8" Red w/White	Special Department...		Accounts Pay...	25.00	347.00
Bill	01/09/2019	03224...	Merit Pin, Red w/White	Special Department...		Accounts Pay...	25.00	372.00
Bill	01/09/2019	03224...	Coin, 1.75" 9-11 Flight93 15Yrs	Special Department...		Accounts Pay...	39.80	411.80
Total Symbol Arts							411.80	411.80
<b>Todd Love *</b>								
Bill	01/01/2019	1/25/2...	2019 Winter Fire School (1/25/2019 - 1/27/2019)	Travel and Training		Accounts Pay...	133.00	133.00
Total Todd Love *							133.00	133.00

## North Davis Fire District Expenses by Vendor Detail January 2019

Type	Date	Num	Memo	Account	Clr	Split	Amount	Balance
<b>TRI Air Testing</b>								
Bill	01/24/2019	123386	system testing	Equipment Mainten...		Accounts Pay...	706.61	706.61
Total TRI Air Testing							706.61	706.61
<b>Utah Communications Inc</b>								
Bill	01/15/2019	123679	Repair of Radios	Equipment Mainten...		Accounts Pay...	186.13	186.13
Total Utah Communications Inc							186.13	186.13
<b>Utah Local Governments Trust</b>								
Bill	01/01/2019	15720...	January 2019	Life Insurance		Accounts Pay...	230.19	230.19
Bill	01/22/2019	15727...	February 2019 - Life	Insurance (Health)		Accounts Pay...	230.19	460.38
Total Utah Local Governments Trust							460.38	460.38
<b>Utah Retirement Systems</b>								
Check	01/02/2019	eff[s	Payroll Date 12/28/2018	Retirement		Cash Zions Ba...	11,816.00	11,816.00
Check	01/10/2019	ach	Payroll Date: 1/11/2019	Retirement		Cash Zions Ba...	9,413.74	21,229.74
Check	01/25/2019	ach	Payroll Date: 1/25/2019	Retirement		Cash Zions Ba...	9,565.18	30,794.92
Total Utah Retirement Systems							30,794.92	30,794.92
<b>Utah State Firefighters Association</b>								
Bill	01/01/2019	Cessna	Cessna, Cameron	Subscriptions, Mem...		Accounts Pay...	25.00	25.00
Bill	01/01/2019	Guerr...	Guerrero, Jayce	Subscriptions, Mem...		Accounts Pay...	25.00	50.00
Bill	01/17/2019	Salvin...	New Membership	Subscriptions, Mem...		Accounts Pay...	25.00	75.00
Total Utah State Firefighters Association							75.00	75.00
<b>Utah Valley University</b>								
Bill	01/03/2019	A25499	Inspector 1 Testing - Harrington	Recert of AMETs		Accounts Pay...	40.00	40.00
Total Utah Valley University							40.00	40.00
<b>Vantagepoint Transfer Agents - 401</b>								
Check	01/10/2019	13989	Payroll Date: 1/11/2019 Becraft	Retirement		Cash Zions Ba...	842.41	842.41
Check	01/25/2019	13996	Payroll Date: 1/25/2019 Becraft	Retirement		Cash Zions Ba...	842.41	1,684.82
Total Vantagepoint Transfer Agents - 401							1,684.82	1,684.82
<b>Verizon Wireless</b>								
Bill	01/28/2019	98231...	11/29/2018-12/28/18	Utilities (Gas,Power...		Accounts Pay...	507.48	507.48
Bill	01/28/2019	98231...	12/29/18-1/28/2019	Utah Disability Deat...		Accounts Pay...	507.44	1,014.92
Total Verizon Wireless							1,014.92	1,014.92



## North Davis Fire District Expenses by Vendor Detail January 2019

Type	Date	Num	Memo	Account	Clr	Split	Amount	Balance
<b>Visa Zions</b>								
Check	01/11/2019	eftps	RC Willey - Station 41 Furniture (Becraft)	Equipment Mainten...		Cash Zions Ba...	673.50	673.50
Check	01/11/2019	eftps	Winegars - Mounting Putty (Becraft)	Equipment Mainten...		Cash Zions Ba...	14.36	687.86
Check	01/11/2019	eftps	Tricked Out Accessories - Cell Phone supplies (Becraft)	Utilities (Gas,Power...		Cash Zions Ba...	96.82	784.68
Check	01/11/2019	eftps	Thai Jasmine - Crew Lunch (Taylor)	Special Department...		Cash Zions Ba...	47.15	831.83
Check	01/11/2019	eftps	Storyleather - Cell Phone Supplies (Taylor)	Utilities (Gas,Power...		Cash Zions Ba...	116.99	948.82
Check	01/11/2019	eftps	Costa Vida - Monthly County Chiefs Lunch (Taylor)	Special Department...		Cash Zions Ba...	15.40	964.22
Check	01/11/2019	eftps	Smiths - Employee Christmas Gift Cards (Taylor)	Special Department...		Cash Zions Ba...	3,750.00	4,714.22
Check	01/11/2019	eftps	Best Buy - Surface Pro Supplies (Taylor)	Computer Maintena...		Cash Zions Ba...	128.74	4,842.96
Check	01/11/2019	eftps	Amazon - Return of Locking Box (Rogers)	Equipment Mainten...		Cash Zions Ba...	-28.45	4,814.51
Check	01/11/2019	eftps	Amazon - Return of Locking Box (Rogers)	Equipment Mainten...		Cash Zions Ba...	-56.90	4,757.61
Check	01/11/2019	eftps	Maddbrooks - Chief Retreat (Rogers)	Special Department...		Cash Zions Ba...	29.51	4,787.12
Check	01/11/2019	eftps	Amazon - Cell Phone Case (Rogers)	Utilities (Gas,Power...		Cash Zions Ba...	11.99	4,799.11
Check	01/11/2019	eftps	Kneaders - Chief Retreat (Rogers)	Special Department...		Cash Zions Ba...	88.41	4,887.52
Check	01/11/2019	eftps	Zagg - Screen Repair (Rogers)	Utilities (Gas,Power...		Cash Zions Ba...	9.99	4,897.51
Check	01/11/2019	eftps	Smiths - Chief Retreat (Rogers)	Special Department...		Cash Zions Ba...	43.46	4,940.97
Check	01/11/2019	eftps	Keeper Security - (Rogers)	Subscriptions, Mem...		Cash Zions Ba...	29.99	4,970.96
Check	01/11/2019	eftps	UDOH - Recert larossi (Rogers)	Recert of AMETs		Cash Zions Ba...	62.00	5,032.96
Check	01/11/2019	eftps	UDOH - Recert Belliston (Rogers)	Recert of AMETs		Cash Zions Ba...	40.00	5,072.96
Check	01/11/2019	eftps	UDOH - Recert Belliston (Rogers)	Recert of AMETs		Cash Zions Ba...	15.00	5,087.96
Check	01/11/2019	eftps	Amazon - Switch (Rogers)	Computer Maintena...		Cash Zions Ba...	397.49	5,485.45
Check	01/11/2019	eftps	Keeper Security (Rogers)	Subscriptions, Mem...		Cash Zions Ba...	29.99	5,515.44
Check	01/11/2019	eftps	Cards Direct (Christmas Cards) (Rogers)	Special Department...		Cash Zions Ba...	157.82	5,673.26
Check	01/11/2019	eftps	Quilted Bear - Gift for Langston (mother passed away) ...	Special Department...		Cash Zions Ba...	36.97	5,710.23
Check	01/11/2019	eftps	Walmart - Coats (Rogers)	Clothing Allowance		Cash Zions Ba...	177.88	5,888.11
Check	01/11/2019	eftps	Pitney Bowes - Postage Machine Rental (Rogers)	Office supply & exp...		Cash Zions Ba...	105.00	5,993.11
Check	01/11/2019	eftps	Amazon - Envelopes (Rogers)	Office supply & exp...		Cash Zions Ba...	31.96	6,025.07
Check	01/11/2019	eftps	Amazon Business Membership (Rogers)	Subscriptions, Mem...		Cash Zions Ba...	127.03	6,152.10
Check	01/11/2019	eftps	Lowes - Supplies (Hadley)	Equipment Mainten...		Cash Zions Ba...	41.91	6,194.01
Check	01/11/2019	eftps	Walmart - Spreader (Hadley)	Equipment Mainten...		Cash Zions Ba...	6.28	6,200.29
Check	01/11/2019	eftps	Walmart - Ice Melt (Hadley)	Equipment Mainten...		Cash Zions Ba...	43.72	6,244.01
Check	01/11/2019	eftps	Lowes - Buckets (Hadley)	Equipment Mainten...		Cash Zions Ba...	14.79	6,258.80
Check	01/11/2019	eftps	UDOH - Recert of ** (Youngberg)	Recert of AMETs		Cash Zions Ba...	40.00	6,298.80
Check	01/11/2019	eftps	UDOH - Recert of ** (Youngberg)	Recert of AMETs		Cash Zions Ba...	15.00	6,313.80
Check	01/11/2019	eftps	Walmart - Batteries & Bath Tissue (Weekes)	Equipment Mainten...		Cash Zions Ba...	42.09	6,355.89
Check	01/11/2019	eftps	Lowes - Batteries & Wire for Station 42 (Weekes)	Equipment Mainten...		Cash Zions Ba...	69.34	6,425.23
Check	01/11/2019	eftps	Lowes - Supplies for Locking Drawer (Weekes)	Equipment Mainten...		Cash Zions Ba...	26.58	6,451.81
Total Visa Zions							6,451.81	6,451.81
<b>Waste Management</b>								
Bill	01/01/2019	19384...	Waste Removal - January 2019 (Station 42)	Utilities (Gas,Power...		Accounts Pay...	62.70	62.70
Total Waste Management							62.70	62.70
<b>West Point City (2)</b>								
Bill	01/31/2019	Janua...	January 2019	Utilities (Gas,Power...		Accounts Pay...	86.00	86.00
Total West Point City (2)							86.00	86.00

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Accrual Basis

**North Davis Fire District**  
**Expenses by Vendor Detail**  
**January 2019**

Type	Date	Num	Memo	Account	Clr	Split	Amount	Balance
<b>Wiggins &amp; Co</b>								
Bill	01/31/2019	103499	Payroll Tax Reports	Payroll Administration		Accounts Pay...	232.25	232.25
Bill	01/31/2019	103499	Retirement 1/8/2019	Payroll Administration		Accounts Pay...	72.50	304.75
Bill	01/31/2019	103499	Retirement 1/23/2019	Payroll Administration		Accounts Pay...	72.50	377.25
Bill	01/31/2019	103499	Payroll 1/5/2019	Payroll Administration		Accounts Pay...	116.00	493.25
Bill	01/31/2019	103499	Payroll 1/19/2019	Payroll Administration		Accounts Pay...	116.00	609.25
Bill	01/31/2019	103499	End of Year W-2	Payroll Administration		Accounts Pay...	36.25	645.50
Bill	01/31/2019	103499	End of Year 1099's	Payroll Administration		Accounts Pay...	27.00	672.50
Total Wiggins & Co							672.50	672.50
<b>Workers Comp Fund Insurance</b>								
Bill	01/31/2019	72235...	January 2019	Workmans Comp		Accounts Pay...	3,749.00	3,749.00
Total Workers Comp Fund Insurance							3,749.00	3,749.00
<b>No name</b>								
Deposit	01/02/2019		Lockbox	Ambulance		Cash Zions Ba...	-100.00	-100.00
Deposit	01/03/2019		Noridian	Ambulance		Cash Zions Ba...	-3,583.50	-3,683.50
Deposit	01/03/2019		Lockbox	Ambulance		Cash Zions Ba...	-2,141.76	-5,825.26
Deposit	01/04/2019		Lockbox	Ambulance		Cash Zions Ba...	-103.30	-5,928.56
Deposit	01/07/2019		Lockbox	Ambulance		Cash Zions Ba...	-2,242.31	-8,170.87
Deposit	01/07/2019		Interest	Interest Income-Ge...		Trustee Acct- ...	-295.04	-8,465.91
Deposit	01/08/2019		UT Medicaid	Ambulance		Cash Zions Ba...	-12,180.63	-20,646.54
Deposit	01/08/2019		Lockbox	Ambulance		Cash Zions Ba...	-78.46	-20,725.00
Deposit	01/09/2019		Lockbox	Ambulance		Cash Zions Ba...	-512.68	-21,237.68
Deposit	01/10/2019		Lockbox	Ambulance		Cash Zions Ba...	-200.00	-21,437.68
Deposit	01/11/2019		Noridian	Ambulance		Cash Zions Ba...	-608.43	-22,046.11
Deposit	01/11/2019		Lockbox	Ambulance		Cash Zions Ba...	-1,549.37	-23,595.48
Deposit	01/15/2019		Lockbox	Ambulance		Cash Zions Ba...	-5,811.49	-29,406.97
Deposit	01/15/2019		UT Medicaid	Ambulance		Cash Zions Ba...	-237.87	-29,644.84
Deposit	01/16/2019		Lockbox	Ambulance		Cash Zions Ba...	-193.39	-29,838.23
Deposit	01/17/2019		Lockbox	Ambulance		Cash Zions Ba...	-3,265.23	-33,103.46
Deposit	01/18/2019		Noridian	Ambulance		Cash Zions Ba...	-1,878.11	-34,981.57
Deposit	01/18/2019		Lockbox	Ambulance		Cash Zions Ba...	-4,117.60	-39,099.17
Deposit	01/22/2019		Lockbox	Ambulance		Cash Zions Ba...	-14,040.63	-53,139.80
Check	01/22/2019		Service Charge	Bank Charges		Cash Zions Ba...	337.08	-52,802.72
Deposit	01/23/2019		UT Medicaid	Ambulance		Cash Zions Ba...	-16,196.54	-68,999.26
Deposit	01/23/2019		Lockbox	Ambulance		Cash Zions Ba...	-3,127.01	-72,126.27
Deposit	01/24/2019		Lockbox	Ambulance		Cash Zions Ba...	-4,293.42	-76,419.69
Deposit	01/25/2019		Lockbox	Ambulance		Cash Zions Ba...	-6,935.09	-83,354.78
Deposit	01/28/2019		Bankcard Share Payment	Miscellaneous Servi...		Cash Zions Ba...	-367.09	-83,721.87
Deposit	01/28/2019		Lockbox	Ambulance		Cash Zions Ba...	-11,777.25	-95,499.12
Deposit	01/29/2019		UT Medicaid	Ambulance		Cash Zions Ba...	-236.40	-95,735.52
Deposit	01/29/2019		Lockbox	Ambulance		Cash Zions Ba...	-84.13	-95,819.65
Deposit	01/30/2019		Noridian	Ambulance		Cash Zions Ba...	-2,531.11	-98,350.76

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Accrual Basis

**North Davis Fire District  
Expenses by Vendor Detail  
January 2019**

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Type	Date	Num	Memo	Account	Clr	Split	Amount	Balance
Deposit	01/30/2019		Lockbox	Ambulance		Cash Zions Ba...	-131.65	-98,482.41
Deposit	01/31/2019		Lockbox	Ambulance		Cash Zions Ba...	-201.28	-98,683.69
Total no name							-98,683.69	-98,683.69
<b>TOTAL</b>							<b><u>161,326.85</u></b>	<b><u>161,326.85</u></b>

**North Davis Fire District**  
**Profit & Loss Budget vs. Actual**  
 July 2018 through June 2019

	Jul '18 - Jun...	Budget	\$ Over Bud...	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
Ambulance	420,577.55	1,146,479.68	-725,902.13	36.7%
Contract Services	100,345.64	190,095.96	-89,750.32	52.8%
Donations	1,800.00			
EMS Per Capita	0.00	3,000.00	-3,000.00	0.0%
Fee in Lieu	91,725.22	170,264.66	-78,539.44	53.9%
Fire Investigation Report	5.00			
Fire Protection	0.00	1,475.00	-1,475.00	0.0%
Impact Fees	194,178.88	45,000.00	149,178.88	431.5%
Incident Report	0.00	0.00	0.00	0.0%
Inspection Fees	645.00	1,000.00	-355.00	64.5%
Interest Income-General Fund	25,936.15	14,000.00	11,936.15	185.3%
Miscellaneous Service Revenues	578.38	1,500.00	-921.62	38.6%
Other Financing Sources	0.00	0.00	0.00	0.0%
Paramedic Fees	0.00	0.00	0.00	0.0%
Permit Fees	185.00	1,500.00	-1,315.00	12.3%
Plan Review Fees	5,644.38	3,500.00	2,144.38	161.3%
Property Taxes	2,193,523.85	2,586,536.44	-393,012.59	84.8%
PT Contribution to Other Gover.	0.00	204,382.00	-204,382.00	0.0%
Reimburse Dental	0.00	0.00	0.00	0.0%
<b>Total Income</b>	<b>3,035,145.05</b>	<b>4,368,733.74</b>	<b>-1,333,588.69</b>	<b>69.5%</b>
<b>Gross Profit</b>	<b>3,035,145.05</b>	<b>4,368,733.74</b>	<b>-1,333,588.69</b>	<b>69.5%</b>
<b>Expense</b>				
Administrative Control Board				
Board of Directors Payroll	19,000.00	38,000.00	-19,000.00	50.0%
<b>Total Administrative Control Board</b>	<b>19,000.00</b>	<b>38,000.00</b>	<b>-19,000.00</b>	<b>50.0%</b>
Administrative Fees	0.00	0.00	0.00	0.0%
Bank Charges	3,200.49	4,890.00	-1,689.51	65.4%
Clothing Allowance	20,162.84	29,287.50	-9,124.66	68.8%
Collection Contract				
Health Care Finance Assessment	27,817.44	43,239.00	-15,421.56	64.3%
IRIS Medical	39,254.15	74,400.00	-35,145.85	52.8%
Collection Contract - Other	0.00	0.00	0.00	0.0%
<b>Total Collection Contract</b>	<b>67,071.59</b>	<b>117,639.00</b>	<b>-50,567.41</b>	<b>57.0%</b>
Communications	1,169.69	2,000.00	-830.31	58.5%

**North Davis Fire District**  
**Profit & Loss Budget vs. Actual**  
 July 2018 through June 2019

	Jul '18 - Jun...	Budget	\$ Over Bud...	% of Budget
<b>Computer Maintenance &amp; Supply</b>				
ERS Annual User Fee	5,244.00	5,244.00	0.00	100.0%
Rover Mobile - Spotted Dog	0.00	1,100.00	-1,100.00	0.0%
Computer Maintenance & Supply - Other	9,622.56	16,600.00	-6,977.44	58.0%
<b>Total Computer Maintenance &amp; Supply</b>	<b>14,866.56</b>	<b>22,944.00</b>	<b>-8,077.44</b>	<b>64.8%</b>
<b>Contributions to Other Govt</b>	<b>0.00</b>	<b>204,382.00</b>	<b>-204,382.00</b>	<b>0.0%</b>
Dispatch Services	63,759.00	85,000.00	-21,241.00	75.0%
EA Assistance Program	2,112.56	2,880.00	-767.44	73.4%
<b>Employees Wages</b>				
Full Time Employee Wages				
Auto Overtime	91,042.01	120,000.00	-28,957.99	75.9%
Hourly Acting Captain	39,571.03			
Retro Pay	140.40			
Salary	70,918.80			
Sick Leave	31,660.62			
Vacation Leave	72,177.95			
Full Time Employee Wages - Other	651,728.32	1,560,630.74	-908,902.42	41.8%
<b>Total Full Time Employee Wages</b>	<b>957,239.13</b>	<b>1,680,630.74</b>	<b>-723,391.61</b>	<b>57.0%</b>
<b>Part-Time Employee Wages</b>	<b>154,486.98</b>	<b>301,279.36</b>	<b>-146,792.38</b>	<b>51.3%</b>
<b>Total Employees Wages</b>	<b>1,111,726.11</b>	<b>1,981,910.10</b>	<b>-870,183.99</b>	<b>56.1%</b>
<b>Equipment Maintenance &amp; Supply</b>	<b>20,200.83</b>	<b>39,467.00</b>	<b>-19,266.17</b>	<b>51.2%</b>
FICA	80,923.58	154,523.12	-73,599.54	52.4%
Fleet Fund Capital Exp	0.00	80,000.00	-80,000.00	0.0%
Grant Expenses	0.00	0.00	0.00	0.0%
<b>Insurance (Health)</b>				
AFLAC Cancer Policy	4,442.70	10,572.12	-6,129.42	42.0%
Dental Insurance	0.00	0.00	0.00	0.0%
Disability Insurance	209.33	343.45	-134.12	60.9%
Life Insurance	1,129.64	2,802.60	-1,672.96	40.3%
Insurance (Health) - Other	148,468.79	349,329.05	-200,860.26	42.5%
<b>Total Insurance (Health)</b>	<b>154,250.46</b>	<b>363,047.22</b>	<b>-208,796.76</b>	<b>42.5%</b>
<b>Lease Obligation-interest</b>	<b>21,685.53</b>	<b>21,685.53</b>	<b>0.00</b>	<b>100.0%</b>
<b>Lease Obligations-principal</b>	<b>115,283.93</b>	<b>115,283.93</b>	<b>0.00</b>	<b>100.0%</b>
<b>Liability Insurance (Risk Manag</b>	<b>66,730.00</b>	<b>76,122.00</b>	<b>-9,392.00</b>	<b>87.7%</b>
<b>Medical Supplies</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Medical Supplies Expenses</b>				
Jump Kits	0.00	2,250.00	-2,250.00	0.0%
Medical Supplies Expenses - Other	24,302.02	42,500.00	-18,197.98	57.2%
<b>Total Medical Supplies Expenses</b>	<b>24,302.02</b>	<b>44,750.00</b>	<b>-20,447.98</b>	<b>54.3%</b>

**North Davis Fire District**  
**Profit & Loss Budget vs. Actual**  
 July 2018 through June 2019

	Jul '18 - Jun...	Budget	\$ Over Bud...	% of Budget
<b>Misc Services</b>				
Duty Crew Fitness Pass	0.00	0.00	0.00	0.0%
Firefighter Testing	0.00	9,590.00	-9,590.00	0.0%
Recert of AMETs	863.50	1,840.00	-976.50	46.9%
Yearly Ambulance License Fees	0.00	1,800.00	-1,800.00	0.0%
Misc Services - Other	0.00	1,500.00	-1,500.00	0.0%
<b>Total Misc Services</b>	863.50	14,730.00	-13,866.50	5.9%
<b>Misc Supplies</b>	0.00	0.00	0.00	0.0%
<b>Misc. Equipment</b>	16,696.18	35,100.00	-18,403.82	47.6%
<b>Office Equipment</b>	0.00	0.00	0.00	0.0%
<b>Office supply &amp; expenses</b>	4,836.17	8,500.00	-3,663.83	56.9%
<b>Paramedics</b>	35,442.56	51,600.00	-16,157.44	68.7%
<b>Professional Services</b>				
Accountant Fees	16,800.00	22,800.00	-6,000.00	73.7%
Attorney	975.00	9,360.00	-8,385.00	10.4%
Auditor	7,750.00	7,500.00	250.00	103.3%
Blueline Drug Testin	632.00	1,200.00	-568.00	52.7%
Blueline New Hlre Testing	300.00	650.00	-350.00	46.2%
Bond Trustee (Zions Bond)	2,000.00	2,000.00	0.00	100.0%
Bonding	644.00	1,650.00	-1,006.00	39.0%
Crew Sense	2,804.76	2,880.00	-75.24	97.4%
Medical Advisor	5,600.00	8,400.00	-2,800.00	66.7%
Payroll Administration	4,051.10	6,480.00	-2,428.90	62.5%
Transparancy	0.00	2,500.00	-2,500.00	0.0%
Professional Services - Other	0.00	765.00	-765.00	0.0%
<b>Total Professional Services</b>	41,556.86	66,185.00	-24,628.14	62.8%
<b>Retirement</b>	178,554.31	279,300.51	-100,746.20	63.9%
<b>Shipping Charges</b>	0.00	0.00	0.00	0.0%
<b>Special Department Allowance</b>	12,715.43	22,885.00	-10,169.57	55.6%
<b>Subscriptions, Memberships</b>	8,990.92	14,449.00	-5,458.08	62.2%
<b>Surviving Spouse Trust Fund</b>	0.00	2,470.00	-2,470.00	0.0%
<b>Transfer Out General Fund</b>	0.00	229,826.00	-229,826.00	0.0%
<b>Travel and Training</b>				
Pub Ed Supplies for Clowns	0.00	1,000.00	-1,000.00	0.0%
Travel and Training - Other	34,617.26	54,475.00	-19,857.74	63.5%
<b>Total Travel and Training</b>	34,617.26	55,475.00	-20,857.74	62.4%
<b>Utah Disability Death Benefit</b>	507.44			

**North Davis Fire District**  
**Profit & Loss Budget vs. Actual**  
**July 2018 through June 2019**

	Jul '18 - Jun...	Budget	\$ Over Bud...	% of Budget
Utilities (Gas,Power,Phones)				
Verizon	-20.00			
Utilities (Gas,Power,Phones) - Other	45,191.20	72,981.00	-27,789.80	61.9%
<b>Total Utilities (Gas,Power,Phones)</b>	45,171.20	72,981.00	-27,809.80	61.9%
Vehicle Maintenance	68,347.00	86,954.00	-18,607.00	78.6%
Workmans Comp	38,943.66	59,185.00	-20,241.34	65.8%
<b>Total Expense</b>	2,273,687.68	4,383,451.91	-2,109,764.23	51.9%
Net Ordinary Income	761,457.37	-14,718.17	776,175.54	-5,173.6%
Other Income/Expense				
Other Income				
Capital Projects Inc 3				
Gain on Sale of Assets	35,000.00			
Interest Income	0.00	14,241.00	-14,241.00	0.0%
Use of Fund Balance	0.00	27,615.00	-27,615.00	0.0%
<b>Total Capital Projects Inc 3</b>	35,000.00	41,856.00	-6,856.00	83.6%
Debt Service Inc 2				
Interest Income	597.83	1,047.00	-449.17	57.1%
Transfers In Debt Service	0.00	229,826.00	-229,826.00	0.0%
<b>Total Debt Service Inc 2</b>	597.83	230,873.00	-230,275.17	0.3%
<b>Total Other Income</b>	35,597.83	272,729.00	-237,131.17	13.1%
Other Expense				
Capital Projects Exp 3				
Equipment	8,400.65	17,456.00	-9,055.35	48.1%
Capital Projects Exp 3 - Other	18,999.44	21,597.44	-2,598.00	88.0%
<b>Total Capital Projects Exp 3</b>	27,400.09	39,053.44	-11,653.35	70.2%
Debt Service Exp 2				
Addition to Fund Balance	0.00	1,047.00	-1,047.00	0.0%
Interest Expense	29,913.00	59,826.00	-29,913.00	50.0%
Principal	0.00	170,000.00	-170,000.00	0.0%
<b>Total Debt Service Exp 2</b>	29,913.00	230,873.00	-200,960.00	13.0%
<b>Total Other Expense</b>	57,313.09	269,926.44	-212,613.35	21.2%
Net Other Income	-21,715.26	2,802.56	-24,517.82	-774.8%
<b>Net Income</b>	<b>739,742.11</b>	<b>-11,915.61</b>	<b>751,657.72</b>	<b>-6,208.2%</b>

## Attachment A



## ***2019 Planning Workshop Agenda***

- NDFD Response Statistics
- NDFD, NFPA 1710 response area and time requirements
- Personnel and Policy
- Fleet Management projections
- Personnel
- Code Enforcement
- Budget and revenues



### ➤ NDFD Response Statistics

The NDFD responded to approx 3,439 incidents this year, this includes Clearfield City, West Point City, Sunset City and Unincorporated Davis County, and all Auto and Mutual-aid. This averages 9.42 incidents per day between both Station 41 and Station 42; however, this is an increase of approx. 1.5 calls per day from the previous year.

*(See NDFD Response Statistics on Next Page)*

# North Davis Fire District

Clearfield, UT

This report was generated on 11/28/2018 9:08:53 AM



## Incident Statistics

Start Date: 07/01/2017 | End Date: 06/30/2018

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		2620	
FIRE		819	
<b>TOTAL</b>		<b>3439</b>	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
0	0	0	0
A-42	128	179	182
A-422	36	53	56
A-423	4	4	4
A3067	1	2	2
A41	75	104	138
A42	589	832	922
A4210	11	12	14
A422	691	939	998
A423	23	31	32
A9170	13	20	20
RE41	92	134	144
T41	0	2	2
T42	1	5	9
<b>TOTAL</b>	<b>1664</b>	<b>2317</b>	<b>2523</b>
PRE-INCIDENT VALUE		LOSSES	
<b>\$1,200,300.00</b>		<b>\$892,800.00</b>	
CO CHECKS			
424 - Carbon monoxide incident		11	
736 - CO detector activation due to malfunction		9	
746 - Carbon monoxide detector activation, no CO		6	
<b>TOTAL</b>		<b>26</b>	
MUTUAL AID			
Aid Type		Total	
Aid Given		46	
Aid Received		47	
OVERLAPPING CALLS			

Only Reviewed Incidents included. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = # of PCR with disposition "Treated, Transported by EMS". # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate.

# OVERLAPPING		% OVERLAPPING	
1058		30.76	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
Layton 51	0:00:31		
North Davis Fire District 41	0:04:38	0:06:37	
North Davis Fire District 42	0:04:45	0:06:04	
Sunset 11	0:06:02		
Syracuse 31	0:05:58		
<b>AVERAGE FOR ALL CALLS</b>		<b>0:05:05</b>	
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
Layton 51	0:00:00		
North Davis Fire District 41	0:00:57	0:01:15	
North Davis Fire District 42	0:00:56	0:01:07	
Sunset 11	0:00:12		
Syracuse 31	0:00:21		
<b>AVERAGE FOR ALL CALLS</b>		<b>0:00:59</b>	
AGENCY		AVERAGE TIME ON SCENE (MM:SS)	
North Davis Fire District		20:48	

Only Reviewed Incidents included. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = # of PCR with disposition "Treated, Transported by EMS". # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate.

# North Davis Fire District

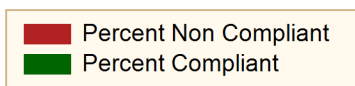
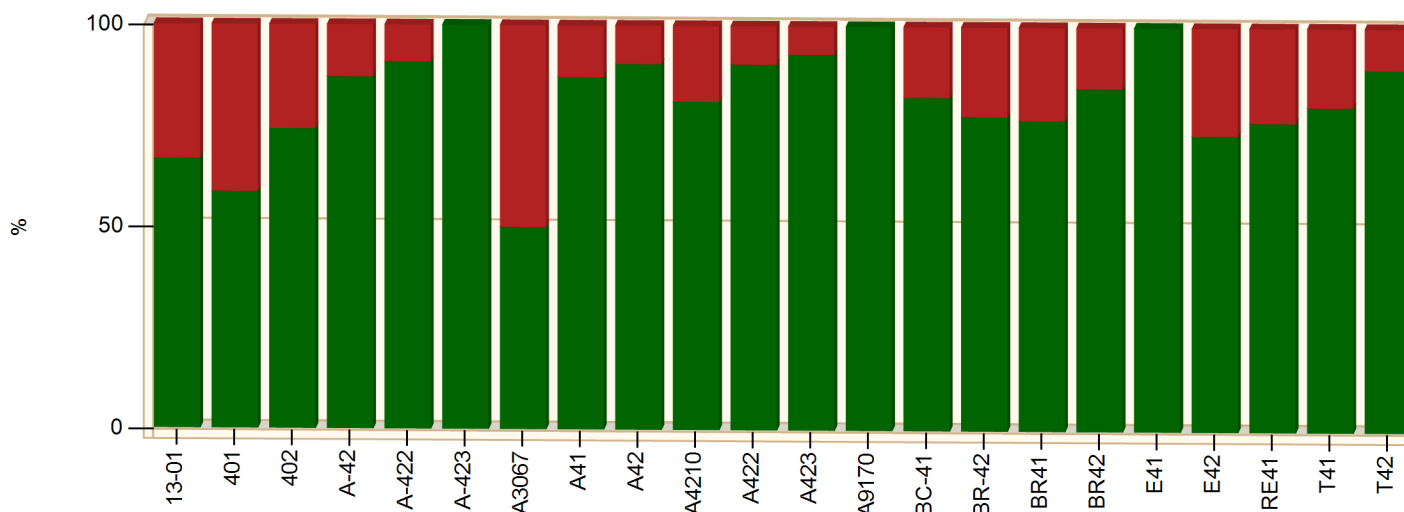
Clearfield, UT

This report was generated on 11/28/2018 9:11:49 AM



## Apparatus Compliance Percentage for Response Time for Date Range

Response Time: 00:08:00 | Start Date: 07/01/2017 | End Date: 07/01/2018



APPARATUS	# RESPONSES		% COMPLIANT
	COMPLIANT	NOT COMPLIANT	
13-01	2	1	66.7
401	17	12	58.6
402	23	8	74.2
A-42	183	27	87.1
A-422	60	6	90.9
A-423	4	0	100.0
A3067	1	1	50.0
A41	129	19	87.2
A42	988	104	90.5
A4210	13	3	81.3
A422	1081	114	90.5
A423	40	3	93.0
A9170	20	0	100.0
BC-41	141	30	82.5
BR-42	7	2	77.8
BR41	30	9	76.9
BR42	28	5	84.8
E41	2	0	100.0
E42	11	4	73.3
RE41	254	78	76.5
T41	41	10	80.4

Calculates difference for apparatus' DISPATCH and ARRIVED times in comparison to the RESPONSE TIME provided. For example, for a RESPONSE TIME of 00:05:00, the % COMPLIANT column displays percentage of instances where the apparatus' response times were less than or equal to 5 minutes. Only REVIEWED incidents included.

	# RESPONSES		
APPARATUS	COMPLIANT	NOT COMPLIANT	% COMPLIANT
T42	936	108	89.7
<b>TOTAL:</b>	<b>4011</b>	<b>544</b>	<b>88.06%</b>

Calculates difference for apparatus' DISPATCH and ARRIVED times in comparison to the RESPONSE TIME provided. For example, for a RESPONSE TIME of 00:05:00, the % COMPLIANT column displays percentage of instances where the apparatus' response times were less than or equal to 5 minutes. Only REVIEWED incidents included.

# North Davis Fire District

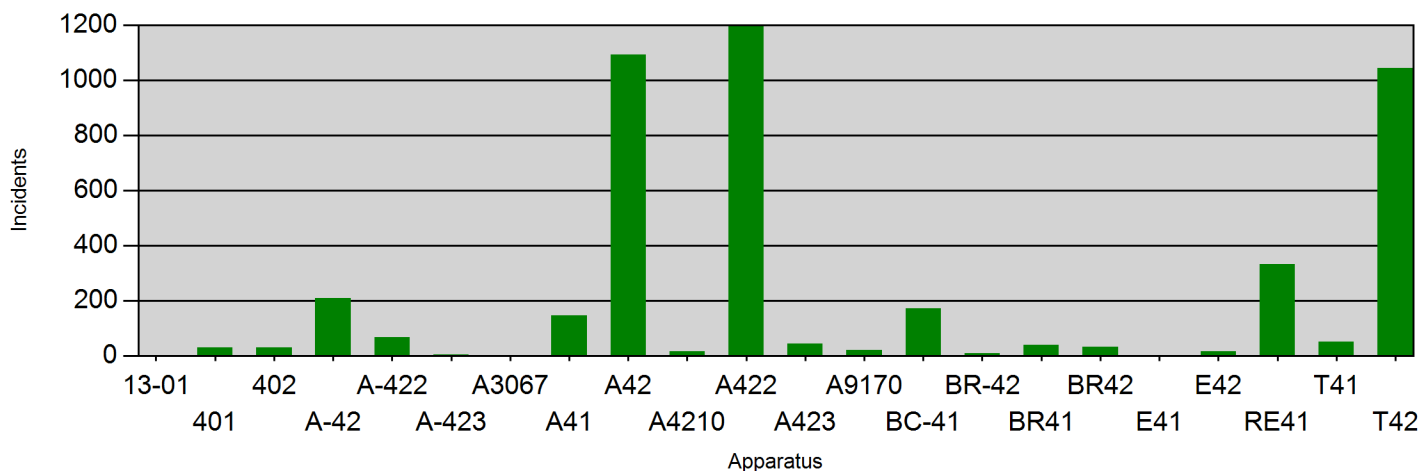
Clearfield, UT

This report was generated on 11/28/2018 9:13:05 AM



## Incident Count per Apparatus for Date Range

Start Date: 07/01/2017 | End Date: 06/30/2018



APPARATUS	# of INCIDENTS
13-01	3
401	29
402	31
A-42	210
A-422	66
A-423	4
A3067	2
A41	146
A42	1091
A4210	16
A422	1195
A423	43
A9170	20
BC-41	171
BR-42	9
BR41	39
BR42	33
E41	2
E42	15
RE41	332
T41	51
T42	1043

Cancelled apparatus (per the THIS APPARATUS WAS CANCELLED checkbox on Basic Info 4) not included. Only REVIEWED incidents included.

# North Davis Fire District

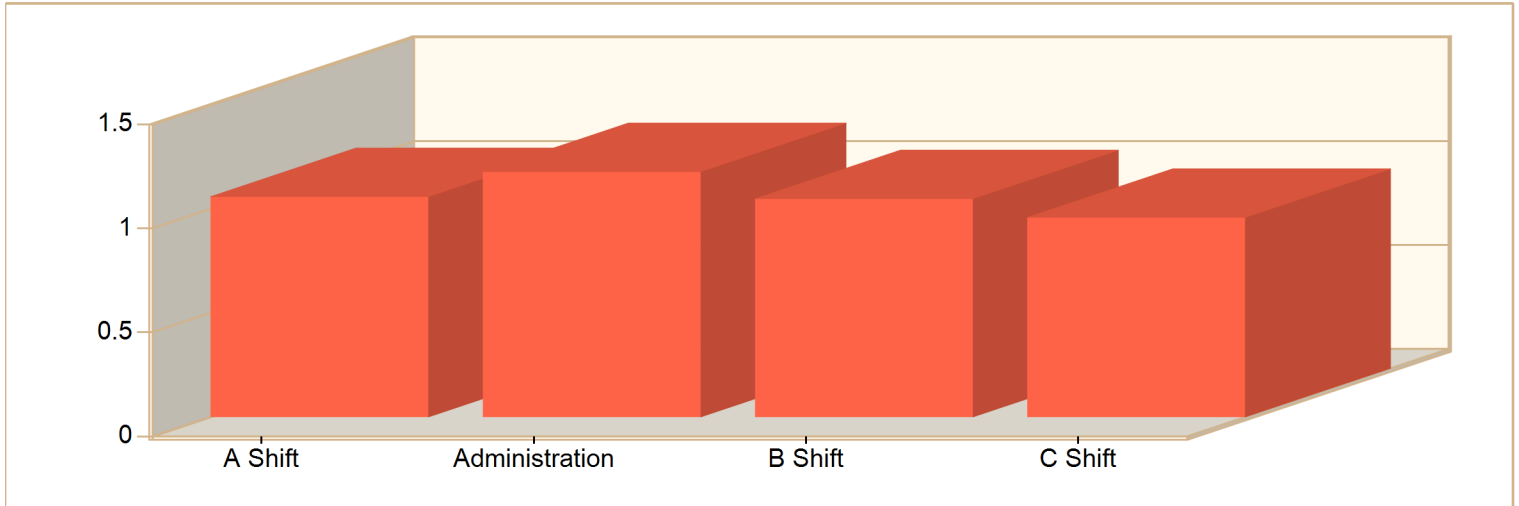
Clearfield, UT

This report was generated on 11/28/2018 9:13:54 AM



## Average Turnout Time per Shift for Date Range

Start Date: 07/01/2017 | End Date: 06/30/2018

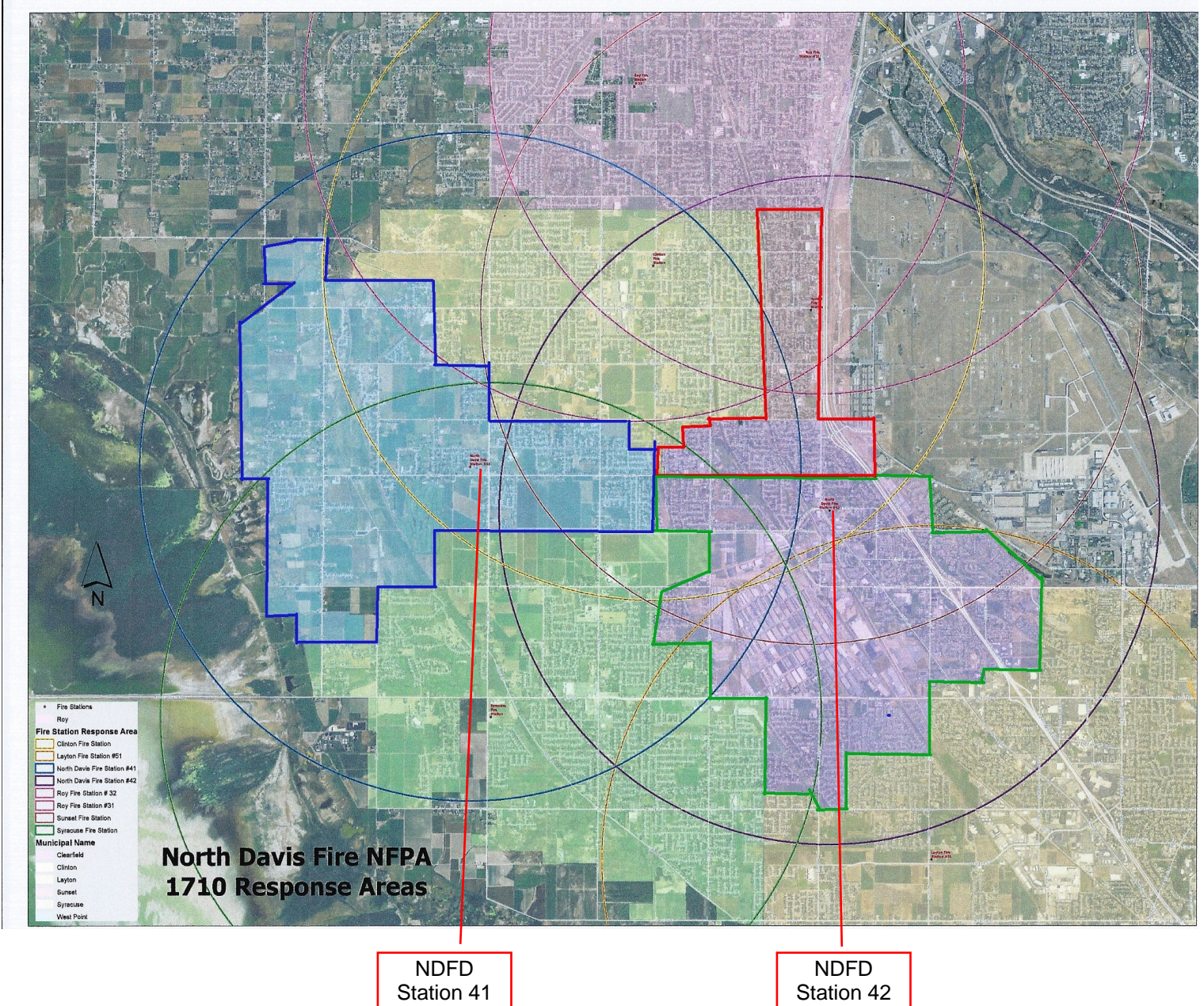


SHIFT	AVERAGE TURNOUT TIME as MM:SS (Dispatch to Enroute)
A Shift	1:03
Administration	1:11
B Shift	1:03
C Shift	0:58

Committed time (minutes) is the difference between the DISPATCH and ENROUTE time of Basic Info 4. Only REVIEWED incidents included.



## ***NDFD First Due Response Areas***



Annual NFPA 1710 quadrennial report allows for a 1-minute (60 second) turnout time and a 4-minutes (240 second) response time, for the first arriving unit and/or the initial full-alarm assignment within 8-minute response time to 90 percent of the incidents.

All occupancies are well within the 5-minute first unit response areas, as well as the first alarm areas.

Travel time average at 40 mph = .66 miles per minute, .66 miles times three miles = approximately 2-minutes as the crow flies. This allows for three additional minutes for turnout time, traffic, etc.



## NFPA 1710

### 5.2.4.1 Initial Arriving Company

5.2.4.1.1 The fire department's fire suppression resources shall be deployed to provide for the arrival of an engine company within a 240-second travel time to 90 percent of the incidents as established in Chapter 4.

5.2.4.1.2 Personnel assigned to the initial arriving company shall have the capability to implement an initial rapid intervention crew (IRIC). Annual NFPA 1710 quadrennial report allows for a 1-minute (60 second) turnout time and a 4-minute (240 second) response time, for the first arriving unit and/or the initial full alarm assignment within 8-minute response time to 90 percent of the incidents.

All occupancies are well within the 5-minute first unit response areas, as well as the first alarm areas. Travel time average at 40 mph = .66 miles per minute, .66 miles times three miles = approx 2 minutes as the crow flies. This allows for three additional minutes for turnout time, traffic, etc.

### 5.2.4.2 Initial Full Alarm Assignment Capability.

5.2.4.2.1 The fire department shall have the capability to deploy an initial full alarm assignment within a 480-second travel time to 90 percent of the incidents as established in Chapter 4.

5.2.4.2.2 The initial full alarm assignment to a structure fire in a typical 2000 ft<sup>2</sup> (186 m<sup>2</sup>), two-story single-family dwelling without basement and with no exposures shall provide for the following:

(1) Establishment of incident command outside of the hazard area for the overall coordination and direction of the initial full alarm assignment with a minimum of one individual dedicated to this task

(2) Establishment of an uninterrupted water supply of a minimum of 400 gpm (1520 L/min) for 30 minutes with supply line(s) maintained by an operator

(3) Establishment of an effective water flow application rate of 300 gpm (1140 L/min) from two handlines, each of which has a minimum flow rate of 100 gpm (380 L/min) with each handline operated by a minimum of two individuals to effectively and safely maintain the line

(4) Provision of one support person for each attack and backup line deployed to provide hydrant hookup and to assist in laying of hose lines, utility control, and forcible entry

(5) Provision of at least one victim search and rescue team with each such team consisting of a minimum of two individuals

(6) Provision of at least one team, consisting of a minimum of two individuals, to raise ground ladders and perform ventilation

(7) If an aerial device is used in operations, one person to function as an aerial operator and maintain primary control of the aerial device at all times|

(8) Establishment of an IRIC consisting of a minimum of two properly equipped and trained individuals  
It is management's opinion that NDFD station placement is optimal for apparatus deployment to all critical areas of the Fire District, with the estimated build out of Clearfield city at 31,000 by 2040 and West Point at 35,000. The estimated call volume in 2040 would equal 13.21 population for every incident divided by a build out population of 66,000, which would equal 499.21 incidents per year. This in turn would equal approximately 2,500 incidents per station or seven incidents per day. With the possible addition of Sunset City (500) incidents annually, a single engine two man jump crew will be more than adequate to meet the additional call volume. Unlike Clearfield and West Point Cities; Sunset has reached most of its future build-out.

This would average approximately 7 incidents/day/station; this is well acceptable call volumes for each station. Clearfield will average more due to additional traffic and industrial occupancies.

### ➤ Personnel and Policy

The NDFD is currently evaluating and updating the personnel policy to meet current employee standards and benefit packages 90% has been revised. ***NDFD is planning to budget funds to perform impact fee study with the anticipation of the Sunset City Annexation. For adopting a new 2019 Impact fee study as well as rate schedule policy as required by state statute.*** This will be an ongoing project semi-annually to ensure we are current with federal and state employment standards.

### ➤ Standard Operating Procedures and General Directives.

Administration has updated numerous operational SOP's to ensure we are current with NFPA training standards, fire and Utah State EMS protocols, Disaster ops etc. Administration will continually evaluate and make necessary revisions to our procedures.

### ➤ Auto Aid, Mutual Aid, MOU

***As of January 28, 2014, all Davis County and State Forestry contacts will be in place to ensure smooth response times and assistance to all agencies that participate. This may decrease our ISO rating in the next ISO evaluation cycle and ensures teamwork throughout the State of Utah and Davis County. NDFD was the lead agency, for renewal of Davis County inter local Auto-aid 50-year Agreement.***

### ➤ Fleet Projections

In consideration of current and projected call volumes, annexations, and district growth, I have determined that our staffing meets our current needs with some possible adjustments. Current staffing at station 41 is three personnel including the Battalion Chief; this number allows the station 41 personnel to respond as a three man jump crew for medical and also allows the battalion chief to respond on any major incidents for the district. Compared to a jump crew of six at station 42 that can

cover back to back medicals, etc. The transport engine was purchased in December 2014 and has alleviated this problem by making the full crew available for EMS calls or structure fires. Hypothetically if the transport engine responded to a fire alarm at Freeport and it was a false alarm, the engine would always be available to take the next call in the district. Station 42 would not generally need to respond on Charlie and Delta medicals, or car accidents in West Point City. This would make station 42 units, available for additional calls, as projected these scenarios happen numerous times throughout the year.

More and more jurisdictions are moving towards this type program to provide uninterrupted service to rural type communities and also be NFPA 1710 compliant. Ogden City Station 5, Syracuse Fire, Lone Peak Fire District, and West Valley to name a few.

The intention of our fleet program is to provide safe reliable apparatus to our current staff and the public. The Administrative Control Board has been gracious and played a key role the past five years with the purchase of fleet equipment; NDFD's needs adequate equipment that meets the needs of the community.

NDFD Purchased a type 6 brush truck to respond to the unincorporated areas of West Point and the farming community. Most of the residential sections have adequate water supply; however, numerous areas along the Bluff and Western Borders need an apparatus with a 400-gallon water tank and support type 1 engines. Unfortunately, this unit would not be deployed for the wild land programs out of state; increased required backfill and overtime for a program that puts our community at risk is not feasible.

At the Boards discretion, it is my recommendation the two front line apparatus be lease purchased with the anticipation to purchase again in ten to twelve years. We should continue to pay outright for all smaller vehicles including the ambulance remounts. Administration may consider asking the control boards approval to pay off truck 42 early using impact fees generated by commercial development in fiscal 2019/2020. The payoff amount for truck 42 approximately \$ 200,000.00, paying the truck off early would save the district from paying a large amount of interest.

*(See Fleet Schedule on Next Page)*

**Fleet & Capital Expense Projection**

Year	Make/Model	Current Status	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY2030	Projected Rev.
1989	Wells Fargo Tr	Haz-Mat Trailer															
2008	Clown Trailer	Clown Trailer															
2010	Haulmark Trailer	Rehab 41															
2016	COTC Utility Trailer																

**Engine/Ladders - 12 Year Rotation**

Year	Make/Model	Current Status	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY2030	Projected Rev.
2017	America La France (refurb 2003)		\$ 249,754	\$ 254,749	\$ 259,844	\$ 265,041	\$ 270,341	\$ 275,748	\$ 281,263	\$ 286,888	\$ 292,626	\$ 298,479	\$ 304,448	\$ 310,537	\$ 316,748	\$ 323,083	
	Projected Lease Purchase																
2007	Spartan Aerial (Crimson)																
	Projected Lease Purchase																
2009	Spartan Pumper							Sale									\$ 50,000
	Projected Lease Purchase - Ladder							\$ 850,000									
2015	Pierce Pumper/Transport			\$ 780,300	\$ 795,906	\$ 811,824	\$ 828,061	\$ 844,622	\$ 861,514	\$ 878,745	\$ 896,319	\$ 914,246	Rotate to Reserve Engine				
	Projected Lease Purchase - Engine											\$ 650,000					

**Ambulances - 3 Year Rotation Starting in FY2023**

Year	Make/Model	Current Status	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY2030	Projected Rev.
2006	Wheeled Coach F-350								Sale								\$ 15,000
	Projected Ambulance Purchase								\$ 220,000	\$ 224,400	\$ 228,888	\$ 233,466	\$ 238,135	\$ 242,898	\$ 247,756	\$ 252,711	
2011	Wheeled Coach F-350											Sale					\$ 15,000
	Projected Ambulance Purchase											\$ 233,466	\$ 238,135	\$ 242,898	\$ 247,756	\$ 252,711	
2013	Wheeled Coach F-350														Sale		\$ 15,000
	Projected Ambulance Purchase														\$ 247,756	\$ 252,711	
2017	Dodge Remount (2006)			\$ 114,875	\$ 117,172	\$ 119,516	\$ 121,906	\$ 124,344	\$ 126,831	\$ 129,368	\$ 131,955	\$ 134,594	\$ 137,286	\$ 140,032	\$ 142,832	\$ 145,689	
2017	Wheeled Coach F-350			\$ 176,000	\$ 179,520	\$ 183,110	\$ 186,773	\$ 190,508	\$ 194,318	\$ 198,205	\$ 202,169	\$ 206,212	\$ 210,336	\$ 214,543	\$ 218,834	\$ 223,211	

**Trucks**

Year	Make/Model	Current Status	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY2030	Projected Rev.
1994	Ford (Utility Truck/Plow)								Sale								\$ 5,000
2006	Chev Suburban			Not Scheduled to Replace													
2010	Ford F550 - Brush 42																
2015	Ford F550 - Brush 41			\$ 84,987	\$ 86,687	\$ 88,420	\$ 90,189	\$ 91,993	\$ 93,833	\$ 95,709	\$ 97,623	\$ 99,576	\$ 101,567	\$ 103,599	\$ 105,671		

**Reserve Chief and Battalion Chief Truck**

Year	Make/Model	Current Status	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY2030	Projected Rev.
2013	Ford - F150 (Bat. Chief Vehicle)			Rotated to BC		Sale											\$ 10,000
2016	GMC Silverado					402 Rotation											
	Projected Purchase of Battalion Chief Truck						\$ 60,000										
2014	Chev Silverado (Reserve Chief)										Sale						\$ 10,000
	Projected Rotation of Reserve Chief										402 Rotation						

**Chief Truck (401) - 5 Year Replacement for Diesel Trucks**

Year	Make/Model	Current Status	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY2030	Projected Rev.
2017	GMC Silverado (Diesel) - 401			\$ 55,000	\$ 56,100	\$ 57,222	\$ 58,366	\$ 59,534	Rotate to Plow	\$ 64,946	\$ 66,245	\$ 67,570	\$ 68,921	\$ 70,300	\$ 71,706	\$ 73,140	
	Purchase 401 - Diesel (5 year rotation)								\$ 63,672	\$ 64,946	\$ 66,245	\$ 67,570	\$ 68,921	Rotate	\$ 71,706	\$ 71,706	
	Purchase 401 - Diesel (5 year rotation)													\$ 70,300	\$ 71,706	\$ 71,706	

**Deputy Chief Truck (402) - 5 Year Replacement for Diesel Trucks**

Year	Make/Model	Current Status	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY2030	Projected Rev.
2016	GMC Silverado - 402		\$ 41,000	\$ 45,900	\$ 46,818	Rotate to BC	Sale										\$ 10,000
	Purchase 402 - Diesel (5 year rotation)					\$ 60,000	\$ 61,200	\$ 62,424	\$ 63,672	\$ 64,946	Rotate to Reserve Chief	\$ 67,570	\$ 68,921	\$ 70,300	\$ 71,706	\$ 73,140	
	Purchase 402 - Diesel (5 year rotation)										\$ 66,245	\$ 67,570	\$ 68,921	\$ 70,300	\$ 71,706	Rotate	
	Purchase 402 - Diesel (5 year rotation)															\$ 73,140	

Gain on Sale of Assets Projection																	
Year	Make/Model	Current Status	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY2030	Projected Rev.
2001	F350 Ambulance	SOLD	\$ 15,000														
2011	2011 Aux	SOLD	\$ 13,500														
2000	F350 Ambulance	SOLD		\$ 5,000													
2002	Ford Crown Vic	SOLD		\$ 950													
2004	Pierce Contender	SOLD			\$ 30,000												
1993	Becker	SOLD			\$ 5,000												
2007	Spartan Aerial (Crimson)							\$ 50,000									
2006	F350 Ambulance								\$ 15,000								
2011	F350 Ambulance											\$ 15,000					
2013	F350 Ambulance														\$ 15,000		
2013	F150 (Bat Chief)					\$ 10,000											
2015	Pierce Pumper Transport																
2016	GMC Silverado						\$ 10,000										
2014	Chev Silverado (Reserve Chief)										\$ 10,000						
Total Gain on Sale of Assets			\$ 28,500	\$ 5,950	\$ 35,000	\$ 10,000	\$ 10,000	\$ 50,000	\$ 15,000	\$ -	\$ 10,000	\$ 15,000	\$ -	\$ -	\$ 15,000	\$ -	\$ -
Balance at Beginning of Fiscal Year			\$ 10,577	\$ 125,577	\$ 155,577	\$ 185,577	\$ 315,577	\$ 126,905	\$ 206,905	\$ 230,660	\$ 92,194	\$ 172,194	\$ 181,894	\$ 29,138			
Committed Funds - Fleet Fund Contribution			\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 970,577
Revenue From Sale of Assets			\$ 35,000	\$ 10,000	\$ 10,000	\$ 50,000	\$ 15,000	\$ -	\$ 10,000	\$ 15,000	\$ -	\$ -	\$ 15,000	\$ -	\$ -	\$ 160,000	
Expense for Purchase of Assetts			\$ -	\$ (60,000)	\$ (60,000)	\$ -	\$ (283,672)	\$ -	\$ (66,245)	\$ (233,466)	\$ -	\$ (70,300)	\$ (247,756)	\$ -	\$ -	\$ (1,021,439)	
Balance at end of Fiscal Year			\$ 125,577	\$ 155,577	\$ 185,577	\$ 315,577	\$ 126,905	\$ 206,905	\$ 230,660	\$ 92,194	\$ 172,194	\$ 181,894	\$ 29,138	\$ 109,138			
													Revenues plus Fleet Fund Contribution minus Expenses			\$ 109,138	

Station 41 Revenue Bond			
North Davis Fire District Revenue Bond - Debt Service for Station 41	Reevaluate North Davis Fire District Needs and Stations	Final Bond Payment Due in Fiscal Year 2028	\$ 3,000,000

## ➤ Personnel

Growth projections for West Point City will drive the need for additional personnel. We have nine firefighter slots with both stations that cover approx 3,439 incidents per/ year, this is an average of 9.5 calls per day or 128 incidents per firefighter. Station 41 has a decrease of incidents due to the constant availability of ambulance 422 and 423. This has increased coverage to the west side of the district.

West Point averages 906 incidents annually, this is approx 75 incidents per firefighter for every 10,000 residents. At the average of 2.5% population growth a year, growth for West Point City will require an additional firefighter when growth and revenues allow. This is conservative due to the economy.

With the fiscal and on-going constraints of employing a 24 / 365-day slot at station 42 the operational Control Board approved in 2016/2017 three additional full-time staff to alleviate the numerous inter-facility transfers and the addition of Sunset City to the district

The current part-time line item amount is \$301,279.00 this has increased over the past years due to an increase on and off duty injuries. It has become difficult to manage the additional part-time staff and shifts due to the increased amount of workload. **Administration is currently evaluating this ongoing Station Manning issues. And may request adjustments in fiscal 2019/2020.** For an additional 10-20% increase in part-time funding. This would allow NDFD not to drop to minimum manning levels as often throughout the year

NDFD continues to get busier each year and administration is feeling the effects. The time is quickly approaching when a part-time secretary will need to be hired to lighten the workload of administrative staff. Administration plans to evaluate the Fiscal Year 2019/2020 budget in hopes of available funding to hire a part-time secretary.

An additional part-time fire inspector to review plans, perform business inspections, and code enforcement will be required when funding is available. The additional workload of Clearfield City's business and industrial occupancies increases the workload of administrative staff and operations personnel. We have made huge strides in providing quality code enforcement to our communities; however, with the growth we will need to evaluate this part-time position.

With the addition of Sunset City and the Battalion Chief position, while only providing service to our current response areas. We go to great lengths to provide leadership and command training to all officers. Chief Officers respond to 90% of all working structure fires, MCI's and Echo response medicals. And with our commitment to our surrounding fire departments, it is not unusual to have four to five Chief Officers respond as well.

The NDFD believes we could provide better and safer paramedic service to our communities; however we understand that without the county revenue this would be impossible. It is administration's goal to always support the current paramedic service, and help to provide the best care and patient advocacy to customers; however, if the opportunity arises we would provide this service similar to Layton Fire and South Davis Metro. By providing paramedic service we would gain additional firefighters just like DCSO gains additional law enforcement.

***2015 Roy MOU for inter-facility transfers is self-sustaining for personnel costs, with approximately 50% profit from revenues.***

### ➤ Code Enforcement

***Deputy Chief Taylor oversees all annual fire inspections and code enforcement. NDFD personnel conduct 900-1100 annual business inspections. Chief Taylor conducts all new occupancy inspections as well as sprinkler hydro tests, NFPA 72 alarm tests, UL-300 Hood tests, underground storage tank tests, etc. Chief Taylor also reviews all preliminary site plans, construction plans, and sprinkler/alarm plans.***

### ➤ Emergency planning

***NDFD participates and cooperated with all the city" for emergency preparedness, Chief Becraft has reviewed and helped update emergency plans to align with NIMS training. NDFD provides additional CERT training, CPR, fire extinguisher, and fire prevention classes to local business as well as our community.***

### ➤ Hydrants

***All NDFD fire hydrants have been GPS located and downloaded to Rover Mobile for quick mapping enroute to fire incidents.***

### ➤ NDFD ISO Study

***NDFD participated in an extensive ISO evaluation and went from a five rating down to a four rating, this is a considerable increase in the service that we provide, this will save our residents and commercial facilities money by lowering insurance premiums. It is difficult to project if we can lower this rating in the future due to funding issues.***

### ➤ Budget

The North Davis Fire District strives to provide quality fire and EMS service to its communities while being fiscally responsible to the public. The NDFD strives to follow national response and safety standards while understanding our unique communities we serve. We understand we cannot fund the adoption of NFPA or move to an accredited status; however, it is my expectation to always move our organization in a positive direction. This requires a balance of revenues, expenses, and reserves; it's complicated at times to balance all of these issues. Firefighter safety above all, is the most important aspect of the Chief's Bulls eye. This is accomplished by ongoing training, equipment, and providing a teamwork environment.

Revenues have been a moving target over the past four years; however, we try to generate revenue through ambulance fees, grant opportunities, etc. Although we are a small fire district, we are very progressive and expect our leaders and firefighters to always represent us professionally. It appears it

has been difficult for NDFD to allocate funding to keep pace with our capital needs, mostly apparatus replacement. The NDFD was fortunate to receive a \$126,000 federal grant for replacement of SCBA.

The NDFD is fortunate to have both of its stations located within its NFPA 1710 response areas. The eight-bay station in West Point will always serve the community, and West Point will not require a second station until 41 needs to be replaced. Station 42 will only require additional personnel as call volumes increase with the growth of the community.

Clearfield Station 42 was purchased and underwent a remodel that will serve for years to come, the location of station 42 with the access to hwy 193 will enhance response times to the west and north. The NDFD may bond for an additional station 43 when our debt service is complete for station 41. The current build-out estimate for Clearfield and Sunset is 35,000 population however with the additional apartments and condos in the Clearfield area, the current station 42 boundaries may need to be adjusted to provide more service to the south side. NDFD may need a small residential station on the south side of Clearfield to cover the district evenly and provide quick ladder protection to the Freeport industrial areas

Impact fees should be allocated to funding of debt service for stations, or the funding of aerial apparatus as state statute allows both will help to achieve our mission.

The NDFD is participating in an MOU with the Utah Division of Forestry, and the with state of Utah EMAC system to provide EMS and wildland assistance to federal and state agencies within our scope. The NDFD will not compromise the protection of the district to provide this service; however, if we capture any sustainable revenue, this will help offset our fleet expenses.

## ➤ Conclusion

The NDFD is functioning and serving the communities efficiently, and is sustainable for the future. As the Fire Chief, I will always look to provide the best service to our communities. The NDFD currently is well respected in Davis County and the State, as a progressive fire department. This summary is intended to educate the Board only and projections are subject to change. There may be some equipment short falls; however, we are committed to any solution that our Administrative Control Board recommends.

Thank you for your review and commitment to NDFD.

Respectfully,

Mark Becraft  
Fire Chief