



**NORTH DAVIS FIRE DISTRICT
BOARD OF TRUSTEES**
Station 41, 381 North 3150 West
West Point City, UT 84015
(801)525-2850 ext. 102

Tim Roper, Chairman
Howard Madsen, Vice-Chairman
Erik Craythorne, Member
Mark Shepherd, Member
Jerry Chatterton, Member
Nike Peterson, Member
Gary Petersen, Member
Scott Wig gill, Member
Chad Bangerter, Member

Mark Becraft, Fire Chief
John Taylor, Deputy Fire Chief

**NORTH DAVIS FIRE DISTRICT BOARD OF TRUSTEES
NOTICE & AGENDA
THURSDAY, JANUARY 21, 2021
2:00 PM WORK SESSION / 6:00 PM BOARD MEETING**

Utah State Public Health Order 2020-17 dated October 14, 2020 declares a statewide public health emergency; therefore, the public's participation in the Board of Trustee meeting will only be available through the Zoom meeting link below because attendance may present a substantial risk to the health and safety of others. No other physical meeting location will be available for the general public. The public is invited to monitor or listen to the open portions of the meeting electronically by following the instructions below:

Public Participation

Members of the public may also participate in the Citizen Comment portion of the meeting via email. Comments must be emailed to and received by District Clerk, mrrogers@nofires.org no later than the 6:00 PM Board of Trustees Meeting. The email subject line must state "Citizen Comment – 1/21/2021 Board of Trustees Meeting" and the email body must include First & Last Name and Address and a succinct statement of your comment.

- **Join Board of Trustees Work Session and Board Meeting:** <https://us02web.zoom.us/j/88685226135>
- **Connect via Telephone:** 1-253-215-8782 **Webinar ID:** 886 8522 6135

Work Session – 2:00 PM

Any item not fully addressed prior to the scheduled board meeting will be addressed in a Work Session immediately following the Board of Trustee meeting.

1. **North Davis Fire District Statistics, Planning, Paramedic Program, Personnel, Budget and Revenue, Capital Improvements Plan, Statistics, Other**

Scheduled Board Meeting – 6:00 PM

1. **Call to Order**
2. **Invocation or Inspirational Thought** (Please contact the District Clerk to request permission to offer the invocation or inspirational thought)
3. **Pledge of Allegiance**
4. **Citizen Comment** (If you wish to make comment to the Board, please use the podium and clearly state your name, address, keeping your comments to a maximum of 2 ½ minutes. Please do not repeat positions already stated. Public comment is a time for the Board to receive new information and perspectives)
5. **Consideration of Approval of Minutes from the December 17, 2020 Board of Trustees Meeting**
6. **Consideration of Approval of the North Davis Fire District Bills for December 2020**
7. **Consideration of Approval of the North Davis Fire District Financial Report**

8. **Consideration of Appointment of North Davis Fire District Treasurer Nicole Nelson & District Clerk Misty Rogers**
9. **Discussion & Consideration of Approval of an Agreement for Municipal Advisory Services with Zions Public Finance, Inc.**
 - a. *Possible Action*
10. **Discussion & Consideration of Resolution, 2021R-01, Adopting the North Davis Fire District Capital Improvements Plan**
 - a. *Possible Action*
11. **Fire Chiefs Report**
12. **Other**
13. **Motion to Adjourn**

Dated and Posted this 10th Day of December 2020



Misty Rogers, District Clerk

On January 14, 2021, a copy of the foregoing notice was amended to include a "Zoom" link for those who cannot attend in person and a copy of the foregoing amended notice was posted in conspicuous view in the front foyer of the North Davis Fire District Offices, on the North Davis Fire District website at <http://northdavisfiredistrict.com> and State of Utah Public Meeting Notice website at <http://pmn.utah.gov>. Board Members may participate in the meeting via telephonic communication. If a Board Member does participate via electronic communication, the Board Member will be on speakerphone. The speakerphone will be amplified so that the other Board Members and all other persons' present will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify Misty Rogers, District Clerk, at (801) 525-2850 ext. 102 at least 24 hours prior to the meeting. If you would like to submit written comments on any agenda item, they should be received by the District Clerk no later than the Wednesday prior to the meeting at noon. Comments can be emailed to mrogers@nofires.org.

Tentative Upcoming Agenda Items
(Agenda Items Are Subject to Change)

February 18, 2021

1. Work Session – 6:00 PM
 - a. Budget Discussion
2. Regular Session – 6:30 PM
3. Call to Order
4. Citizen Comment
5. Consideration of Approval of Minutes from January
6. Consideration of Approval of Bills for January
7. Consideration of Approval of Financial Reports for January
8. Discussion & Consideration of Approving a Supplemental Resolution amending certain interest rate and other terms with respect to the district's Revenue Bonds, and related matters
9. Other Items as Directed
10. Fire Chiefs Report

March 18, 2021

1. Work Session – 6:00 PM
 - a. Budget Discussion
2. Regular Session – 6:30 PM
3. Call to Order
4. Citizen Comment
5. Consideration of Approval of Minutes from February
6. Consideration of Approval of Bills for February
7. Consideration of Approval of Financial Reports for February
8. Other Items as Directed
9. Fire Chiefs Report

April 15, 2021

1. Work Session – 6:00 PM
 - a. Budget Discussion
2. Regular Session – 6:30 PM
3. Call to Order
4. Citizen Comment
5. Consideration of Approval of Minutes from March
6. Consideration of Approval of Bills for March
7. Consideration of Approval of Financial Reports for December
8. Discussion & Consideration of Approving a Tentative Budget for FY2022
9. Other Items as Directed
10. Fire Chiefs Report



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Mark Shepherd, Board Member
Jerry Chatterton, Board Member
Nike Peterson, Board Member
Scott Wiggill, Board Member
Chad Bangerter, Board Member
Gary Petersen, Board Member

Mark Becraft, Fire Chief
John Taylor, Deputy Fire Chief

BOARD OF TRUSTEES MEETING MINUTES
THURSDAY, DECEMBER 17, 2020 – 6:00 PM

Utah State Public Health Order 2020-17 dated October 14, 2020 declares a statewide public health emergency; therefore, the public's participation in the Board of Trustee meeting Work Session and Scheduled Board Meeting was only available electronically. The public was invited to attend the meeting via Zoom because attendance may have presented a substantial risk to the health and safety of others. No other physical meeting location was available for the public.

WORK SESSION – 6:00 PM

Any item not fully addressed during the Work Session were discussed during the Board of Trustee meeting.

Board Members Present: Chairman Timothy E. Roper, Vice-Chairman Howard Madsen, Jerry Chatterton, Nike Peterson (arrived at 6:10 PM), Scott Wiggill, Mark Shepherd, Gary Petersen, Chad Bangerter, and Erik Craythorne

Staff Present: Fire Chief Mark Becraft, Deputy Fire Chief John Taylor, and District Clerk Misty Rogers

Visitors: None

1. Paramedic Update

Chief Becraft stated that he, the Chairman of the Public Outreach Committee (JJ Allen) and Trevor with Clearfield City have met and began strategizing and creating a plan for educating residents and communities of the upcoming changes to paramedic service providers. Chief Becraft stated that in approximately February 2021 each participating entity will be asked to enter into a Interlocal Agreement with Davis County Sheriff's Office (DCSO), this will begin the change of paramedic service providers. It is anticipated that on January 1, 2023 DCSO, will no longer provide paramedic services, therefore each entity will need to either provide their own or contract for paramedic services.

Chief Becraft stated that that the North Davis Fire District must immediately begin sending employees to paramedic school so that the District will be ready to stand up a paramedic service prior to January 1, 2023. He then stated that during the regularly scheduled board meeting, the Board of Trustees will be asked to amend the FY2021 Budget. This amendment to the budget includes funding to assist NDFD employees with the cost of paramedic school and prerequisite courses.

2. Capital Improvements Plan

Chief Becraft stated that the North Davis Fire District has a draft Capital Improvements Plan (CIP) which can be amended and altered to meet the needs of the District. The draft CIP will be discussed possibly adopted by the Board of Trustees in the near future.

3. Other

Board Member Shepherd made a motion to adjourn the Work Session. The motion was seconded by Board Member Craythorne. The motion passed.

Scheduled Board of Trustee Meeting – 6:30 PM

Utah State Public Health Order 2020-17 dated October 14, 2020 declares a statewide public health emergency; therefore, the public's participation in the Board of Trustee meeting Work Session and Scheduled Board Meeting was only available electronically. The public was invited to attend the meeting via Zoom because attendance may have presented a substantial risk to the health and safety of others. No other physical meeting location was available for the public.

Board Members Present: Chairman Timothy E. Roper, Vice-Chairman Howard Madsen, Jerry Chatterton, Nike Peterson, Scott Wiggill, Mark Shepherd, Gary Petersen, Chad Bangarter, and Erik Craythorne

Staff Present: Fire Chief Mark Becraft, Deputy Fire Chief John Taylor, District Clerk Misty Rogers, and Treasurer Nicole Nelson

Visitors: Kaela Cornwell (Ulrich & Associates)

- 1. Call to Order:** Chairman Roper called the Board of Trustees Meeting to order.
- 2. Invocation or Inspirational Thought:** Board Member Shepherd.
- 3. Pledge of Allegiance**
- 4. Citizen Comment:** None
- 5. Consideration of Approval of Minutes from the November 19, 2020 Board Meeting**

Board Member N. Peterson wanted to make an amendment to a comment that she had made that was listed in the November minutes. She said in the Policy and Procedure vote where she voted against it, Board Member G. Petersen asked if she would explain her vote. She said the minutes read that she believed there should be more latitude in deviating from the progressive discipline when her comments were to the contrary. She asked Ms. Rogers if language could be added mentioning that she felt there needed to be stronger language to restrict when they could deviate from. Ms. Rogers indicated that she would add that language to the November minutes.

Board Member G. Petersen made a motion to approve the minutes from the November 19, 2020 Board Meeting. Board Member N. Peterson seconded the motion. The motion passed.
- 6. Consideration of Approval of the North Davis Fire District Bills for November 2020**

Board Member N. Peterson asked Ms. Rogers if she knew which impact fee projects were being paid for by Clearfield City in the approximate amount of \$135,500. Ms. Rogers indicated that impact fee revenue collected was for the Lifetime project and Northrup Grumman. Board Member N. Peterson wanted to know how many more "catch up" payments needed to be made to URS. Ms. Rogers indicated that the District were caught up with URS contributions last fiscal year.

Board Member N. Peterson made a motion to approve the NDFD bills for November 2020. Board Member Shepherd seconded the motion. The motion passed.
- 7. Consideration of Approval of the North Davis Fire District Financial Report**

Board Member G. Petersen made a motion to approve the Financial Report. Board Member Craythorne seconded the motion. The motion passed.
- 8. Discussion & Consideration of Resolution, 2020R-17, Amending the North Davis Fire District Budget for Fiscal Year 2021**

Nicole Nelson from Childs Richards CPA presented the Amended Budget Changes by Account sheet to the board. She then said that CARES Act Funding had been increased to cover medical expense and other costs. The Travel and Training budget had been increased due to the need to prepare for the upcoming paramedic program. Funds from the Travel and Training budget will be used to pay for employee paramedic education and prerequisite courses. Funds not used within the year will be allocated to the same use in the next fiscal year. She continued to say there was an increase with Permanent Employee Wages and the remaining three items, Equipment Maintenance Supply, Computer (CARES Act), and Medical Supplies were increased due to COVID. Ms. Nelson stated that \$18,000 would be transferred from the General Fund to the Capital Projects Fund for the purchase of a new ventilator.

Board Member G. Petersen wanted to know why, under Travel and Training, the amount would be assigned because at the end of the fiscal year they would just budget an amount based on the current need rather than carrying over an amount. Chief Becraft agreed and said we could just allocate it and then determine next year what would be needed.

Board Member G. Petersen made a motion to approve Resolution 2020R-17 amending the NDFD Budget for Fiscal Year 2021. Board Member Chatterton seconded the motion. The motion passed.

Roll Call Vote:

Chairman Roper (non-voting member)	
Vice-Chairman Madsen (via Zoom) –	Aye
Board Member Chatterton (via Zoom) –	Aye
Board Member Shepherd (via Zoom) –	Aye
Board Member G. Petersen (via Zoom) -	Aye
Board Member N. Peterson (via Zoom) –	Aye
Board Member Bangerter (via Zoom) –	Aye
Board Member Wiggill (via Zoom) –	Aye
Board Member Craythorne (via Zoom) –	Aye

Chairman Roper asked at what point did the Board need to make a motion to approve the contracts. Chief Becraft stated that only the Chairman could enter into any contract with an employee or the Fire Chief. The Board could make a motion to give the Chairman latitude to enter into an agreement with the employees granted education assistance from District for the paramedic program, based off the Chief's recommendations.

Vice-Chairman Madsen made a motion to permitting Chairman Roper to enter into contracts with employees granted education assistance from District for the paramedic program, based off the Chief's recommendations. Board Member Shepherd seconded the motion. The motion passed.

Roll Call Vote:

Chairman Roper (non-voting member)	
Vice-Chairman Madsen (via Zoom) –	Aye
Board Member Chatterton (via Zoom) –	Aye
Board Member Shepherd (via Zoom) –	Aye
Board Member G. Petersen (via Zoom) -	Aye
Board Member N. Peterson (via Zoom) –	Aye
Board Member Bangerter (via Zoom) –	Aye
Board Member Wiggill (via Zoom) –	ye
Board Member Craythorne (via Zoom) –	Aye

9. Presentation of the North Davis Fire District Audit Report for FY2020

Nicole Nelson mentioned that she had another meeting to attend so she would be giving a brief report and then will turn the time over to Kaela Cornwell from Ulrich & Associates. Ms. Nelson shared a copy of the Fiscal Year 2020 Audit Report with the Board Members and briefly reviewed it with them. She then turned the time over to Ms. Cornwell.

Ms. Cornwell directed the Board to the Auditor Letter and mentioned the “opinion” which states that in their opinion the Financial Statement presents fairly the District’s position at the end of the year. She indicated that it is an unmodified or clean opinion which basically means they did not find any material in the statements or any problem in the internal control that they needed to report as a finding. Ms. Cornwell stated that the Audit Report for FY2020 was a very positive audit and that there were no problems to report to the office of the State Auditor.

Board Member G. Petersen made a motion to approve the North Davis Fire District Audit Report for FY2020. Board Member Chatterton seconded the motion. The motion passed.

Roll Call Vote:

Chairman Roper (non-voting member)	
Vice-Chairman Madsen (via Zoom) –	Aye
Board Member Chatterton (via Zoom) –	Aye
Board Member Shepherd (via Zoom) –	Aye
Board Member G. Petersen (via Zoom) -	Aye
Board Member N. Peterson (via Zoom) –	Aye
Board Member Bangerter (via Zoom) –	Aye
Board Member Wiggill (via Zoom) –	Aye
Board Member Craythorne (via Zoom) –	Aye

10. Discussion & Consideration of the Approving of the North Davis Fire District Board of Trustees Meeting Schedule for Calendar Year 2021

Board Member Wiggill made a motion to approve the North Davis Fire District Board of Trustees Meeting Schedule for Calendar Year 2021. Board Member N. Peterson seconded the motion. The motion passed.

11. Discussion of the NDFD Fire Chiefs Contract

Chairman Roper said there were questions regarding the vacation portion of the Chief’s contract, he then opened it up for board discussion. Board Member G. Petersen said he was not sure if he had the final version of the contract, he then asked if the Chairman would refer to it. Chairman Roper said the only portion of the contract that the board members had questions about were the vacation and sick leave. He then stated the contract read as follows:

“The Chief will be credited with 120 hours per year of annual leave. This time will be provided on July 1st of every year during the term of his agreement and unused time may roll over to the next year; however, any accrual shall not exceed 240 hours. Any excess hours are lost and may not be exchanged for compensation. Any additional time shall require the approval of the Board.”

Chairman Roper mentioned that other than what was just read, everything else within the contract had stayed the same.

Board Member G. Petersen wanted to know about the severance. Chairman Roper stated that it was decreased from one-year to six-months in the proposed contract.

Chief Becraft said the only difference between the current contract and proposed contract was that he forfeited six-months of severance and that he be permitted to roll-over vacation just like any other employee of the District. He then asked that he be credited 240 hours of vacation leave to start the year off. Board Member G. Petersen said the only other change was there was an actual expiration date in the contract so it could be reviewed each time. Chairman Roper mentioned the Chief’s contract would expire in three years.

Chief Becraft wanted to clarify that he would like to be credited the 240 hours of vacation leave because he has given countless hours back to the District over the past eleven years. He said he agreed to decrease his severance package from one-year to six-months and that in fairness he should be credited back 240 hours of vacation leave. He then stated that if he is not credited the 240 hours of vacation it will take him at least two years of not taking any vacation leave to reach the cap of 240 hours. Board Member G. Petersen said that he understood what the Chief was saying but they were under a contract that specifies that vacation is not accrued so if the Board acted, it would be going against the current contract. He then mentioned that the old contract did not allow for use or lose vacation, therefore the board was not taking anything away from the Chief. The board would be giving the Chief an opportunity to accumulate vacation hours that he did not previously have and that he did not believe the Board should credit him 240 hours of vacation leave because they did not currently exist.

Chief Becraft stated that the current (old contract) states one-year of wages and benefits which costs the District considerably more money than 240 hours of vacation leave. He mentioned that he is a 35-year firefighter starting his vacation leave essentially at zero. Board Member G. Petersen said he was still confused because if it was use or lose, he was still be at zero at the end of every year. Chief Becraft stated that was correct but in all fairness, it is not the case for the other employees of the District. He stated that he should receive the same benefit as the other employees of the District. Board Member G. Petersen stated that the Chief was not like any other employee, he was under contract. Chief Becraft said his point was that in the last contract it indicated that he would earn up to one-year of severance but now that he was going down to six-month's severance. If the District had to pay one-year of severance, it would cost considerably more than what 240 hours of vacation would cost. Chief Becraft stated that paying out 240 hours of vacation leave to him would cost approximately \$13,000.

Board Member Wiggill said although he understood what Board Member G. Petersen was saying, he wanted to know if it could be written into the contract to initiate it looking at it from a different perspective.

Board Member N. Peterson asked, for clarification, was Board Member Wiggill wanting to start the initial contract at 240 vacation hours rather than 120 hours. Board Member Wiggill said yes if the Board could come to an agreement. Board Member N. Peterson asked Board Member Wiggill if he wanted to allow any vacation hours to be accrued in addition to the 240 hours. Board Member Wiggill said the contract would start out with the full amount with the understanding that at the end of the year anything else would be carried over. Board Member N. Peterson asked Board Member Wiggill if there were any carryover that would roll year-to-year and if he were proposing a cap. Board Member Wiggill said there was not anything in the current contract so that was something the Board would have to discuss. Board Member Wiggill said he did not believe it should be a starting point of zero, but they needed to come up with a starting point that was fair to the District and to the Chief.

Board Member Chatterton said he was leaning more towards crediting the Chief with 240 vacation hours, but maybe 180 hours would be more appropriate. He said the board is asking for the Chief to give up six-months of severance pay, and the District was not offering anything back except that he can start at zero and go up to 240 hours. Board Member N. Peterson asked if Board Member Chatterton were proposing a certain number of hours as being vested, that 120 or 140 hours would be a starting point in lieu of the six-months' severance. Board Member Chatterton stated that the Chief would be given a starting number of hours and then moving forward, hours could continue to be accrued but not to exceed 240, that being the cap.

Board Member G. Petersen suggested meeting halfway and starting the Chief off with 120 hours and then he could fill it with future hours. Chief Becraft asked if the hours he is already accrued for this year would just go away. He indicated that he currently has 110 vacation hours remaining with six months into the year. Board Member G. Petersen said he assumed the new contract would begin January 1st. He said the Chief's contract would have ended December 31st anyway and he would have lost those hours. Ms. Rogers pointed out that the Chief's contract would have rolled over in July and that with the current contract he had until then to use 110 hours vacation leave.

Board Member Shepherd said given that his contract would have been renewed in July and he already has 110 hours, he suggested starting the contract out at 180 hours.

Board Member Shepherd made a motion to approve the Fire Chief's contract and authorizing the Chairman to sign the contract with the change that it starts out with 180 hours of vacation time. Board Member G. Petersen seconded the motion. The motion passed.

Roll Call Vote:

Chairman Roper (non-voting member)	
Vice-Chairman Madsen (via Zoom) –	Aye
Board Member Chatterton (via Zoom) –	Aye
Board Member Shepherd (via Zoom) –	Aye
Board Member G. Petersen (via Zoom) -	Aye
Board Member N. Peterson (via Zoom) –	Aye
Board Member Bangerter (via Zoom) –	Aye
Board Member Wiggill (via Zoom) –	Aye
Board Member Craythorne (via Zoom) –	Aye

12. Fire Chiefs Report

Deputy Chief Taylor stated that for the month of November the District ran 320 calls and as of today the District had responded to 152 calls. He then stated that between January 1, 2020 and December 17, 2020 the District had responded to a total of 3,776 calls and 3,321 calls in 2019. The District has responded to 455 more calls so far in 2020 than during calendar year 2019. Board Member Chatterton asked if the increase in calls were tied to any specific month, due to COVID, or just increase in population. Deputy Chief Taylor stated that when COVID first came out there was a decrease in call volume because people did not want to go to a hospital. He then stated that the District is responding to COVID calls but the increase in call volume is not specifically due to COVID. The increase in call volume is due to the population increase and automobile crashes with the work being done on I-15. He said at the end of the year he would look at it more thoroughly month by month.

Chief Becraft indicated that the District is providing rapid COVID-19 testing for the employees of Sunset City, Clearfield City, and West Point City, District employees and their families, board members, and police departments. The health care workers should be getting their COVID-19 vaccination within the next few weeks and that it could possibly be arranged for Board Members to also get vaccinated. Chief Becraft stated that he would be willing to be setup as a location where vaccinations could be given to public safety and the police departments if permitted.

13. Other

14. Motion to Adjourn

Board Member G. Petersen made a motion to adjourn. Board Member Wiggill seconded the motion. The motion passed.

Passed and adopted the 21st day of January 2020.

Timothy E. Roper, Chairman

ATTEST:

Misty Rogers, District Clerk

North Davis Fire District
Custom Transaction Detail Report
December 2020

Date	Name	Memo	Account	Type	Amount
12/01/2020		UT Medicaid	1-30100 · Ambulance	Deposit	8,799.34
12/01/2020		Lockbox	1-30100 · Ambulance	Deposit	20.00
12/02/2020		Noridian	1-30100 · Ambulance	Deposit	3,558.45
12/02/2020		Lockbox	1-30100 · Ambulance	Deposit	250.00
12/04/2020		Noridian	1-30100 · Ambulance	Deposit	3,636.61
12/07/2020		Lockbox	1-30100 · Ambulance	Deposit	12,848.87
12/04/2020		Lockbox	1-30100 · Ambulance	Deposit	3,183.24
12/08/2020		UT Medicaid	1-30100 · Ambulance	Deposit	1,564.67
12/08/2020		Noridian	1-30100 · Ambulance	Deposit	2,360.50
12/08/2020		Lockbox	1-30100 · Ambulance	Deposit	1,077.30
12/09/2020		Lockbox	1-30100 · Ambulance	Deposit	1,256.65
12/10/2020		Lockbox	1-30100 · Ambulance	Deposit	2,218.51
12/11/2020		Lockbox	1-30100 · Ambulance	Deposit	248.87
12/14/2020		Lockbox	1-30100 · Ambulance	Deposit	6,341.09
12/15/2020		Lockbox	1-30100 · Ambulance	Deposit	50.00
12/16/2020		UT Medicaid	1-30100 · Ambulance	Deposit	7,531.03
12/16/2020		Noridian	1-30100 · Ambulance	Deposit	115.77
12/16/2020		Lockbox	1-30100 · Ambulance	Deposit	1,025.46
12/17/2020		Lockbox	1-30100 · Ambulance	Deposit	2,024.16
12/21/2020		Lockbox	1-30100 · Ambulance	Deposit	5,135.66
12/21/2020		Lockbox	1-30100 · Ambulance	Deposit	1,149.01
12/22/2020		UT Medicaid	1-30100 · Ambulance	Deposit	4,085.15
12/22/2020		Noridian	1-30100 · Ambulance	Deposit	1,707.51
12/23/2020		Noridian	1-30100 · Ambulance	Deposit	1,739.21
12/24/2020		Lockbox	1-30100 · Ambulance	Deposit	1,193.61
12/28/2020		Noridian	1-30100 · Ambulance	Deposit	2,490.70
12/28/2020		Lockbox	1-30100 · Ambulance	Deposit	691.12
12/31/2020		Lockbox	1-30100 · Ambulance	Deposit	2,367.25
12/31/2020		Interest	1-36100 · Interest Income-General Fund	Deposit	1,094.56
12/03/2020		Interest	1-36100 · Interest Income-General Fund	Deposit	47.74
12/03/2020	AAA Fire Safety & Alarm	Fire Protection System Plan Review Fees - Davi	1-38200 · Plan Review Fees	Sales Receipt	300.00
12/22/2020	Clearfield City	1962 S Main St (Lot 1) Permit # RES09200248	1-34100 · Impact Fees	Sales Receipt	368.30
12/22/2020	Clearfield City	Service Fees	1-34100 · Impact Fees	Sales Receipt	-30.00
12/22/2020	Clearfield City	160 N Main St (48 Mayfly Rise) Permit # RES07	1-34100 · Impact Fees	Sales Receipt	136.68

North Davis Fire District
Custom Transaction Detail Report
December 2020

12/22/2020	Clearfield City	160 N Main St (47 Mayfly Rise) Permit # RES07	1-34100 · Impact Fees	Sales Receipt	136.68
12/22/2020	Clearfield City	172 N Main St (44 Mayfly Rise) Permit # RES07	1-34100 · Impact Fees	Sales Receipt	136.68
12/22/2020	Clearfield City	172 N Main St (45 Mayfly Rise) Permit # RES07	1-34100 · Impact Fees	Sales Receipt	136.68
12/22/2020	Clearfield City	172 N Main St (46 Mayfly Rise) Permit # RES07	1-34100 · Impact Fees	Sales Receipt	136.68
12/22/2020	Clearfield City	172 N Main St (43 Mayfly Rise) Permit # RES07	1-34100 · Impact Fees	Sales Receipt	136.68
12/22/2020	Clearfield City	Service Fee	1-34100 · Impact Fees	Sales Receipt	-30.00
12/22/2020	Clearfield City	49 Main St (3) BLDC03200048 - August 2020	1-34100 · Impact Fees	Sales Receipt	15,434.76
12/22/2020	Clearfield City	Service Fee	1-34100 · Impact Fees	Sales Receipt	-30.00
12/22/2020	Clearfield City	49 Main St (4) BLDC03200049 - August 2020	1-34100 · Impact Fees	Sales Receipt	6,560.64
12/22/2020	Clearfield City	Service Fee	1-34100 · Impact Fees	Sales Receipt	-30.00
12/09/2020	Clearfield City	Cares Act Funding - Clearfield City	1-38310 · Cares Act Funding	Sales Receipt	27,098.75
12/23/2020	Clearfield Junction LLC	UL300 Hood Testing (Argentine Corner)	1-35100 · Inspection Fees	Sales Receipt	300.00
12/23/2020	Clearfield Junction LLC	Architectural Plan Egress (Argentine Corner & S	1-38200 · Plan Review Fees	Sales Receipt	150.00
12/07/2020	Davis County Treasurer	2020 PFEE	1-32100 · Fee in Lieu	Sales Receipt	11,603.74
12/07/2020	Davis County Treasurer	2020 ATPTAX	1-32200 · Property Taxes	Sales Receipt	152.15
12/07/2020	Davis County Treasurer	2017 INTEREST	1-32200 · Property Taxes	Sales Receipt	1.08
12/07/2020	Davis County Treasurer	2018 INTEREST	1-32200 · Property Taxes	Sales Receipt	13.61
12/07/2020	Davis County Treasurer	2019 INTEREST	1-32200 · Property Taxes	Sales Receipt	18.34
12/07/2020	Davis County Treasurer	2020 INTEREST	1-32200 · Property Taxes	Sales Receipt	1.72
12/07/2020	Davis County Treasurer	2018 PENALTY	1-32200 · Property Taxes	Sales Receipt	1.75
12/07/2020	Davis County Treasurer	2019 PENALTY	1-32200 · Property Taxes	Sales Receipt	6.80
12/07/2020	Davis County Treasurer	2020 PENALTY	1-32200 · Property Taxes	Sales Receipt	2.04
12/07/2020	Davis County Treasurer	2017 PTAX	1-32200 · Property Taxes	Sales Receipt	37.74
12/07/2020	Davis County Treasurer	2018 PTAX	1-32200 · Property Taxes	Sales Receipt	57.42
12/07/2020	Davis County Treasurer	2020 PTAX	1-32200 · Property Taxes	Sales Receipt	140.20
12/07/2020	Davis County Treasurer	2017 TAX	1-32200 · Property Taxes	Sales Receipt	45.22
12/07/2020	Davis County Treasurer	2018 TAX	1-32200 · Property Taxes	Sales Receipt	241.10
12/07/2020	Davis County Treasurer	2019 TAX	1-32200 · Property Taxes	Sales Receipt	603.52
12/07/2020	Davis County Treasurer	2020 TAX	1-32200 · Property Taxes	Sales Receipt	1,962,119.97
12/07/2020	Fire Recovery USA	Reference #867664	1-30150 · Fire / Incident Recovery	Sales Receipt	501.00
12/07/2020	Fire Recovery USA	Reference #821811	1-30150 · Fire / Incident Recovery	Sales Receipt	570.00
12/07/2020	Fire Recovery USA	Reference #858433	1-30150 · Fire / Incident Recovery	Sales Receipt	570.00
12/07/2020	Fire Recovery USA	Reference #872815	1-30150 · Fire / Incident Recovery	Sales Receipt	501.00
12/07/2020	Fire Recovery USA	Reference #765716	1-30150 · Fire / Incident Recovery	Sales Receipt	427.97
12/07/2020	Fire Recovery USA	12/7/2020	Fire Recovery	Sales Receipt	-513.99

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12/02/2020	Taste of Louisiana	Food Truck Inspection	1-35100 · Inspection Fees	Sales Receipt	25.00
12/14/2020	West Point City	4612 W 50 S (105 Wild Fire Estates) - Permit #	1-34100 · Impact Fees	Sales Receipt	368.30
12/14/2020	West Point City	4174 W 475 S (313 Craythorn Hmstd) - Permit #	1-34100 · Impact Fees	Sales Receipt	368.30
12/14/2020	West Point City	1418 N 4100 W (116 Isla Vista) - Permit # 5198	1-34100 · Impact Fees	Sales Receipt	368.30
12/14/2020	West Point City	1485 N 4050 W (109 Isla Vista) - Permit # 5199	1-34100 · Impact Fees	Sales Receipt	368.30
12/14/2020	West Point City	4667 W 50 S (112 Wild Fire Estates) - Permit #	1-34100 · Impact Fees	Sales Receipt	368.30
12/14/2020	West Point City	4549 W 1100 S (154 Seasons at SS) - Permit #	1-34100 · Impact Fees	Sales Receipt	368.30
12/14/2020	West Point City	1111 S 4700 W (132 Seasons at SS) - Permit #	1-34100 · Impact Fees	Sales Receipt	368.30
12/14/2020	West Point City	1141 S 4700 W (128 Seasons at SS) - Permit #	1-34100 · Impact Fees	Sales Receipt	368.30
12/14/2020	West Point City	4714 W 50 S (109 Wild Fire Estates) - Permit #	1-34100 · Impact Fees	Sales Receipt	368.30
12/14/2020	West Point City	4537 W 1100 S (153 Seasons at SS) - Permit #	1-34100 · Impact Fees	Sales Receipt	368.30
12/14/2020	West Point City	1163 S 4700 W (127 Season at SS) - Permit # 5	1-34100 · Impact Fees	Sales Receipt	368.30
12/14/2020	West Point City	4574 W 1100 S (107 Season at SS) - Permit # 5	1-34100 · Impact Fees	Sales Receipt	368.30
12/14/2020	West Point City	4577 W 1100 S (157 Season at SS) - Permit # 5	1-34100 · Impact Fees	Sales Receipt	368.30
12/14/2020	West Point City	4662 W 1100 S (114 Seasons at SS) - Permit #	1-34100 · Impact Fees	Sales Receipt	368.30
12/14/2020	West Point City	3949 W 1100 N (110 Benett) - Permit # 5218	1-34100 · Impact Fees	Sales Receipt	368.30
12/14/2020	West Point City	Service Fee for Impact Fees	1-34100 · Impact Fees	Sales Receipt	-450.00
REVENUE IN DECEMBER 2020					2,112,926.45

12/12/2020	A-1 Uniforms	two pair of pants (I. Padilla)	1-40300 · Clothing Allowance	Bill	-113.76
12/28/2020	Adams Avenue Parkway	Toll Pass - Medical	1-41800 · Medical Supplies Expenses	Bill	-200.00
12/25/2020	AFLAC	December 2020	1-41410 · AFLAC Cancer Policy	Bill	-823.88
12/30/2020	Airgas Intermountain Inc	Oxygen	1-41800 · Medical Supplies Expenses	Bill	-53.39
12/14/2020	Airgas Intermountain Inc	Oxygen	1-41800 · Medical Supplies Expenses	Bill	-53.39
12/31/2020	Airgas Intermountain Inc	Oxygen	1-41800 · Medical Supplies Expenses	Bill	-131.44
12/20/2020	AT&T Mobility	11/21/20 to 12/20/20	1-43200 · Utilities (Gas,Power,Phones)	Bill	-2,090.81
12/01/2020	Blomquist Hale Consulting Group, Inc	December 2020	1-41000 · EA Assistance Program	Bill	-225.00
12/31/2020	Blueline Services	Randoms (D. Coleman)	1-42440 · Blueline Drug Testin	Bill	-80.00
12/16/2020	Boundtree Medical Supplies	IV Solution	1-14815 · IV	Bill	-33.48
12/16/2020	Boundtree Medical Supplies	Curaplex IV Start Kit	1-14815 · IV	Bill	-681.00
12/16/2020	Boundtree Medical Supplies	NS 500cc	1-41800 · Medical Supplies Expenses	Bill	-62.40
12/16/2020	Boundtree Medical Supplies	Curaplex 11 point bridle strap	1-41800 · Medical Supplies Expenses	Bill	-110.90
12/16/2020	Boundtree Medical Supplies	Curaplex ECG Chart Paper	1-41800 · Medical Supplies Expenses	Bill	-197.60
12/16/2020	Boundtree Medical Supplies	Suction Tip 50/CS Hi-D Big Stick	1-41820 · Consumables	Bill	-18.99
12/16/2020	Boundtree Medical Supplies	Extrication Collar, adult	1-41820 · Consumables	Bill	-155.70

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12/16/2020	Boundtree Medical Supplies	i-gel 02 resus pack, MED adult	1-41845 · Airway, Advanced	Bill	-150.00
12/16/2020	Boundtree Medical Supplies	GO-PAP w/BiTrac ED - Adult Medium	1-41845 · Airway, Advanced	Bill	-154.48
12/16/2020	Boundtree Medical Supplies	Go-Pap W/BiTrac Ed Adult Large	1-41845 · Airway, Advanced	Bill	-231.72
12/16/2020	Boundtree Medical Supplies	Curaplex pressure infuser	1-41880 · Misc	Bill	-119.94
12/01/2020	Boundtree Medical Supplies	Curaplex TritonGrip Se Gloves - MED	1-41885 · PPE	Bill	-120.77
12/01/2020	Boundtree Medical Supplies	SE Gloves	1-41885 · PPE	Bill	-120.77
12/03/2020	Charlie's Service Center	2017 Ford Truck Ambulance: Check engine light	1-43300 · Vehicle Maintenance	Bill	-48.03
12/11/2020	Charlie's Service Center	2017 Ford Truck Ambulance: Brakes wobbling	1-43300 · Vehicle Maintenance	Bill	-1,420.50
12/21/2020	Charlie's Service Center	2017 Ford Truck Ambulance: door open indicator	1-43300 · Vehicle Maintenance	Bill	-48.03
12/08/2020	Clearfield City Corp	January 2021 dispatch services	1-40900 · Dispatch Services	Bill	-7,084.00
12/08/2020	Clearfield City Corp	Station 42 - December 2020	1-43200 · Utilities (Gas,Power,Phones)	Bill	-236.42
12/19/2020	Comcast	12/28/20 to 1/27/21	1-43200 · Utilities (Gas,Power,Phones)	Bill	-349.89
12/23/2020	Comcast	1/1/21 to 1/31/21	1-43200 · Utilities (Gas,Power,Phones)	Bill	-688.23
12/15/2020	Comcast Business	December 15, 2020 to January 14, 2021	1-43200 · Utilities (Gas,Power,Phones)	Bill	-529.68
12/22/2020	Crown Promotions	Flex Fit Hat (S/M) (A larossi)	1-40300 · Clothing Allowance	Bill	-12.00
12/22/2020	Crown Promotions	PT Shorts (L) (A larossi)	1-40300 · Clothing Allowance	Bill	-18.00
12/22/2020	Crown Promotions	Cornerstone 1/4 Zip (XL) (A larossi)	1-40300 · Clothing Allowance	Bill	-60.00
12/22/2020	Crown Promotions	Uniform Tee 50/50 Blend (XXL - I. Padilla)	1-40300 · Clothing Allowance	Bill	-64.00
12/22/2020	Crown Promotions	Port & Co Knit Cap (I. Padilla)	1-40300 · Clothing Allowance	Bill	-8.00
12/22/2020	Crown Promotions	Flex Fit Hat w/name (I. Padilla - size ?)	1-40300 · Clothing Allowance	Bill	-24.00
12/22/2020	Crown Promotions	Ogio Training Polo (Jessica Bezzant)	1-40300 · Clothing Allowance	Bill	-32.00
12/22/2020	Crown Promotions	Full-Zip Hoodie "	1-40300 · Clothing Allowance	Bill	-38.00
12/22/2020	Crown Promotions	Port Authority Jacket "	1-40300 · Clothing Allowance	Bill	-55.00
12/23/2020	DCSO	November 2020	1-42300 · Paramedics	Bill	-7,126.91
12/04/2020	Dell Marketing L.P.	Firewall upgrade	1-40705 · Firewall Upgrade	Bill	-2,652.76
12/04/2020	Dell Marketing L.P.	OptiPlex All-in-One BTX, fixed hardware configuration	1-40710 · Computer Purchases	Bill	-1,207.56
12/04/2020	Dick Kearsley	Station 42 - checkup on furnace	1-41200 · Equipment Maintenance & Supply	Bill	-69.95
12/10/2020	Dominion Energy	Station 42 - 11/13/2020 to 12/10/2020	1-43200 · Utilities (Gas,Power,Phones)	Bill	-478.86
12/10/2020	Dominion Energy	Station 41 - 11/11/20 to 12/10/2020	1-43200 · Utilities (Gas,Power,Phones)	Bill	-738.12
12/01/2020	Econo Waste	Station 41 - December 2020	1-43200 · Utilities (Gas,Power,Phones)	Bill	-56.00
12/16/2020	Firefighters Credit Union	40 - 2021 Firefighters Credit Union Calendars	1-42200 · Office supply & expenses	Bill	-80.00
12/15/2020	Four Sisters Floral	Flower arrangement (D. Coleman)	1-42700 · Special Department Allowance	Bill	-50.00
12/17/2020	Hatch Auto Body & Repair	Repairs to C. Bascom's car	1-43300 · Vehicle Maintenance	Bill	-1,238.25
12/16/2020	Henry Schein	Via Valve Safety IV Catheter	1-14815 · IV	Bill	-167.64
12/16/2020	Henry Schein	Via Valve Safety IV Catheter	1-14815 · IV	Bill	-167.64

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12/16/2020	Henry Schein	IV Admiin Set 72" 10 drop 1 Luer Site	1-14815 · IV	Bill	-6.80
12/21/2020	Henry Schein	Mini paramedic sheers 5.5' black	1-41800 · Medical Supplies Expenses	Bill	-65.74
12/21/2020	Henry Schein	ABD Pad 8x10	1-41800 · Medical Supplies Expenses	Bill	-11.50
12/21/2020	Henry Schein	Isolation gown PP+PE white XXL	1-41800 · Medical Supplies Expenses	Bill	-90.92
12/21/2020	Henry Schein	Water ST w/safe seal	1-41800 · Medical Supplies Expenses	Bill	-44.16
12/18/2020	Henry Schein	Thermal paper w/grid 80mm	1-41800 · Medical Supplies Expenses	Bill	-21.48
12/16/2020	Henry Schein	Glucose Test Strips	1-41800 · Medical Supplies Expenses	Bill	-79.00
12/16/2020	Henry Schein	Fingertip pulse oximeter	1-41800 · Medical Supplies Expenses	Bill	-58.60
12/16/2020	Henry Schein	Glucose Meter	1-41800 · Medical Supplies Expenses	Bill	-0.06
12/16/2020	Henry Schein	Instant Immobilizer Disp Pedi	1-41800 · Medical Supplies Expenses	Bill	-45.15
12/16/2020	Henry Schein	Earloop Mask Surgical L2 Blue	1-41800 · Medical Supplies Expenses	Bill	-99.60
12/16/2020	Henry Schein	Sanizide Plus Disinfectant	1-41800 · Medical Supplies Expenses	Bill	-21.68
12/16/2020	Henry Schein	Personnel protection gown	1-41800 · Medical Supplies Expenses	Bill	-82.00
12/16/2020	Henry Schein	Gown Isolation AAMI 1 Yellow	1-41800 · Medical Supplies Expenses	Bill	-68.60
12/16/2020	Henry Schein	Pressure Infusion Bag	1-41810 · Bag, Trauma	Bill	-79.20
12/21/2020	Henry Schein	Gauze Sponge 12 ply sterile 4x4	1-41820 · Consumables	Bill	-38.05
12/21/2020	Henry Schein	ABD Pad Non-Sterile 5x9	1-41820 · Consumables	Bill	-25.12
12/21/2020	Henry Schein	Kerlix Roll Sterile 3.4x3.6	1-41820 · Consumables	Bill	-163.20
12/21/2020	Henry Schein	Bandage Triang 36x36x51	1-41820 · Consumables	Bill	-1.96
12/21/2020	Henry Schein	Earloop face mask	1-41820 · Consumables	Bill	-39.50
12/21/2020	Henry Schein	Bandage	1-41820 · Consumables	Bill	-77.76
12/21/2020	Henry Schein	Compress	1-41820 · Consumables	Bill	-31.77
12/21/2020	Henry Schein	Dressing multi trauma sterile 12x30	1-41820 · Consumables	Bill	-5.84
12/21/2020	Henry Schein	Bandage stat strips sheer	1-41820 · Consumables	Bill	-32.88
12/21/2020	Henry Schein	Sponge basic care sterile 2x2	1-41820 · Consumables	Bill	-35.12
12/21/2020	Henry Schein	Conforming Stretch Gauze N/S 1"	1-41820 · Consumables	Bill	-21.92
12/16/2020	Henry Schein	Advanced Patient Mover	1-41820 · Consumables	Bill	-392.10
12/16/2020	Henry Schein	Sam Pelvic Sling Regular	1-41820 · Consumables	Bill	-114.38
12/16/2020	Henry Schein	Instant Immobilizer Disp Adult	1-41820 · Consumables	Bill	-99.75
12/30/2020	Henry Schein	Dressing multi trauma sterile 12x30	1-41820 · Consumables	Bill	-0.73
12/23/2020	Henry Schein	Blanket Survival 84x52	1-41820 · Consumables	Bill	-54.40
12/23/2020	Henry Schein	Bandage Triang 36x36x51	1-41820 · Consumables	Bill	-1.40
12/01/2020	Henry Schein	Lidocaine Amps	1-41830 · Medication	Bill	-79.00
12/16/2020	Henry Schein	Adrenalin Inj	1-41830 · Medication	Bill	-429.50
12/29/2020	Henry Schein	Lidocaine Amps	1-41830 · Medication	Bill	-33.45

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12/21/2020	Henry Schein	Oral Airway Kit	1-41840 · Airway	Bill	-101.76
12/16/2020	Henry Schein	Big Stick Suction Tip	1-41850 · IV Medication	Bill	-19.90
12/22/2020	Iris Medical Inc	November 2020	1-40520 · IRIS Medical	Bill	-7,103.23
12/01/2020	Jeffrey Peters		1-40300 · Clothing Allowance	Bill	-325.00
12/01/2020	Jeffrey Peters	Final Check	1-41110 · Full Time Employee Wages	Bill	-4,416.00
12/01/2020	Jeffrey Peters	Final Check	1-41111 · Auto Overtime	Bill	-288.00
12/01/2020	Jeffrey Peters	Final Check	1-41117 · Vacation Leave	Bill	-2,274.82
12/08/2020	John Meek*	Reimbursement for recertification	1-43000 · Travel and Training	Bill	-20.00
12/15/2020	Les Schwab Tire Center	Brush 41: Ext. Kit extensions, dismount and mo	1-43300 · Vehicle Maintenance	Bill	-204.99
12/17/2020	Life-Assist Inc	Scorpion Eyewear	1-41800 · Medical Supplies Expenses	Bill	-56.16
12/17/2020	Life-Assist Inc	Luminary Eyewear, clear anti-fog lens	1-41800 · Medical Supplies Expenses	Bill	-17.80
12/17/2020	Life-Assist Inc	StarLite Eyewear, StarLite Mag	1-41800 · Medical Supplies Expenses	Bill	-28.80
12/17/2020	Life-Assist Inc	Safety Glasses, NEMESIS anti-fog	1-41800 · Medical Supplies Expenses	Bill	-55.30
12/28/2020	LN Curtis and Sons	10 sets of turnout gear	1-42010 · Turnout Gear	Bill	-24,347.50
12/04/2020	LN Curtis and Sons	Handycom ptt for motorola xts 5000	3-44225 · Multi-Use Helmets	Bill	-5,770.50
12/02/2020	Lowes	Bathroom toilet paper repair, 2 cycle fuel	1-41200 · Equipment Maintenance & Supply	Bill	-63.34
12/03/2020	Lowes	26 gallon quiet compressor	1-41200 · Equipment Maintenance & Supply	Bill	-236.55
12/10/2020	Lowes	MNWX QT Oil Base Special, pine board, stain, 2	1-41200 · Equipment Maintenance & Supply	Bill	-92.33
12/11/2020	Lowes	Light bulbs, LFL TB 4ft 4100K	1-41200 · Equipment Maintenance & Supply	Bill	-139.54
12/17/2020	Lowes	Station 42 - trufuel, snow blower key, Fire n Ice	1-41200 · Equipment Maintenance & Supply	Bill	-63.54
12/08/2020	Lowes	Trash cans for Covid testing	1-41899 · COVID	Bill	-125.77
12/03/2020	Mark Kortright	Reimbursement for G1buckle/black tactical Garr	1-40300 · Clothing Allowance	Bill	-61.91
12/09/2020	Matthew Bender & Co., Inc	UtahCode Annodated 2020 Special Session Sup	1-42800 · Subscriptions, Memberships	Bill	-26.51
12/31/2020	M'Lisa Hone	Reimbursement for licensing fee	1-41940 · Recert of AMETs	Bill	-30.00
12/03/2020	Napa Auto	Antifreeze	1-43300 · Vehicle Maintenance	Bill	-5.49
12/03/2020	Napa Auto	Coolant	1-43300 · Vehicle Maintenance	Bill	-6.99
12/06/2020	Napa Auto	Windshield wash	1-43300 · Vehicle Maintenance	Bill	-9.87
12/13/2020	Napa Auto	Ambulance 41 headlight	1-43300 · Vehicle Maintenance	Bill	-14.99
12/16/2020	Napa Auto	LMP premium sealed beams, ZRX Dexcool RTU	1-43300 · Vehicle Maintenance	Bill	-54.97
12/23/2020	Napa Auto	BK radiator cap	1-43300 · Vehicle Maintenance	Bill	-5.59
12/26/2020	Napa Auto	LMP Halogen sealed beams	1-43300 · Vehicle Maintenance	Bill	-19.99
12/31/2020	Napa Auto	RFD Screw for E-42	1-43300 · Vehicle Maintenance	Bill	-0.90
12/08/2020	Office Depot	Toner for HP	1-42200 · Office supply & expenses	Bill	-131.70
12/08/2020	Office Depot	Toner for HP	1-42200 · Office supply & expenses	Bill	-168.81
12/09/2020	Office Depot	2 5-tier letter trays	1-42200 · Office supply & expenses	Bill	-55.26

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12/09/2020	Office Depot	Classification folders	1-42200 · Office supply & expenses	Bill	-44.10
12/26/2020	Office Depot	Folder (1 divider folders)	1-42200 · Office supply & expenses	Bill	-37.52
12/26/2020	Office Depot	Folder (2 divider folders)	1-42200 · Office supply & expenses	Bill	-50.26
12/26/2020	Office Depot	Folder	1-42200 · Office supply & expenses	Bill	-48.49
12/26/2020	Office Depot	Post-It Flags	1-42200 · Office supply & expenses	Bill	-2.39
12/23/2020	Office Depot	2 divider folders	1-42200 · Office supply & expenses	Bill	-49.08
12/23/2020	Office Depot	Silver Sharpies	1-42200 · Office supply & expenses	Bill	-8.78
12/20/2020	PEHP Group Insurance	December 2020 NDFD	1-41400 · Insurance (Health)	Bill	-26,644.84
12/20/2020	PEHP Group Insurance	November 2020 NDFD	1-41430 · Life Insurance	Bill	-249.75
12/03/2020	PEHP Long Term Disability	6/21/20 to 7/4/20	1-41420 · Disability Insurance	Bill	-12.61
12/15/2020	Rocky Mountain Power	11/9/2020 to 12/11/2020	1-43200 · Utilities (Gas,Power,Phones)	Bill	-1,132.84
12/23/2020	Sam's Club MC/SYNCB	Renewal	1-42800 · Subscriptions, Memberships	Bill	-192.33
12/17/2020	Sprint Print	125 color calendars	1-42200 · Office supply & expenses	Bill	-252.80
12/31/2020	Standard Examiner	Publications	1-42700 · Special Department Allowance	Bill	-284.40
12/09/2020	Standard Examiner - 2	6 month renewal	1-42800 · Subscriptions, Memberships	Bill	-117.00
12/02/2020	Standard Plumbing Supply	Urinal repair kit	1-41200 · Equipment Maintenance & Supply	Bill	-17.11
12/01/2020	Structure Computer Consulting Inc	July - November 2020	1-40750 · IT Maintenance	Bill	-4,620.00
12/31/2020	Ulrich & Associates, PC	FY2020 Audit	1-42430 · Auditor	Bill	-8,220.00
12/28/2020	Waste Management	Station 42 - January 2021	1-43200 · Utilities (Gas,Power,Phones)	Bill	-128.29
12/31/2020	West Point City (2)	December 2020	1-43200 · Utilities (Gas,Power,Phones)	Bill	-90.15
12/31/2020	Wex Bank	1994 Ford F-350	1-43300 · Vehicle Maintenance	Bill	-28.94
12/31/2020	Wex Bank	Wheeled Coach F-350	1-43300 · Vehicle Maintenance	Bill	-31.24
12/31/2020	Wex Bank	07 Spartan Pumper	1-43300 · Vehicle Maintenance	Bill	-382.37
12/31/2020	Wex Bank	09 Spartan Aerial	1-43300 · Vehicle Maintenance	Bill	-24.63
12/31/2020	Wex Bank	11 Wheeled Coach	1-43300 · Vehicle Maintenance	Bill	-61.02
12/31/2020	Wex Bank	13 Wheeled Coach	1-43300 · Vehicle Maintenance	Bill	-122.35
12/31/2020	Wex Bank	13 Ford F-150	1-43300 · Vehicle Maintenance	Bill	-84.00
12/31/2020	Wex Bank	14 Chev Silverado	1-43300 · Vehicle Maintenance	Bill	-66.63
12/31/2020	Wex Bank	Rescue Engine	1-43300 · Vehicle Maintenance	Bill	-412.75
12/31/2020	Wex Bank	15 Ford 550 Brush	1-43300 · Vehicle Maintenance	Bill	-45.99
12/31/2020	Wex Bank	16 GMC Silverado	1-43300 · Vehicle Maintenance	Bill	-70.07
12/31/2020	Wex Bank	17 Wheeled Coach	1-43300 · Vehicle Maintenance	Bill	-269.62
12/31/2020	Wex Bank	17 Dodge Remount	1-43300 · Vehicle Maintenance	Bill	-317.18
12/31/2020	Wex Bank	19 Chev Silverado	1-43300 · Vehicle Maintenance	Bill	-231.76
12/31/2020	Wex Bank	17 GMC Silverado	1-43300 · Vehicle Maintenance	Bill	-171.88

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12/31/2020	Wiggins & Co	December 2020	1-42480 · Payroll Administration	Bill	-528.25
12/09/2020	Clover Support	Clover internet connection fee. Turned off on 1	1-43200 · Utilities (Gas,Power,Phones)	Check	-16.08
12/01/2020	IRS Deposit	Final Check - Jeff Peters	1-41300 · FICA	Check	-495.04
12/11/2020	IRS Deposit	Payroll Date 12/11/2020	1-41300 · FICA	Check	-5,073.90
12/24/2020	IRS Deposit	Payroll 12/24/2020	1-41300 · FICA	Check	-5,935.50
12/11/2020	Payroll	Payroll Date 12/11/2020	1-41110 · Full Time Employee Wages	Check	-38,638.13
12/11/2020	Payroll	Payroll Date 12/11/2020	1-41110 · Full Time Employee Wages	Check	-356.25
12/24/2020	Payroll	Payroll 12/24/2020	1-41110 · Full Time Employee Wages	Check	-41,571.24
12/24/2020	Payroll	Payroll 12/24/2020	1-41110 · Full Time Employee Wages	Check	-295.40
12/11/2020	Payroll	Payroll Date 12/11/2020	1-41111 · Auto Overtime	Check	-4,267.05
12/24/2020	Payroll	Payroll 12/24/2020	1-41111 · Auto Overtime	Check	-9,821.47
12/24/2020	Payroll	Payroll 12/24/2020	1-41112 · Differential Pay	Check	-192.00
12/11/2020	Payroll	Payroll Date 12/11/2020	1-41115 · Salary	Check	-11,373.60
12/24/2020	Payroll	Payroll 12/24/2020	1-41115 · Salary	Check	-11,373.60
12/11/2020	Payroll	Payroll Date 12/11/2020	1-41116 · Sick Leave	Check	-108.10
12/24/2020	Payroll	Payroll 12/24/2020	1-41116 · Sick Leave	Check	-561.46
12/11/2020	Payroll	Payroll Date 12/11/2020	1-41117 · Vacation Leave	Check	-1,278.29
12/24/2020	Payroll	Payroll 12/24/2020	1-41117 · Vacation Leave	Check	-3,507.64
12/11/2020	Payroll	Payroll Date 12/11/2020	1-41120 · Part-Time Employee Wages	Check	-12,081.80
12/24/2020	Payroll	Payroll 12/24/2020	1-41120 · Part-Time Employee Wages	Check	-15,611.25
12/11/2020	Payroll	Christmas Gift Cards	1-42700 · Special Department Allowance	Check	-3,568.50
12/11/2020	Payroll	Payroll Date 12/11/2020	1-42700 · Special Department Allowance	Check	3,525.00
12/11/2020	Payroll	Payroll Date 12/11/2020	1-43200 · Utilities (Gas,Power,Phones)	Check	12.75
12/24/2020	Payroll	Payroll 12/24/2020	1-43200 · Utilities (Gas,Power,Phones)	Check	12.75
12/24/2020	PEHP Flex	Payroll 12/24/2020	1-41400 · Insurance (Health)	Check	-25.00
12/14/2020	Sam's Club MC/SYNCB	Paper Towels - payment made on the phone du	1-41200 · Equipment Maintenance & Supply	Check	-67.92
12/11/2020	Utah Retirement Systems	Payroll Date 12/11/2020	1-42500 · Retirement	Check	-10,828.05
12/24/2020	Utah Retirement Systems	Payroll 12/24/2020	1-42500 · Retirement	Check	-10,470.98
12/21/2020		Service Charge	1-40200 · Bank Charges	Check	-539.88
12/03/2020	Lowes	Return 20 gallon oil free compressor	1-41200 · Equipment Maintenance & Supply	Credit	227.06
12/03/2020	Napa Auto	Antifreeze	1-43300 · Vehicle Maintenance	Credit	5.49
12/10/2020	Amazon	Duty Boots (D Holman)	1-40300 · Clothing Allowance	Credit Card Charge	-149.95
12/18/2020	Amazon	Boots	1-40300 · Clothing Allowance	Credit Card Charge	-169.99
12/22/2020	Amazon	Sent first boot order back (too small), exchanged	1-40300 · Clothing Allowance	Credit Card Charge	-12.15
12/16/2020	Amazon	ICC patch panel with 24 ports and 1 RMS	1-40740 · IT Equipment	Credit Card Charge	-78.11

North Davis Fire District
Custom Transaction Detail Report
December 2020

12/22/2020	Amazon	Battery backup and surge protector	1-40740 · IT Equipment	Credit Card Charge	-96.99
12/23/2020	Amazon	10 desk table lamps	1-41200 · Equipment Maintenance & Supply	Credit Card Charge	-277.10
12/23/2020	Amazon	Tricep rope pull down	1-41200 · Equipment Maintenance & Supply	Credit Card Charge	-15.99
12/23/2020	Amazon	WetDry vacuum dust filter bags, replacement filter	1-41200 · Equipment Maintenance & Supply	Credit Card Charge	-44.06
12/23/2020	Amazon	Coffee maker for Station 41	1-41200 · Equipment Maintenance & Supply	Credit Card Charge	-129.99
12/23/2020	Amazon	Coffee maker for Station 42	1-41200 · Equipment Maintenance & Supply	Credit Card Charge	-129.99
12/14/2020	Amazon	Envelopes for COVID testing	1-41899 · COVID	Credit Card Charge	-37.84
12/14/2020	Amazon	Military sling shoulder backpacks	1-41899 · COVID	Credit Card Charge	-1,487.38
12/04/2020	Amazon	Space heater	1-42200 · Office supply & expenses	Credit Card Charge	-65.10
12/07/2020	Amazon	Space heater	1-42200 · Office supply & expenses	Credit Card Charge	-64.99
12/09/2020	Amazon	iPhone case - M Becraft	1-42200 · Office supply & expenses	Credit Card Charge	-27.84
12/07/2020	Amazon	Stool for Jessica's office	1-42200 · Office supply & expenses	Credit Card Charge	-35.00
12/14/2020	Amazon	Flash drives	1-42200 · Office supply & expenses	Credit Card Charge	-61.30
12/09/2020	Amazon	ID cards	1-42200 · Office supply & expenses	Credit Card Charge	-131.27
12/07/2020	Amazon	20 books on "The Dicotomy of Leadership; Balan	1-43000 · Travel and Training	Credit Card Charge	-339.80
12/16/2020	Amazon	4x6 led headlights	1-43300 · Vehicle Maintenance	Credit Card Charge	-79.11
12/01/2020	Apple.com	Life360 for Station Equip	1-40740 · IT Equipment	Credit Card Charge	-8.56
12/27/2020	Apple.com	Life360 for Station Equip	1-40740 · IT Equipment	Credit Card Charge	-8.56
12/17/2020	Best Buy	Becraft and Taylor's laptops	1-40710 · Computer Purchases	Credit Card Charge	-2,399.98
12/04/2020	Best Buy	BC Webcam	1-40740 · IT Equipment	Credit Card Charge	-96.69
12/16/2020	Best Buy	Webcam	1-40740 · IT Equipment	Credit Card Charge	-96.69
12/03/2020	Best Buy	DVD drive	1-40740 · IT Equipment	Credit Card Charge	-31.99
12/17/2020	Best Buy	Misty's laptop	1-40765 · Phone Maint/Conf. Phone/Recorder	Credit Card Charge	-1,199.99
12/14/2020	Crew Sense	Add 10 additional users	1-42800 · Subscriptions, Memberships	Credit Card Charge	-375.69
12/08/2020	FSTA.org	Two books: "Essentials of Fire Fighting, 7th Edition"	1-43000 · Travel and Training	Credit Card Charge	-70.00
12/06/2020	Google Keeper	Password keeper (annual charge)	1-40700 · Computer Maintenance & Supply	Credit Card Charge	-32.13
12/09/2020	Gordon's Copy Print	Color copies of COVID Questionnaire	1-41899 · COVID	Credit Card Charge	-495.00
12/02/2020	NFPA	Membership renewal	1-42800 · Subscriptions, Memberships	Credit Card Charge	-175.00
12/07/2020	NFPA	NFPA Code or Standard	1-43000 · Travel and Training	Credit Card Charge	-108.05
12/11/2020	NREMT	National Registry of Emergency Medical Technicians	1-41940 · Recert of AMETs	Credit Card Charge	-20.00
12/03/2020	Pay.gov	Payment for setting up the COVID testing at ND	1-41899 · COVID	Credit Card Charge	-180.00
12/11/2020	Pitney Bowes	Postage machine rental	1-42200 · Office supply & expenses	Credit Card Charge	-105.00
12/18/2020	Safelite Auto Glass	2017 Ford F Series - Repair bad seal	1-43300 · Vehicle Maintenance	Credit Card Charge	-447.15
12/01/2020	SHRM	Professional Membership (1/1/2021 - 12/31/2021)	1-42800 · Subscriptions, Memberships	Credit Card Charge	-219.00
12/07/2020	Smith's #272	Gift cards for Christmas	1-42700 · Special Department Allowance	Credit Card Charge	-3,560.87

North Davis Fire District
Custom Transaction Detail Report
 December 2020

12/16/2020	Ubiquiti Inc.	UniFi Switch	1-40740 · IT Equipment	Credit Card Charge	-901.34
12/29/2020	UDOH-BUREAUEMRGMEDSRVS	Licensing fee (D. Youngberg)	1-41940 · Recert of AMETs	Credit Card Charge	-30.00
12/30/2020	UDOH-BUREAUEMRGMEDSRVS	Licensing fee (K. Lloyd)	1-41940 · Recert of AMETs	Credit Card Charge	-30.00
12/11/2020	Winegars	CO Detector plugin for citizen	1-41200 · Equipment Maintenance & Supply	Credit Card Charge	-34.31
12/23/2020	Winegars	Hickory and Cherry pellets	1-41200 · Equipment Maintenance & Supply	Credit Card Charge	-36.44
12/30/2020	Zoom Video Communications	Webinar - Board Meeting January 2021	1-42800 · Subscriptions, Memberships	Credit Card Charge	-85.72
12/09/2020	Amazon	Return damaged cork board	1-42200 · Office supply & expenses	Credit Card Credit	40.76
12/16/2020	Mountain Alarm Fire	Fire Protection System Plan Review Fees - Lifet	1-38200 · Plan Review Fees	Invoice	300.00
EXPENSES IN DECEMBER 2020					-322,642.87

North Davis Fire District Profit & Loss Budget vs. Actual July 2020 through June 2021

	Jul '20 - Jun...	Budget	\$ Over Bud...	% of Budget
Ordinary Income/Expense				
Income				
1-30100 · Ambulance	605,153.27	1,146,479.68	-541,326.41	52.8%
1-30150 · Fire / Incident Recovery	24,643.45	70,000.00	-45,356.55	35.2%
1-30200 · Contract Services	0.00	0.00	0.00	0.0%
1-31100 · Donations	0.00	250.00	-250.00	0.0%
1-32100 · Fee in Lieu	66,178.08	165,000.00	-98,821.92	40.1%
1-32200 · Property Taxes	2,512,360.04	3,195,813.89	-683,453.85	78.6%
1-32300 · PT Contribution to Other Gover.	0.00	402,792.00	-402,792.00	0.0%
1-33100 · Fire Protection	0.00	700.00	-700.00	0.0%
1-33110 · Fire Report	0.00	0.00	0.00	0.0%
1-34100 · Impact Fees	187,689.76	50,000.00	137,689.76	375.4%
1-35100 · Inspection Fees	1,210.00	1,000.00	210.00	121.0%
1-36100 · Interest Income-General Fund	5,405.61	25,000.00	-19,594.39	21.6%
1-37100 · Miscellaneous Service Revenues	150.00	1,500.00	-1,350.00	10.0%
1-37200 · Grants				
1-37220 · EMS Competitive (Ambulance)	0.00	0.00	0.00	0.0%
1-37230 · Region 1 Haz-Mat Grant	7,033.95	7,033.95	0.00	100.0%
1-37240 · Firehouse Subs Foundation Grant	0.00	34,793.75	-34,793.75	0.0%
Total 1-37200 · Grants	7,033.95	41,827.70	-34,793.75	16.8%
1-38100 · Permit Fees	0.00	1,500.00	-1,500.00	0.0%
1-38200 · Plan Review Fees	9,090.11	4,500.00	4,590.11	202.0%
1-38300 · Government Stimulus				
1-38310 · Cares Act Funding	178,686.50	178,587.74	98.76	100.1%
1-38300 · Government Stimulus - Other	0.00	0.00	0.00	0.0%
Total 1-38300 · Government Stimulus	178,686.50	178,587.74	98.76	100.1%
1-39998 · Appn of Restricted Impact Fee	0.00	25,000.00	-25,000.00	0.0%
1-39999 · Appropriation of Fund Balance	0.00	0.00	0.00	0.0%
Total Income	3,597,600.77	5,309,951.01	-1,712,350.24	67.8%
Gross Profit	3,597,600.77	5,309,951.01	-1,712,350.24	67.8%
Expense				
Administrative Fees	0.00			
Grant Expenses	7,033.95	41,827.70	-34,793.75	16.8%
Utah Disability Death Benefit	0.00	2,470.00	-2,470.00	0.0%
1-40100 · Administrative Control Board				
1-40110 · Board of Directors Payroll	19,000.00	38,000.00	-19,000.00	50.0%
Total 1-40100 · Administrative Control Board	19,000.00	38,000.00	-19,000.00	50.0%
1-40200 · Bank Charges	2,702.86	5,250.00	-2,547.14	51.5%
1-40300 · Clothing Allowance	13,861.51	31,187.50	-17,325.99	44.4%

North Davis Fire District
Profit & Loss Budget vs. Actual
 July 2020 through June 2021

	Jul '20 - Jun...	Budget	\$ Over Bud...	% of Budget
1-40500 · Collection Contract				
Fire Recovery	6,329.69	14,004.00	-7,674.31	45.2%
1-40510 · Health Care Finance Assessment	24,671.18	97,026.72	-72,355.54	25.4%
1-40520 · IRIS Medical	31,968.14	78,000.00	-46,031.86	41.0%
Total 1-40500 · Collection Contract	62,969.01	189,030.72	-126,061.71	33.3%
1-40600 · Communications	3,104.00	3,000.00	104.00	103.5%
1-40700 · Computer Maintenance & Supply				
1-40705 · Firewall Upgrade	2,652.76	3,000.00	-347.24	88.4%
1-40710 · Computer Purchases	7,680.05	6,000.00	1,680.05	128.0%
1-40720 · ERS Annual User Fee	5,244.00	6,100.00	-856.00	86.0%
1-40730 · Eyespy	0.00	4,000.00	-4,000.00	0.0%
1-40740 · IT Equipment	3,942.48	6,000.00	-2,057.52	65.7%
1-40750 · IT Maintenance	5,335.00	15,000.00	-9,665.00	35.6%
1-40760 · Printers	0.00	1,000.00	-1,000.00	0.0%
1-40765 · Phone Maint/Conf. Phone/Recorder	3,218.02	8,500.00	-5,281.98	37.9%
1-40700 · Computer Maintenance & Supply - Other	107.63	100.00	7.63	107.6%
Total 1-40700 · Computer Maintenance & Supply	28,179.94	49,700.00	-21,520.06	56.7%
1-40800 · Contributions to Other Govt	0.00	402,792.00	-402,792.00	0.0%
1-40900 · Dispatch Services	42,504.00	85,008.00	-42,504.00	50.0%
1-41000 · EA Assistance Program	1,575.00	2,940.00	-1,365.00	53.6%
1-41100 · Employees Wages				
1-41110 · Full Time Employee Wages				
1-41111 · Auto Overtime	98,759.05	136,158.89	-37,399.84	72.5%
1-41112 · Differential Pay	1,176.00			
1-41115 · Salary	159,230.40	295,713.60	-136,483.20	53.8%
1-41116 · Sick Leave	33,380.18	0.00	33,380.18	100.0%
1-41117 · Vacation Leave	45,137.89	0.00	45,137.89	100.0%
1-41130 · Other Wages	0.00	0.00	0.00	0.0%
1-41110 · Full Time Employee Wages - Other	621,969.28	1,400,780.06	-778,810.78	44.4%
Total 1-41110 · Full Time Employee Wages	959,652.80	1,832,652.55	-872,999.75	52.4%
1-41120 · Part-Time Employee Wages	201,207.86	544,161.18	-342,953.32	37.0%
Total 1-41100 · Employees Wages	1,160,860.66	2,376,813.73	-1,215,953.07	48.8%
1-41200 · Equipment Maintenance & Supply	30,302.66	43,184.00	-12,881.34	70.2%
1-41300 · FICA	84,957.44	183,968.25	-99,010.81	46.2%

North Davis Fire District
Profit & Loss Budget vs. Actual
July 2020 through June 2021

	Jul '20 - Jun...	Budget	\$ Over Bud...	% of Budget
1-41400 · Insurance (Health)				
1-41410 · AFLAC Cancer Policy	5,347.28	10,572.12	-5,224.84	50.6%
1-41420 · Disability Insurance	201.75	336.00	-134.25	60.0%
1-41430 · Life Insurance	1,498.50	3,207.60	-1,709.10	46.7%
1-41400 · Insurance (Health) - Other	159,408.01	385,015.53	-225,607.52	41.4%
Total 1-41400 · Insurance (Health)	166,455.54	399,131.25	-232,675.71	41.7%
1-41500 · Lease Obligation-interest	14,261.32	14,261.32	0.00	100.0%
1-41600 · Lease Obligations-principal	122,708.14	122,697.14	11.00	100.0%
1-41700 · Liability Insurance (Risk Manag	32,321.76	53,563.01	-21,241.25	60.3%
1-41800 · Medical Supplies Expenses				
1-14815 · IV	4,153.06	0.00	4,153.06	100.0%
1-41805 · IO	3,731.00			
1-41810 · Bag, Trauma	79.20	0.00	79.20	100.0%
1-41820 · Consumables	4,317.90	0.00	4,317.90	100.0%
1-41830 · Medication	2,037.45	0.00	2,037.45	100.0%
1-41834 · Diabetic Medication	38.64			
1-41840 · Airway	1,024.70	0.00	1,024.70	100.0%
1-41845 · Airway, Advanced	886.27	0.00	886.27	100.0%
1-41850 · IV Medication	162.80	0.00	162.80	100.0%
1-41860 · Airway, Suction	14.30			
1-41865 · Zoll	2,713.51	0.00	2,713.51	100.0%
1-41875 · Bag, O2	-87.00	0.00	-87.00	100.0%
1-41880 · Misc	319.84	0.00	319.84	100.0%
1-41885 · PPE	1,706.68	0.00	1,706.68	100.0%
1-41890 · Equipment	0.00	0.00	0.00	0.0%
1-41895 · Infection Control	3,937.86	0.00	3,937.86	100.0%
1-41899 · COVID	4,438.27			
1-41800 · Medical Supplies Expenses - Other	8,553.62	77,346.00	-68,792.38	11.1%
Total 1-41800 · Medical Supplies Expenses	38,028.10	77,346.00	-39,317.90	49.2%
1-41900 · Misc Services				
1-41920 · Yearly Ambulance License Fees	0.00	0.00	0.00	0.0%
1-41930 · Firefighter Testing	0.00	0.00	0.00	0.0%
1-41940 · Recert of AMETs	290.00	0.00	290.00	100.0%
1-41990 · Other Misc Charges	0.00	0.00	0.00	0.0%
1-41900 · Misc Services - Other	280.00	10,065.00	-9,785.00	2.8%
Total 1-41900 · Misc Services	570.00	10,065.00	-9,495.00	5.7%

North Davis Fire District
Profit & Loss Budget vs. Actual
 July 2020 through June 2021

	Jul '20 - Jun...	Budget	\$ Over Bud...	% of Budget
1-42000 · Misc. Equipment				
1-42005 · Safety Equipment	61.00	500.00	-439.00	12.2%
1-42010 · Turnout Gear	31,529.50	33,000.00	-1,470.50	95.5%
1-42015 · Ansi Coats	0.00	500.00	-500.00	0.0%
1-42025 · Haz-Mat Supplies	676.64	1,000.00	-323.36	67.7%
1-42030 · Active Shooter Equip PPE	6,580.00	6,680.00	-100.00	98.5%
42020 · Safety / PPE	3,972.30	5,600.00	-1,627.70	70.9%
1-42000 · Misc. Equipment - Other	1,755.79	0.00	1,755.79	100.0%
Total 1-42000 · Misc. Equipment	44,575.23	47,280.00	-2,704.77	94.3%
1-42200 · Office supply & expenses	8,675.09	13,150.00	-4,474.91	66.0%
1-42300 · Paramedics	40,475.47	104,886.60	-64,411.13	38.6%
1-42400 · Professional Services				
1-42410 · Accountant Fees	10,963.75	15,600.00	-4,636.25	70.3%
1-42420 · Attorney	500.00	14,000.00	-13,500.00	3.6%
1-42430 · Auditor	8,220.00	8,000.00	220.00	102.8%
1-42440 · Blueline Drug Testin	470.00	1,200.00	-730.00	39.2%
1-42441 · Blueline New Hire Testing	250.00	650.00	-400.00	38.5%
1-42450 · Bond Trustee (Zions Bond)	0.00	2,000.00	-2,000.00	0.0%
1-42460 · Bonding	0.00	700.00	-700.00	0.0%
1-42465 · Crew Sense	2,804.76	3,000.00	-195.24	93.5%
1-42470 · Medical Advisor	4,900.00	8,400.00	-3,500.00	58.3%
1-42475 · Employers Council	3,360.00	8,500.00	-5,140.00	39.5%
1-42480 · Payroll Administration	4,153.45	8,400.00	-4,246.55	49.4%
1-42485 · Consultant for RDA Matrix	0.00	0.00	0.00	0.0%
1-42490 · Prof. Services - Plats, Etc.	0.00	0.00	0.00	0.0%
1-42400 · Professional Services - Other	700.00	0.00	700.00	100.0%
Total 1-42400 · Professional Services	36,321.96	70,450.00	-34,128.04	51.6%
1-42500 · Retirement	170,322.46	313,997.22	-143,674.76	54.2%
1-42700 · Special Department Allowance	5,963.69	16,935.00	-10,971.31	35.2%
1-42800 · Subscriptions, Memberships				
Flex Plan Admin Fee	0.00	0.00	0.00	0.0%
1-42800 · Subscriptions, Memberships - Other	9,030.49	16,306.00	-7,275.51	55.4%
Total 1-42800 · Subscriptions, Memberships	9,030.49	16,306.00	-7,275.51	55.4%
1-42850 · Surviving Spouse Trust Fund	0.00	0.00	0.00	0.0%
1-42900 · Transfer Out General Fund	0.00	0.00	0.00	0.0%
1-43000 · Travel and Training				
1-43010 · Airfare	0.00	0.00	0.00	0.0%
1-43020 · Pub Ed Supplies for Clowns	0.00	2,700.00	-2,700.00	0.0%
1-43030 · Travel Per Diem	0.00	5,000.00	-5,000.00	0.0%
1-43000 · Travel and Training - Other	4,498.26	54,905.00	-50,406.74	8.2%
Total 1-43000 · Travel and Training	4,498.26	62,605.00	-58,106.74	7.2%

North Davis Fire District
Profit & Loss Budget vs. Actual
 July 2020 through June 2021

	Jul '20 - Jun...	Budget	\$ Over Bud...	% of Budget
1-43100 · Unemployment	0.00	0.00	0.00	0.0%
1-43200 · Utilities (Gas,Power,Phones)	34,269.55	74,798.00	-40,528.45	45.8%
1-43300 · Vehicle Maintenance	62,811.11	113,350.00	-50,538.89	55.4%
1-43400 · Workmans Comp	37,891.00	56,324.00	-18,433.00	67.3%
1-45000 · Impact Fee Expense	0.16	0.00	0.16	100.0%
1-48000 · Transfer to Debt Service	0.00	257,247.50	-257,247.50	0.0%
1-49000 · Fleet Fund Capital Exp	0.00	0.00	0.00	0.0%
41350 · Finger Printing	0.00	0.00	0.00	0.0%
66900 · Reconciliation Discrepancies	0.00	0.00	0.00	0.0%
Total Expense	2,286,230.36	5,279,564.94	-2,993,334.58	43.3%
Net Ordinary Income	1,311,370.41	30,386.07	1,280,984.34	4,315.7%
Other Income/Expense				
Other Income				
Capital Projects Inc 3				
3-39100 · Capital Projects-Transfer In	0.00	0.00	0.00	0.0%
3-39200 · Gain on Sale of Assets	0.00	0.00	0.00	0.0%
Total Capital Projects Inc 3	0.00	0.00	0.00	0.0%
Debt Service Inc 2				
2-36100 · Interest Income	0.00	15,623.00	-15,623.00	0.0%
2-39100 · Transfers In Debt Service	0.00	257,247.50	-257,247.50	0.0%
Total Debt Service Inc 2	0.00	272,870.50	-272,870.50	0.0%
Total Other Income	0.00	272,870.50	-272,870.50	0.0%
Other Expense				
Debt Service Exp 2				
2-45100 · Interest Expense	24,082.50	48,165.00	-24,082.50	50.0%
2-45200 · Principal	0.00	209,082.50	-209,082.50	0.0%
Total Debt Service Exp 2	24,082.50	257,247.50	-233,165.00	9.4%
3-44100 · Capital Projects Exp 3				
Station 42 Garage	0.00	0.00	0.00	0.0%
3-44200 · Equipment	30,678.16	53,000.00	-22,321.84	57.9%

North Davis Fire District
Profit & Loss Budget vs. Actual
 July 2020 through June 2021

	<u>Jul '20 - Jun...</u>	<u>Budget</u>	<u>\$ Over Bud...</u>	<u>% of Budget</u>
3-44225 · Multi-Use Helmets	52,937.08	70,200.00	-17,262.92	75.4%
3-44300 · Vehicles	0.00	0.00	0.00	0.0%
Total 3-44100 · Capital Projects Exp 3	<u>83,615.24</u>	<u>123,200.00</u>	<u>-39,584.76</u>	<u>67.9%</u>
Total Other Expense	<u>107,697.74</u>	<u>380,447.50</u>	<u>-272,749.76</u>	<u>28.3%</u>
Net Other Income	<u>-107,697.74</u>	<u>-107,577.00</u>	<u>-120.74</u>	<u>100.1%</u>
Net Income	<u><u>1,203,672.67</u></u>	<u><u>-77,190.93</u></u>	<u><u>1,280,863.60</u></u>	<u><u>-1,559.3%</u></u>

**North Davis Fire District Master Plan
and Capital Improvement Plan
2020-2028**

Administrative Review



NDFD MASTER PLAN AND CAPITAL IMPROVEMENT PLAN

Recommendations contained in this plan for personnel, facilities, and apparatus and equipment strike a balance between “ideal” requirements (i.e., national standards), and the needs of NDFD and communities given the resources that are available.

This plan has been prepared to serve several purposes, including:

- 1. Serving as a guide for the District’s Board of Trustees, Fire Chief and its Deputy Operations Chief.**
- 2. Informing District residents, businesses, and other interested parties about the current and planned future configuration of the District’s fire protection services so they meet the community’s needs effectively and efficiently,**
- 3. Meeting various administrative and regulatory requirements, such as North Davis Fire District’s use of impact fee revenues, Fee Reporting Requirements, Review Process, and Reporting Schedule.**
- 4. Serving as a Capital Improvement Program (CIP) to support future financing decisions and allocations of revenue**
- 5. Providing the basis for periodic updates as the District’s fire protection services program adapts to meet current and anticipated demands.**

The following sections present the policy and program context governing North Davis Fire District fire and EMS protection services, fire stations and training facilities, a suggested Capital Improvement Plan (CIP), and the need for a long-term financial strategy. Some key references also are listed.

Recommended standards for fire protection and emergency medical services issued by the National Fire Protection Association (NFPA) are important considerations. Sometimes these are incorporated into law and regulations, and often are used by courts to determine industry standards. Some of NFPA’s recommended standards have been incorporated into the Utah Code of Regulations. For purposes of this plan is NFPA 1710 – Standard for the Organization and Deployment of Fire Suppression Operations, Emergency Medical Operations, and Special Operations to the Public by Career Fire Departments.” This covers response time objectives and staffing standards.

NDFD MASTER PLAN AND CAPITAL IMPROVEMENT PLAN

Also, of importance to fire departments and property owners served by them are Public Protection Classification Surveys performed by the Insurance Services Office (ISO) for the insurance industry. The results have a direct bearing on the premiums charged by companies for fire insurance. ISO considers the distribution of engine companies, in-service engines and equipment, company personnel, and training. The ISO's Public Protection Classification rating for the NDFD's services was 4. Recent experience shows that the failure to meet minimum acceptable service standards causes immediate and expensive increases in fire insurance premiums for property owners in the rated area. This is discussed more fully below.

FIRE STATIONS

As part of a review of the North Davis Fire District (NDFD), analysis NDFD has assessed fire station locations and facility sufficiency. Existing fire stations are the West Point Station 41) and the Clearfield (Station42). Station 42 particularly causes concern about the sustainability (e.g., response times and physical plant) related to the delivery of fire services by the NDFD, now and into the future, without improvements being made to the department's current facilities. The options under consideration have ranged from fire station remodeling and refurbishment, to station relocation, or adding fire stations.



West Point Station 41
NDFD Headquarters

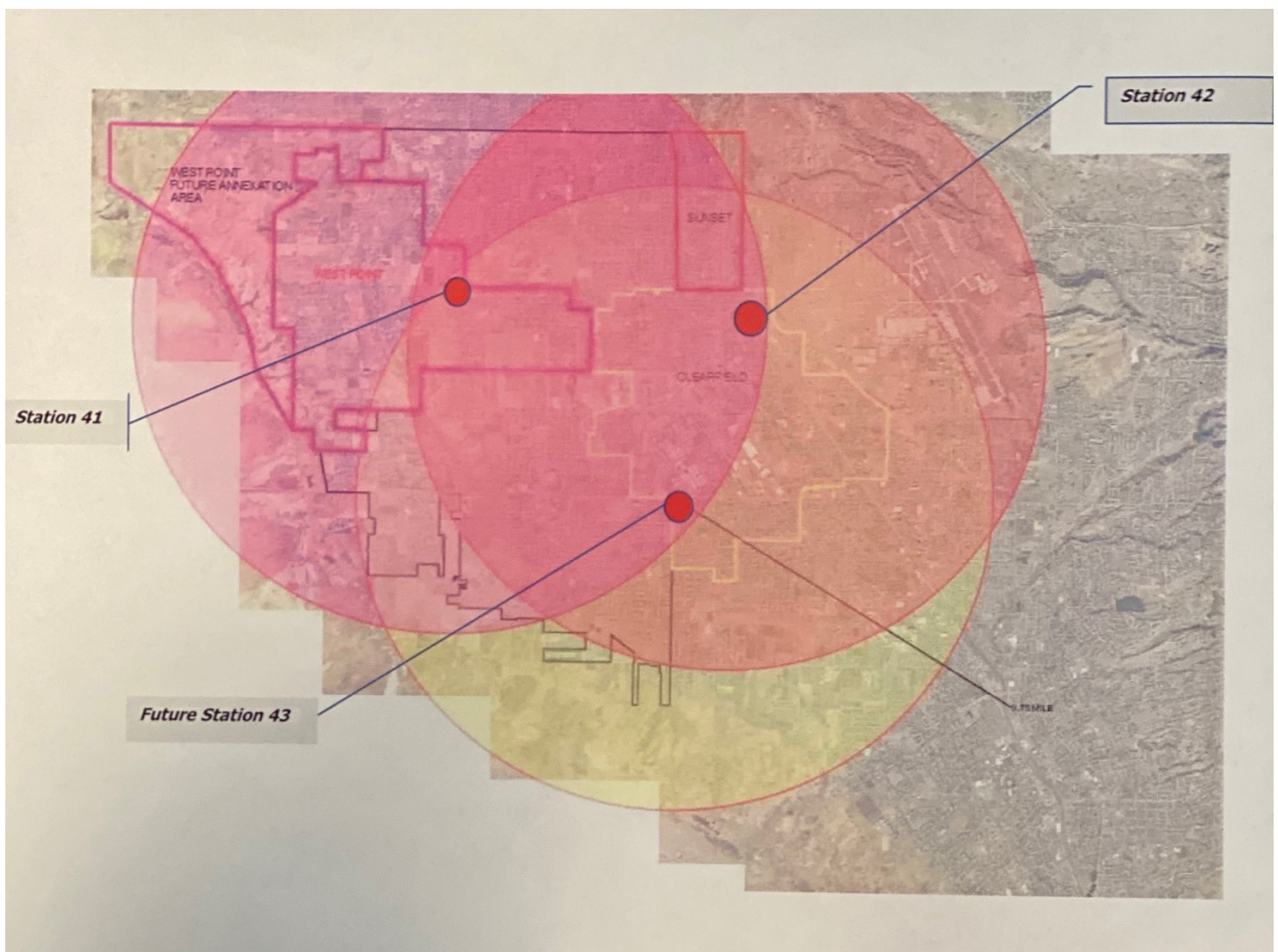
NDFD MASTER PLAN AND CAPITAL IMPROVEMENT PLAN



NDFD Clearfield
Station 42

NDFD MASTER PLAN AND CAPITAL IMPROVEMENT PLAN

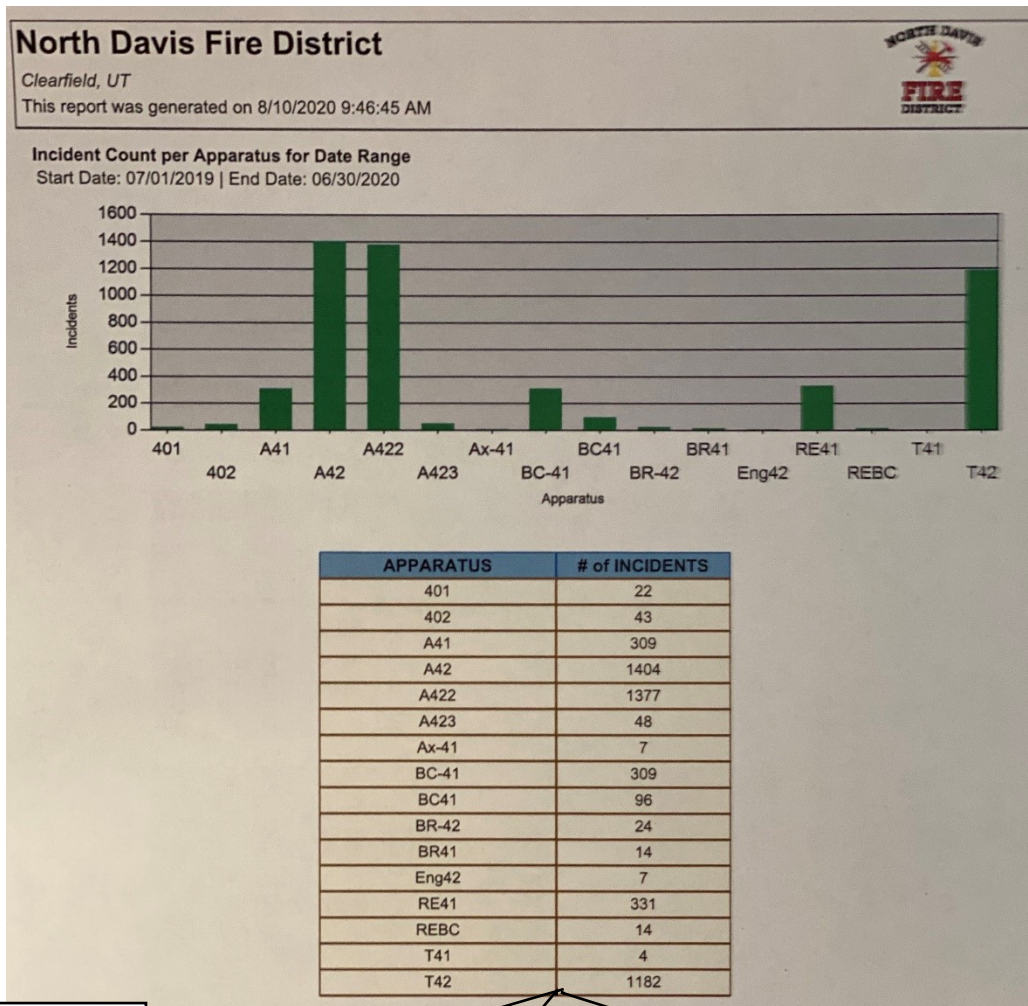
North Davis Fire District's current automatic-aid response system (i.e., closest available unit response or essentially "boundary drops"), does provide a degree of improved ability to assemble the appropriate number of personnel for a first-alarm structure fire (14 personnel in an average of 8 minutes travel time, 90% of the time). This practice is much better than relying on "stand alone" response systems operated by each fire department. The North Davis Fire District utilizes closest automatic-aid fire companies for a NDFD response. Two control points are used to estimate travel times under normal driving conditions. It is most likely that under "Code 3" emergency responses, the travel times will be less. See the following map that shows the locations of NDFD's two fire stations and possible future third recommended location for Station 43.



NDFD MASTER PLAN AND CAPITAL IMPROVEMENT PLAN

Given this stronger response model and the NDFD’s limited resources to remodel, relocate, or expand the number of fire stations in the District, the most practical, efficient, and cost-effective action the NDFD can take is to renovate/remodel Fire Station 42.

The call volume density and dispersal (see Figure Below) indicates that possibly a third fire station may be warranted sometime in the future to reduce response times (due to proximity or simultaneous alarms) and to bolster on-duty staffing. Currently, the North Davis Fire District has 2-4-person engine staffing, augmented by Part-Time firefighters, rendering 3-person staffing approximately 70% of the time. This practice leaves the community vulnerability to low frequency, high risk events, such as a working structure fire.



*Station 41
665 responses*

*Chief Officer
470*

*Station 42 2019 responses
4,035
Projected ALS paramedic 1400*

NDFD MASTER PLAN AND CAPITAL IMPROVEMENT PLAN

The highest concentration of call volume is both North and South Clearfield Station 42; followed by all Western area and unincorporated Davis County.

These call volumes show a triangle pattern of three response concentrations. This data suggests several improvement possibilities and raises a distinct issue regarding the frequency and volume of calls to the Station 42 response area. Station 42 and possible added paramedic service places a disproportionate demand on departmental resources.

Refurbishing Station 42:

Fire Station 42 was constructed in the 1980's when part-time volunteer staffing was in effect. Given the present fire protection need, the station is undersized and not conducive to full-time staffing due to limitations on space and amenities. Due to the age and construction of the current Station 42 the addition of Square Footage is not likely to be possible without significant foundation and building upgrades that may exceed the cost of other alternatives. However, preliminary discussions with a design consultant have suggested a realistic possibility renovating approximately 3000 square feet to the existing building.

An initial cost of an engineering analysis is likely to be in the \$52,500 - \$60,000 (\$35-\$40/square foot) range; with construction costs estimated to be in the \$480,000 (\$160-\$170/square foot) range.

This building addition would modernize the on-duty staff's living quarters, and provide a vastly improved working environment. Preliminary investigation into typical, average fire station design and construction costs render this option a very realistic possibility for improving the department's existing facilities.

Conclusion: Most viable alternative.

Other Fire Station Alternatives Considered

Relocating Station 42: A new Station 42 would likely be located to the existing area near Highway 193. so as to provide for the most effective response to that area. However, that option simply shifts the response weakness from the new location to the former location. Thus, it is not judged to be a viable alternative. Moreover, there are few if any available land parcels on which to build a new Station 42 in that area.

Based on recent projections, it would likely be in the range of 3.5 - 4.5 million for new construction costs, which includes the purchase of the land, architectural and engineering fees, furnishings and equipment, meeting NFPA, CCI essential facility certification standards, or adding apparatus, equipment, and personnel. Therefore, a 5,500 square-foot fire station would be in the construction cost range of 3.5M-4.5M.

NDFD MASTER PLAN AND CAPITAL IMPROVEMENT PLAN

Establishing a third fire station: Based on call volume and frequency in the future is a likely, the location for a third fire station is in the vicinity of 300 W and 1000 West Antelope Dr. This would serve South Clearfield and the commercial Freeport area in an area of concentrated alarm activity. which is not likely to diminish because of the proximity high density housing. This location is also is very likely for service to any future development in the Eastern NDFD service area that would impact fire and emergency resources to or from Station 41 and 42. Moreover, the location provides access Northbound I-15 from Antelope interchange, allowing a dual response (or an alternative response) to freeway incidents that would complement responses from Station 42. However, given that NDFD routinely responds on automatic-aid alarms, a third fire station should be carefully considered within the context of reviewing and adjusting the reciprocity formula of the automatic-aid agreements. In fact, it may only serve to exacerbate this dilemma. This would create substantial benefits to NDFD. Lastly, the same parcel availability and construction costs exist for this option as for the relocation of Station 42. **Conclusion: Viable option in the future.**

Conclusion: Future Planning alternative.

Recommendations:

Conduct an architectural/engineering study for expanding the living quarters at Station 42 to accommodate full-time staffing.

Maintain the automatic-aid agreement that calls for the closest available unit to respond to calls for service (regardless of ownership).

Periodically evaluate fire station locations, response times, and strengths of the automatic-aid agreement regarding agency participation and reciprocity.

Adopt policy for response time effectiveness. It should be measured in terms of 90% efficiency for the following indicators: - Call processing time: 1 minute, - Turnout time: 1 minute, - Travel time: 5 minutes, and - 14 personnel on-scene of a structure fire in 8-minutes 90% of the time.

Priority:

Immediate: complete facility modifications to Station 42.

Intermediate-to-long range: Monitor and evaluate first-responders' efficiencies related to call concentrations, response times, and the effectiveness of closest available unit automatic-aid response.

NDFD MASTER PLAN AND CAPITAL IMPROVEMENT PLAN

Schedule:

Station 42 facility modifications: 18-24 months.

Response time monitoring and analysis: on-going

Fire Department Master Plan and Capital Improvement Plan, 2020-2028

North Davis Fire District Administrative Review Final August 20, 2020

2020-2023 Estimated Cost:

Station 42 facility modifications: Approximate footprint of addition: 3000 square feet full living quarters renovation. Typical average design and engineering estimate: - \$35-/square foot = -105.000.

Typical average construction cost estimates - \$160 – \$170/square foot = approx.

500.000 -Total rough estimate: 600.000.

CAPITAL IMPROVEMENT PLAN;

A well-formulated Capital Improvement Plan (CIP) is rooted in consistent planning for major expenditures and in anticipation of the “just-in-time” replacement of apparatus, equipment, and facilities. CIPs are most effectively done in 5-year increments in which the current year drops into the annual operating budget and off of the 5-year plan. Then the CIP is replaced by a new 5th year so that it is a continuing process that is tied directly to normal annual budget preparations. Supported by an appropriate funding stream and thoughtful analysis and forecasting by staff, the CIP is a powerful instrument for managing the North Davis Fire District’s level of service delivery.

Major capital improvements may include the following:

Apparatus: Purchase and/or refurbishment/replacement of Type-I/Type-III pumper engines; squad and/or rescue vehicles; aerials; ladder trucks; water tenders; command vehicles; utility vehicles; and light vehicles or sedans.

Major equipment: Purchase and/or replacement of: personal protective equipment (PPEs); self-contained breathing apparatus (SCBAs); rescue tools; advanced life support (ALS) cardiac monitoring/intervention equipment, and fire hose.

NDFD MASTER PLAN AND CAPITAL IMPROVEMENT PLAN

Facilities: New construction and/or renovation of fire stations, vehicle maintenance facilities, training facilities (both didactic classrooms and manipulative drill ground buildings and props), emergency operations centers, and administrative and support offices.

The CIP allows the Board of Trustees and management, to effectively plan, approve, and implement a sustained and continuous effort when operating a modern suburban fire protection service delivery system through a proactive budgeting strategy. If funding for a CIP has not yet been established, there is a requisite initial investment whenever inaugurating or restoring a CIP. This is necessary for creating a baseline of equipment and identifying the sources of funding to support an equipment and facilities replacement schedule based on a formally established policy specifying the useful service life of equipment and facilities. Certain safety equipment, such as structural and wildland firefighting gear and self-contained breathing apparatus, has OSHA-mandated service lives.

A standard cycle of front-line apparatus replacement (depreciation and replacement amortization) for a modern suburban fire department would likely be as previously stated: 10 years front line service followed by a minimum of 5 years reserve service before being decommissioned from the fleet. However, given the available resources of the NDFD, it may be more practical to extend the service life to 15 years front line service followed by a minimum of 5 years reserve status service before being evaluated for being decommissioned from the fleet (i.e., 15 to 20 years of service). A recommendation for adjusting the service life of apparatus (up or down in the number of service years) is based on the continual analysis of on-going maintenance costs to determine trends in exceptional costs that are in excess of routine preventative and regular maintenance expenditures. The apparatus maintenance record system, indicates how much is spent in time and materials for maintenance costs on any single apparatus. NDFD has the ability to flag those apparatus that have gone beyond their cost-effectiveness equilibrium, thus reaching a point of diminishing returns where the value of continuing repairs exceeds those of servicing a new apparatus.

Recommendations: Adopt and implement an apparatus 2020 replacement schedule of 15 years front line service for all firefighting apparatus, with a minimum of 5 years reserve service before consideration of decommissioning the apparatus. Schedule should also require the maintenance of accurate equipment and repair records. This data will support the evaluation of useful service life for each apparatus, and it will take into account any necessary adjustments to either extend or reduce front line or reserve service status. Staff should regularly review and analyze maintenance records and cost-effectiveness to determine if capital outlay for refurbishing and repowering apparatus may be considered as a viable alternative to transitioning from front line to reserve status—or, from reserve status to de-commissioned from service altogether. This analysis should be done on a case by case basis. It is recommended that Truck 42 be replaced to maintain two Aerial Apparatus. After the new engine arrives (on/about September 2022, the Fire District will then have two Aerial Apparatus. It is recommended that light vehicles should be considered for a replacement Schedule of 10 years for Battalion Chief Command Vehicles (due to intense, high mileage use), 10 years.

Major Equipment Replacement: This section discusses the replacement of major equipment in the on-going business of Fire, Rescue and EMS service delivery by the NDFD.

It includes personal protective equipment (PPE) turnout gear, self-contained breathing apparatus (SCBA), rescue extrication tools, advanced life support (ALS) cardiac monitoring/intervention equipment, and fire hose.

1. Personal Protective Equipment (PPE): PPEs are eligible to be replaced every ten (7) years, or every two NFPA standards revision cycles, or whenever the equipment is damaged beyond repair or fails an inspection. The NDFD has approximately 55 sets of structural firefighting gear and half the number of wildland firefighting PPE gear. The 2020 cost for each of these is as follows: 1 set of structural firefighting turnouts (pants and jacket) cost approximately \$2500, and 1 set of wildland firefighting gear (pants and jacket) cost approximately \$1,200. The NDFD typically buys 10 -15 new PPE gear for personnel on an annual basis; then it “hands down” the older PPE gear to firefighters depending on compliance. Therefore, in order to amortize the cost of PPE replacement in a planned fashion over a 7-year period, the fire department should budget \$33,000 annually toward PPEs, in addition to maintenance and repairs. This would, in effect, replace the entire compliment of PPEs (structural and wildland) in manageable increments over each successive 7-year period. Recommendation: Amortize the cost of PPE replacement over a 7-year period, should consider budgeting \$33,000 annually, in addition to maintenance and repairs. This would, in effect, replace the entire inventory of PPEs (structural and wildland), in manageable increments, over each successive 7-year period.

Priority: Program in Place

Immediate for initiating annual amortization funding for completing an ongoing PPE replacement cycle. Schedule: Annual amortization for PPE replacement every 7 years. Cost: \$33,000 annually, to replace 7 sets of both structural and wildland PPEs. Recommend including annual CPI index inflator and/or annual unit cost survey to use to adjust annual funding levels so they are commensurate with replacement costs.

2. Self-Contained Breathing Apparatus (SCBA):

The NDFD has 20 SCBA units with a 2015 estimated replacement cost of \$7,000-\$8,000 each, equaling a potential \$200,000 capital outlay. Fortunately, the NDFD has just replaced the entire complement of SCBAs through grant funding, and replacement is not likely to be necessary prior to 2030 unless parts become unavailable or cylinders fail regular hydrostatic testing. However, an eventual replacement project must be anticipated and planned for as part of on-going financial planning. All SCBA cylinders

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require periodic hydrostatic testing as required by 49 CFR 180.205. The frequency of the maintenance depends upon the cylinder material, as follows:

Steel cylinders should be tested every five years and have an indefinite service life until they fail a hydro test.

Aluminum cylinders (not including hoop-wrapped) should be tested every five years and have an indefinite service life until they fail a hydro test.

Hoop-wrapped cylinders should be tested every three years and have a 15-year service life.

Fully wrapped fiberglass cylinders should be tested every three years and have a 15-year service life.

Fully wrapped Kevlar cylinders should be tested every three years and have a 15-year service life.

Fully wrapped carbon fiber cylinders should be tested every five years and have a 15-year service life. Recommendation: An annual amortization funding of approximately \$15,000 should be created for the replacement of SCBAs in addition to their annual maintenance budget. Priority: Immediate for initiating annual amortization funding. Schedule: Annually in order to prepare for the ultimate replacement of the SCBA inventory whether through obsolescence or non-serviceability. Cost: \$15,000 annually, and recommend including an annual CPI index inflator and/or unit cost survey in order to adjust funding levels commensurate with replacement costs.

Priority: Program in Place

3. Rescue Tools: Hydraulic rescue tools are mission critical equipment to delivering services. Especially given the proximity and frequency of response by the NDFD Vehicle incidents, these units are of particular significance and value for disentangling and extricating trapped victims in vehicle accidents. These units should be replaced every 5-7 years depending on advances in technology and the cost of maintenance and repairs to each unit.

The NDFD has four (3) Rescue Tool units at a 2020 cost of \$30,000 each. These are due for replacement in FY 2021. An annual capital amortization of approximately \$18,000 should be created for the replacement of Rescue Tools in addition to their annual maintenance budget. Recommendation: The Rescue Tool units are due for replacement in conjunction with Front Line Fleet replacement. An annual capital amortization of approximately 15,000 should be considered for the replacement of Rescue Tools every 6 years (may be desired/required sooner, depending on advances in technology and annual cost of maintenance and repairs for each unit), in addition to the annual maintenance budget.

Priority: Program in Place

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4. ALS Cardiac Monitors: 12 Lead Cardiac monitors are mission critical equipment in the delivery of Advanced Life Support (ALS) service in the field, North Davis Fire District's communities and as part of a Davis County EMS providers. The monitors should be replaced every 6-8 years depending on advances in technology and annual cost of maintenance and repairs. The NDFD has five Cardiac Monitors (5) units at a cost of approximately \$30,000 each. These units are recommended for replacement in FY 2026.

An annual capital amortization of approximately \$18,000 should be set aside for the replacement of Cardiac Monitors in addition to their annual maintenance budget. Recommendation: The ALS Cardiac Monitoring units are due for replacement in FY 2026-2028. An annual capital amortization of approximately \$18,000 should be established for the replacement of Cardiac Monitors every 7 years. This may be desired or required sooner depending on advances in technology and the annual budget for maintenance and repairs for each unit.

Priority: Program in Place

ALS Cardiac Monitors. Schedule: Annual amortization schedule for ALS Cardiac Monitor replacement.

5. Fire Hose: The National Fire Protection Association's (NFPA) Standard-1962 calls for annual hose testing and allows for keeping hose as long as it passes the annual service test. However, a generally accepted practice is to remove hose from service after 10 years, as recommended by the NFPA in Standard-1962 (2008 Edition), Annex A.7.1., which states "While all users should establish their own retirement schedule, fire departments should give careful consideration to a 10-year maximum service life under normal operating conditions." Therefore, an annual budget should be maintained for replacing a prescribed amount of hose inventory, so it will not need replacement all at once—while also providing for damaged hose repair and replacement. This allocation can be amortized over 10-year increments. The following are a representation of the average hose costs in 2020: 50-foot length of 1-3/4" double-jacketed fire hose approximately \$150; 50-foot length of 2 1/2" or 3" double-jacketed hose approximately \$250; and 100-foot length of 5" Large Diameter Hose (LDH) approximately \$525. Recommendation: Outfitting an entire engine with a complete hose change costs approximately \$9,000 in 2020 dollars. With 5 engines in the NDFD fleet, this represents an in-service inventory of approximately 9,000 feet of fire hose (not including rack storage inventory). Therefore, an annual hose replacement budget of \$5,000-7,500 is considered reasonable.

Priority: Program in Place

NDFD MASTER PLAN AND CAPITAL IMPROVEMENT PLAN

LONG-TERM FINANCIAL STRATEGY

The North Davis Fire District financial strategy provides an analysis and recommendations for the on-going operations and staffing for the North Davis Fire District represented in the most efficient and cost-effective manner and within the available resources of the District.

This is designed to be a living document and not the final answer. Utilized along with thoughtful analysis and forecasting by staff, it allows management and the Board of Trustees to effectively plan and approve a sustainable maintenance of effort through a proactive budgeting strategy.

This financial strategy document provides a detailed description of several infrastructure and staffing issues by presenting alternatives with a recommendation, an implementation schedule, and an estimated cost to implement the recommendation.

This financial review also considered several courses of action for viable alternative options in funding mechanism strategies as well, ranging from:

Financial planning possibly including bonds or certificates of participation;

Fees for service agreements for extraordinary circumstances; and Active pursuit of annual FEMA grant funding opportunities (SAFER and AFG).

However, since the nuances of each option varies as to implementation, it affects the cost and timeline. Therefore, some general guidelines as to 2020 costs were included, along with recommendations for research and consideration of best practices, in terms of future financial strategy discussion. For planning purposes, the County Assessor's Office projects property valuations and growth for the Service area of the District. This data provides a good starting point for analyzing possible revenues available from impact fee assessments, user fees, or other property tax-based income sources.

Strategy: The level of ongoing staffing and infrastructure support necessary to sustain the North Davis Fire District) at even the current level of community fire and emergency services requires a financial maintenance of effort for capital facilities projects, apparatus and equipment replacement, and possibly staffing. Over time, costs are naturally increase for the delivery of fire and emergency services, while revenues in the North Davis Fire District remain relatively flat. These circumstances are exacerbated by the fact that parts of NDFD service area are "built-out" and developer impact fees will no longer be applicable. Moreover, there are several situations that require thoughtful attention now, and into the future, for mitigation.

Issue: Operational support is in need of a funding mechanism for capital outlay projects of large magnitude (facilities and large apparatus and equipment replacement), and/or staffing shortfalls that are on-going. The NDFD developer impact fee schedule has been a source of one-time revenue to compensate the fire department for initial impacts. However, some areas of NDFD approaching build-out, this revenue source is may rapidly coming to an end.

In recent history, the NDFD recently experienced a cyclical staffing model that has necessarily fluctuated with the annual revenue stream. This often results in possible sub-standard 2-4 person staffing on front line engine companies, over the course of single and/or multiple fiscal year budgets, thus placing both first responders and the community at a higher than normal risk. The third person on each in-service engine is

NDFD MASTER PLAN AND CAPITAL IMPROVEMENT PLAN

critical to effect firefighting with the first arriving company and officer on a first alarm assignment of a structure fire. The engine companies of the NDFD are only staffed with three personnel approximately 70% of the time by utilizing part time firefighters as the third person. Some firefighters work seasonal wildland, and they are gone on assignment in the summer months, but staffing improves in the winter when they return.

This 30% shortfall in engine staffing should be considered for funding. Adding permanent staff to achieve full time three-person engine companies is needed. Possibly this can be accomplished via FEMA safer grant.

Possible Remedy:

It is recommended that the NDFD would greatly benefit from a well-crafted strategic financial plan as a companion to this strategic Fire Department Master Plan and CIP. Moreover, it is recommended that the NDFD give strong consideration to engaging the services of a qualified governmental financial consultant to advise and inform the District on the viability of available options for long-term financing of infrastructure, and an analysis of the effects of smoothing the costs of large capital expenditures over a period of time via an predictable debt service scheduling model. (An initial analysis of this type would likely cost approximately \$25,000).

Issue: The frequency and volume of emergency calls for service generated by Clearfield City and the care centers create a disproportionate demand on NDFD resources, yet the NDFD has limited funding mechanisms. This unfunded consumption of NDFD resources should necessarily be accounted for.

Grant Opportunity Remedies: The NDFD is aggressively pursuing the annual funding opportunities through FEMA's Assistance to Firefighters Grant (AFG), typically available in January of each year. If chosen, the NDFD could receive funding for apparatus and/or equipment on a onetime basis. Typically, there is a 10% matching fund requirement.

Equally valuable and attendant to the AFG are grants available through FEMA's "Staffing for Adequate Fire and Emergency Response" (SAFER) program—typically open for application in November of each year. These grants are highly competitive but not unattainable, particularly given the level of staffing and the limited resources that are available to address that risk. SAFER grants are currently funding positions for a full two years with no matching funds required from the grant receiving agency. And, there is no obligation to retain employees after the grant five year performance period. This is a method by which to consider staffing-up, following a downturn cycle, and gaining the ability to replenishing FTEs in anticipation of revenue (e.g., the 30% staffing gap).

Recommendations:

possible Commission of services of qualified governmental financial strategist to analyze viability of various funding strategies, allocate staff time and training to pursue FEMA grants annually available in the SAFER and AFG programs.

Priority: Immediate; 2-3 Years.

NDFD Fleet & Capital Expense Projection (updated 8/18/2020) Draft

Trailers														
Year	Make/Model	Current Status	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY2030	FY2031	FY2032
1989	Wells Fargo (523777)	Haz-Mat Trailer												
2008	Clown Trailer (523776)	Pub Ed												
2010	Haulmark Trailer (523404)	Rehab												
	-95877	Mass Casualty												
2016	Grey Trailer (217772)	Utility												

Engine / Ladder Trucks Rotation														
Year	Make/Model	Current Status	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY2030	FY2031	FY2032
2017	America La France (refurb 2003) - Ladder Truck													
2007	Spartan Aerial (Crimson) - Ladder Truck													
2009	Spartan Pumper													
2015	Pierce Pumper/Transport													
FY2022	Projected Lease Purchase Engine 42			\$ 800,000										
FY2028	Projected Lease Purchase Truck 42									\$ 1,200,000				

PMA Unit - 6 Year Rotation														
Year	Make/Model	Current Status	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY2030	FY2031	FY2032
FY2022	Projected PMA Unit Purchase			\$ 150,000										
FY2028	Projected PMA Unit Purchase									\$ 168,924				
	Estimated Cost			\$ 150,000						\$ 168,924				

Ambulances - 20 Year Rotation														
Year	Make/Model	Current Status	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY2030	FY2031	FY2032
2006	Wheeled Coach F-350							SALE						
FY2026	Projected Ambulance Purchase						\$ 233,466							
2011	Wheeled Coach F-350												SALE	
FY2031	Projected Ambulance Purchase											\$ 257,765		
2013	Wheeled Coach F-350 again in FY2033													
2017	Dodge Remount (2006) again in FY2035													
2017	Wheeled Coach F-350 again in FY2037													
	Estimated Cost						\$ 233,466						\$ 257,765	

Trucks														
Year	Make/Model	Current Status	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY2030	FY2031	FY2032
1994	Ford (Utility Truck/Plow)								SALE					
2010	Ford F550 - Brush 42													
2015	Ford F550 - Brush 41													
2013	Ford - F150 (Reserve Vehicle)													
2016	GMC Silverado (BC Vehicle)													
2014	Chev Silverado (Operations Vehicle)													
	Estimated Cost													

Chief Truck (401) - 10 Year Replacement for Diesel Trucks														
Year	Make/Model	Current Status	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY2030	FY2031	FY2032
2017	GMC Silverado (Diesel) - 401								Rotate to Plow					

ESTIMATED TOTAL EXPENSE BY FISCAL YEAR	\$ 499,406	\$ 569,408	\$ 558,268	\$ 350,574	\$ 296,366	\$ 530,999	\$ 1,134,535	\$ 718,863	\$ 640,455	\$ 552,441	\$ 938,971	\$ 555,044
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Estimated Contributions and Uses of Committed Funds												
Fiscal Year	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY2030	FY2031	FY2032
Balance at Beginning of Fiscal Year	\$ 138,237	\$ 108,037	\$ 118,587	\$ 240,287	\$ 569,681	\$ 886,315	\$ 968,315	\$ 596,780	\$ 565,918	\$ 613,462	\$ 749,021	\$ 498,051
Contribution of Impact Fees (<i>use for debt service</i>)	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ -
Contribution from Paramedic Fees	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Committed Funds Contribution (Fleet & Capital Expenses)	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Committed Funds Contribution (Station 43)		\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Committed Funds for Lease Obligations	\$ 136,958	\$ 136,958	\$ 136,968	\$ 136,968	\$ 70,000	\$ 70,000	\$ 160,000	\$ 160,000	\$ 160,000	\$ 160,000	\$ 160,000	\$ 160,000
Committed Funds for Debt Service	\$ 257,248	\$ 168,000	\$ 168,000	\$ 168,000	\$ 168,000	\$ 168,000	\$ 328,000	\$ 328,000	\$ 328,000	\$ 328,000	\$ 328,000	\$ 328,000
Expense for Purchase of Capital / Fleet / Debt Service	\$ (499,406)	\$ (569,408)	\$ (558,268)	\$ (350,574)	\$ (296,366)	\$ (530,999)	\$ (1,134,535)	\$ (718,863)	\$ (640,455)	\$ (552,441)	\$ (938,971)	\$ (555,044)
Estimated Balance at end of Fiscal Year	\$ 108,037	\$ 118,587	\$ 240,287	\$ 569,681	\$ 886,315	\$ 968,315	\$ 596,780	\$ 565,918	\$ 613,462	\$ 749,021	\$ 498,051	\$ 631,006

DEBT SERVICE BONDING	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY2030	FY2031	FY2032
Design Build Remodel Station 42		\$ 500,000										
Revenue Bond - Debt Service for Station 41		\$ 1,623,913										
Purchase of Land for Station 43		\$ 500,000										
NEW BOND AMOUNT							\$ 2,500,000					
NEW BOND PAYMENT	\$ -	\$ 168,000	\$ 168,000	\$ 168,000	\$ 168,000	\$ 168,000	\$ 265,000	\$ 265,000	\$ 265,000	\$ 265,000	\$ 265,000	\$ 265,000

NDFD Purchase Projection FY2021-FY2032 (Draft)

FY2021	Lease Obligation (2009 Crimson) Final Payment	\$ 69,991
	Lease Obligation (2015 RE41) Final Payment 8/2024	\$ 66,968
	Debt Service Payment	\$ 257,248
	Zoll Defibrillator Program (5-year program)	\$ 30,000
	NFPA/OSHA Compliant Multi-Use Helmet	\$ 18,200
	Integrated Radio Comms	\$ 52,000
	Motorolla UHF Paging System Upgrade	\$ 5,000
	Estimated Total	\$ 499,406
FY2022	Lease Obligation (2009 Crimson) Final Payment	\$ 69,991
	Lease Obligation (2015 RE41) Final Payment 8/2024	\$ 66,968
	Debt Service Payment (refinanced)	\$ 168,000
	Projected PMA Unit Purchase	\$ 150,000
	Zoll Defibrillator Program (5-year program)	\$ 30,000
	Zoll Defibrillator for PM Unit	\$ 40,000
	Vent for PM Unit	\$ 15,000
	SCBA Masks, Packs, Bottles - PM Unit	\$ 14,450
	UCA Communication Radios (purchase 3 per year)	\$ 15,000
Estimated Total	\$ 569,409	
FY2023	Projected Lease Purchase Engine 42 (estimated cost \$800,000)	\$ 70,000
	Lease Obligation (2015 RE41) Final Payment 8/2024	\$ 66,968
	Debt Service Payment	\$ 168,000
	Zoll Defibrillator Program (5-year program)	\$ 30,000
	UCA Station Alerting System Upgrade (\$100,000 per station)	\$ 200,000
	Vehicle Exhaust Upgrade - Station 41	\$ 8,000
	UCA Communication Radios (purchase 3 per year)	\$ 15,300
	Estimated Total	\$ 558,268
FY2024	Projected Lease Purchase Engine 42 (estimated cost \$800,000)	\$ 70,000
	Lease Obligation (2015 RE41) Final Payment 8/2024	\$ 66,968
	Debt Service Payment	\$ 168,000
	Zoll Defibrillator Program (5-year program)	\$ 30,000
	UCA Communication Radios (purchase 3 per year)	\$ 15,606
	Estimated Total	\$ 350,574
FY2025	Projected Lease Purchase Engine 42 (estimated cost \$800,000)	\$ 70,000
	Debt Service Payment	\$ 168,000
	Zoll Defibrillator Rotation	\$ 42,488
	UCA Communication Radios (purchase 3 per year)	\$ 15,918
	Estimated Total	\$ 296,406
FY2026	Projected Lease Purchase Engine 42 (estimated cost \$800,000)	\$ 70,000
	Projected Ambulance Purchase	\$ 233,466
	Debt Service Payment	\$ 168,000
	Zoll Defibrillator Rotation	\$ 43,297
	UCA Communication Radios (purchase 3 per year)	\$ 16,236
	Estimated Total	\$ 530,999
FY2027	Projected Lease Purchase Engine 42 (estimated cost \$800,000)	\$ 70,000
	Projected Lease Purchase Truck 42 (estimated \$1,200,000)	\$ 90,000
	<i>Purchase 401 - Diesel (10 year rotation)</i>	\$ 85,811
	Debt Service Payment Station 41	\$ 168,000
	Debt Service Payment Station 42	\$ 160,000
	Construction of Station 43	\$ 500,000
	Zoll Defibrillator Rotation	\$ 44,163
	UCA Communication Radios (purchase 3 per year)	\$ 16,561
	Estimated Total	\$ 1,134,535
FY2028	Projected Lease Purchase Engine 42 (estimated cost \$800,000)	\$ 70,000
	Projected Lease Purchase Truck 42 (estimated \$1,200,000)	\$ 90,000
	Debt Service Payment Station 41	\$ 168,000
	Debt Service Payment Station 42	\$ 160,000
	<i>Projected PMA Unit Purchase</i>	\$ 168,924
	Zoll Defibrillator Rotation	\$ 45,046
	UCA Communication Radios (purchase 3 per year)	\$ 16,829
	Estimated Total	\$ 718,799
	Projected Lease Purchase Engine 42 (estimated cost \$800,000)	\$ 70,000
	Projected Lease Purchase Truck 42	\$ 90,000

NDFD Purchase Projection FY2021-FY2032 (Draft)		
FY2029	<i>Purchase 402 - Diesel (10 year rotation)</i>	\$ 89,278
	Zoll Defibrillator Rotation	\$ 45,947
	UCA Communication Radios (purchase 3 per year)	\$ 17,230
	Estimated Total	\$ 312,455
FY2030	Projected Lease Purchase Engine 42 (estimated cost \$800,000)	\$ 70,000
	Projected Lease Purchase Engine 42 (estimated cost \$1,200,000)	\$ 90,000
	Debt Service Payment Station 41	\$ 168,000
	Debt Service Payment Station 42	\$ 160,000
	Zoll Defibrillator Rotation	\$ 46,866
	UCA Communication Radios (purchase 3 per year)	\$ 17,575
	Estimated Total	\$ 552,441
FY2031	Projected Lease Purchase Engine 42 (estimated cost \$800,000)	\$ 70,000
	Projected Lease Purchase Engine 42 (estimated cost \$1,200,000)	\$ 90,000
	Debt Service Payment Station 41	\$ 168,000
	Debt Service Payment Station 42	\$ 160,000
	<i>Projected Ambulance Purchase</i>	\$ 257,765
	Vent for PM Unit Rotation	\$ 17,926
	SCBA Masks	\$ 19,550
	SCBA Packs	\$ 14,000
	SCBA bottles	\$ 76,000
	Zoll Defibrillator Rotation	\$ 47,803
	UCA Communication Radios (purchase 3 per year)	\$ 17,926
	Estimated Total	\$ 938,970
FY2032	Projected Lease Purchase Engine 42 (estimated cost \$800,000)	\$ 70,000
	Projected Lease Purchase Engine 42 (estimated cost \$1,200,000)	\$ 90,000
	Debt Service Payment Station 41	\$ 168,000
	Debt Service Payment Station 42	\$ 160,000
	Zoll Defibrillator Rotation	\$ 48,759
	UCA Communication Radios (purchase 3 per year)	\$ 18,285
	Estimated Total	\$ 555,044



ZIONS PUBLIC FINANCE, INC.

Agreement for Municipal Advisory Services

THIS AGREEMENT, is being entered into as of the ____ day of _____, ____ by and between North Davis Fire District, hereinafter "District" and ZIONS PUBLIC FINANCE, Inc., a wholly-owned subsidiary of Zions Bancorporation, N.A., hereinafter "Zions".

WITNESSETH

WHEREAS, the District desires to receive professional advice from an independent Municipal Advisor; and

WHEREAS, Zions desires to provide such advice and service to the District; and

WHEREAS, Zions is an independent Municipal Advisory firm, fully registered as such with both the Securities Exchange Commission and with the Municipal Securities Rulemaking Board; and

WHEREAS, the District desires assistance from Zions relating to the following: (check all that apply)

- All financings of the District, including, but not limited to general obligation bonds, revenue bonds, lease revenue bonds, special assessment bonds, tax increment bonds, notes, and other obligations issued by the District, its Municipal Building Authority, RDA or other creation, with the exception of those financings specifically excluded under Section 2 below.
- Only the following financings: _____
- Optional Services: 1 (q), (r), (s), (t), (u)

NOW, THEREFORE, the District and Zions agree as follows:

1. Zions Public Finance acknowledges that, under this Agreement, it has a fiduciary duty to the District and agrees to act in the District's best interests. Zions agrees to provide the following services to the District as requested:

- (a) Render expert financial advice and assistance on fiscal matters pertaining to debt policies and procedures, the level and trend of fund balances, debt ratios, funding options, and the issuance and sale of the District's securities, including notes, bonds, leases, and other forms of securities or financings.

- (b) Provide written advice and recommendations concerning financing structures including length of amortization, ratings and insurance, maturity schedules, interest rates, call provisions, premiums and discounts, security provisions, coverage covenants, and other terms of existing or proposed debt which Zions believes will be most satisfactory to the District's goals and objectives.
- (c) Assist in the selection of other financing team members including, but not limited to, bond counsel, disclosure counsel, underwriter(s), trustees, paying agents, bond registrars, escrow agents, escrow verification agents, rating agencies, bond insurers, arbitrage rebate consultants, etc. Zions will quarterback the financing team with the task of keeping team members on schedule and within budget.
- (d) Work cooperatively with the District's other financing professionals to the end that securities may be legally and successfully sold and issued. All other financing professionals will be paid by the District.
- (e) Advise and assist in selecting the most advantageous method of sale.
- (f) If a negotiated sale is deemed most advantageous to the District, Zions will assist in soliciting and analyzing underwriter proposals, and selecting the underwriter(s). Zions will also provide advice regarding the underwriter's compensation and the appropriateness of the yields, coupons, and other terms proposed by the underwriter(s).
- (g) If a competitive sale is selected, Zions will coordinate with the provider of the electronic platform and provide all information necessary to offer the securities using this method. Zions will verify the calculation of the winning bidder and restructure the maturities to provide the District with its desired payment structure.
- (h) Attend meetings as requested by the District to discuss and formulate plans about proposed financings. This may include public hearings and formal meetings of the District's governing body.
- (i) Assist the District in its preparation of financing documents, data, etc. as may be required by any state or federal agency, rating agencies, bond insurers and underwriters.
- (j) Assist with the preparation and review of an Official Statement, or other offering documents for each security issue, setting forth financial and other information about the District and the securities being offered for sale.
- (k) Participate in a "Due Diligence" meeting of the District prior to the finalization and distribution of any Official Statement in an effort to ensure full and complete disclosure of all information which could be considered "material" to any purchaser of bonds. District understands that as a condition of marketing the bonds, it will be necessary to authorize and direct its appropriate officers to execute a certificate for insertion in the Official Statement and closing documents, confirming the truth and accuracy of all information contained in the Official Statement.

(l) Deliver the Official Statement or other offering document, together with the Notice of Sale, to underwriters or potential purchasers of the District's securities.

(m) Submit information concerning the proposed financing(s) to selected rating agencies in an effort to obtain favorable ratings on the District's financings.

If requested, Zions will organize, assist in the preparation of, and participate in the [Type of Entity's] presentations made to rating agencies, bond insurers, or investors in New York District, San Francisco, or other locations. The actual fees and related expenses of any such presentation are to be paid by the District.

(n) Coordinate the closing of the debt issue, including the transfer of funds and the delivery of the securities to the underwriter(s) or purchaser(s).

(o) Assist with post-closing compliance issues such as private use and tax-exemption issues, audits by regulators or federal agencies, arbitrage compliance, etc.

(p) Monitor market conditions to identify refunding opportunities for interest savings. Analyze purported savings in refunding proposals made by other market participants.

Optional Services

(q) Advice concerning bond elections, including tax impact calculations, voter information pamphlets, election strategy, and information for media packets, etc.

(r) Prepare studies regarding general plans, capital facility plans, impact fees, utility rates, tax increment studies, economic development studies, feasibility studies, business license fees, grants, and other studies as requested by the District.

(s) Draft the Preliminary Official Statement and the Final Official Statement.

(t) Perform the administrative functions of billing, collecting for special assessment areas. This includes keeping the accounting records and preparing periodic reports on the status of the assessments, reserve funds and payment histories of each property owner. Zions will also coordinate with the District's foreclosure trustee if needed.

(u) Assist in gathering, preparing and submitting information to the MSRB's EMMA repository all information necessary to comply with the District's continuing disclosure obligations. Zions will also monitor and help provide compliance with all material event notices that must be filed to comply with SEC regulation 15c2-12.

2. Zions hereby confirms that it is registered as a municipal advisor with the Securities Exchange Commission and Municipal Securities Rulemaking Board (the "MSRB"). Under MSRB Rule G-23, Zions will not serve as underwriter for any bonds to be issued in a financing for which we are acting as the District's Municipal Advisor.

Zions will not provide municipal advisory services to the District under this Agreement with respect to any commercial banking transaction between the District and Zions, including but not limited to bank loans and leases, lines of credit, liquidity facilities, letters of credit, credit cards or other forms of credit enhancement or direct purchases of the District's bonds or leases.

3. The District agrees that in consideration for the foregoing services to be performed by Zions, the District will do the following:

(a) The District will cooperate with Zions and will provide all information which is reasonably required to enable Zions to fulfill its duties to the District.

(b) The District will pass such ordinances and resolutions and perform such reasonable acts as may be necessary to assure compliance with all applicable laws, ordinances and constitutional provisions pertaining to the issuance of its securities and other related services.

(c) The District will furnish Zions with certified copies of all minutes from meetings and proceedings taken, affidavits of publications, etc., in connection with any of the securities issued by the District.

(d) The District will pay Zions for services herein outlined and other services incidental hereto in accordance with **Exhibit A** of this Agreement.

4. It is understood that the execution of this Agreement secures the services of Zions as the District's Municipal Advisor for a period of five (5) years. Either party may cancel and terminate this Agreement, for any reason, 60 days prior to any anniversary date of the Agreement.

5. The information used in developing forecast assumptions will be derived from published information and other sources that Zions considers appropriate. However, Zions does not assume responsibility for the accuracy of such material. Forecasts are subject to many uncertainties; therefore, Zions does not represent that any projections of growth will be representative of the results that actually will occur.

6. Zions agrees to indemnify, save harmless and defend the District from all claims, damages, demands, actions, costs and charges, including attorney's fees, arising out of or by reason of Zions' negligent performance hereunder as such negligence may be determined by law.

7. Zions' services consist solely in providing expert and experienced assistance to municipalities as a municipal advisor and consultant. Zions does not render any legal, accounting or actuarial advice.

8. This Agreement constitutes the entire Agreement between the parties.

9. This Agreement shall be interpreted under the laws of and enforced in the courts of the State of Utah.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed as of the day and year first above written.

North Davis Fire District
Davis County, UTAH

By _____
Fire Chief

ATTEST:

ZIONS PUBLIC FINANCE, Inc.
A wholly-owned subsidiary of
ZIONS BANCORPORATION, N.A.

By _____
Vice President

Principal Approval

By _____
Senior Vice President

**Exhibit A
FEE Schedule
For Services outlined in Section 1(a) through 1(q) of the Agreement**

For General Obligation Bonds, the District will pay Zions a fee equal to \$2.50 per \$1,000 of proceeds delivered.

For Revenue Bonds, the District will pay Zions a fee equal to \$3.00 per \$1,000 of proceeds delivered.

For Lease Revenue Bonds, the District will pay Zions a fee equal to \$3.50 per \$1,000 of proceeds delivered.

For Tax Increment Bonds, the District will pay Zions a fee equal to \$4.00 per \$1,000 of proceeds delivered.

For Special Assessment Bonds, the District will pay Zions a fee equal to \$5.00 per \$1,000 of proceeds delivered.

*For each bond issue a “minimum” of \$15,000 would be charged.

**FEE Schedule
For Studies Services outlined in Section 1(r) of the Agreement**

If the District desires that Zions prepare a study as outlined in Section 1(r) above, the District will pay Zions an additional, mutually-agreed upon fee after the scope of the study has been determined.

Fee Schedule for Optional Services

For POS and OS Services outlined in Section 1(s) of the Agreement

If the District desires that Zions draft the preliminary official statement and final official statement, the District will pay Zions an additional fee of \$5,000 for each issue.

For Special Assessment Administration Services outlined in Section 1(t) of the Agreement

If the District desires that Zions administer the billing, collecting and accounting functions related to Special Assessment Areas, the District will pay Zions an additional, mutually-agreed upon fee after the scope of these services has been determined.

For Continuing Disclosure Services outlined in Section 1(u) of the Agreement

If the District desires that Zions prepare and file its continuing disclosure reports required by SEC Regulation 15c2-12, the District will pay Zions an additional, fee based on the following schedule:

Filing Fees ¹ :	Fee for Annual Financial Information Filing
Base Fee for all General Obligation Bonds Issued	<u>\$2,500.00</u>
Additional Bonds Issued:	
Lease Revenue Annual Appropriation Bonds (includes all lease revenue bonds issued).....	500.00
Revenue Bonds (includes all enterprise revenue bonds issued).....	1,500.00
Tax Increment Bonds (includes all tax increment bonds issued).....	1,500.00
Excise Tax Revenue Bonds (includes all excise revenue bonds issued).....	1,500.00
Other (includes all other bonds issued).....	500.00
Material Event Notice Filing Fees:	
Fee for Late Filing (submitted after [Insert date]).....	750.00
Fee for Material Event Filing.....	500.00

Annually, operating and financial information and audited financial statements will be submitted to the Electronic Municipal Market Access (“EMMA”) by [insert date]. If the information is not filed within the specified timeframe, a Material Event Notice will be filed indicating the “late filing.”

When applicable, Zions Public Finance, Inc. would charge a filing fee for services rendered in the event of a Material Event Notice. A “Material Event” in which disclosure is required may consist of the following:

- (a) The Issuer shall give or cause to be given, notice of the occurrence of any of the following Listed Events with respect to the Bonds in a timely manner but not more than ten (10) Business Days after the event:
 - (i) Principal and interest payment delinquencies;
 - (ii) Unscheduled draws on debt service reserves reflecting financial difficulties;
 - (iii) Unscheduled draws on credit enhancements reflecting financial difficulties;
 - (iv) Substitution of credit or liquidity providers, or their failure to perform;

¹ Zions reserves the right to increase the annual information filing fee (singularly or collectively for all types of bond issues) by not more than 2% per year for cost inflation factors. Zions will notify the issuer of these increases at each billing period.

- (v) Adverse tax opinions or the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the Bonds;
 - (vi) Defeasances;
 - (vii) Tender offers;
 - (viii) Bankruptcy, insolvency, receivership or similar proceedings; or
 - (ix) Rating changes; or
 - (x) Default, event of acceleration, termination event, modification of terms, or other similar event under the terms of a Financial Obligation of the District, any of which reflect financial difficulties.
- (b) The Issuer shall give or cause to be given, notice of the occurrence of any of the following Listed Events with respect to the Bonds in a timely manner not more than ten (10) Business Days after the Listed Event, if material:
- (i) Mergers, consolidations, acquisitions, the sale of all or substantially all of the assets of the obligated persons or their termination;
 - (ii) Appointment of a successor or additional trustee or the change of the name of a trustee;
 - (iii) Non-payment related defaults;
 - (iv) Modifications to the rights of the owners of the Bonds;
 - (v) Bond calls; or
 - (vi) Release, substitution or sale of property securing repayment of the Bonds; or
 - (vii) Incurrence of a Financial Obligation of the District or agreement to covenants, events of default, remedies, priority rights, or other similar terms of a Financial Obligation of the obligated person, any of which affect security holders.

Exhibit B
Zions Public Finance, Inc.
Disclosure Statement of
Municipal Advisor

The Municipal Securities Rulemaking Board (MSRB) adopted Rule G-42 on December 23, 2015. It became effective on June 23, 2016. Section (b) of Rule G-42 requires all Municipal Advisors to disclose to their clients, in writing, any actual or potential material conflicts of interest, including with respect to certain specifically identified categories in Rule G-42, if applicable. Zions Public Finance, Inc. (hereinafter “Zions”) makes the disclosures set forth below with respect to material actual or potential conflicts of interest in connection with our Agreement for Municipal Advisory Services (the “Agreement”) dated December 2020 with District, together with an explanation of how Zions addresses, or intends to manage or mitigate each conflict.

Conflicts of Interest

With respect to each actual or potential conflict disclosed below, Zions mitigates such conflicts through adherence to our fiduciary duty to District, which includes a duty of loyalty in performing all municipal advisory activities for District. This duty of loyalty obligates Zions to deal honestly and with the utmost good faith with District and to act in District’s best interests without regard to Zions’ financial or other interests. Because Zions is part of a much larger banking organization, our profitability is not dependent on maximizing short-term revenues generated from our municipal advisory activities, but instead is dependent on long-term profitability built on a foundation of integrity, quality service, and strict adherence to our fiduciary duty.

In connection with the issuance of municipal securities, Zions may receive compensation from District for services rendered which may be contingent upon the successful closing of a transaction, and/or where our compensation may be based in whole or in part on the size of the transaction. In other situations, our compensation may be based upon an hourly rate or rates. In still other situations, our compensation may be based upon an annual retainer or a fixed fee for a given project.

Consistent with Rule G-42, Zions hereby discloses that each of these methods of compensation may present a potential conflict of interest regarding our ability to provide unbiased advice to enter into such transaction.

For example, fees that are (i) dependent upon the size of and successful closing of a transaction could create an incentive for Zions to recommend unnecessary, oversized, or disadvantageous financings in order to increase our compensation; (ii) based upon an hourly rate could create an incentive for Zions to recommend alternatives that result in greater hours worked; and (iii) based upon an annual retainer or fixed fee could incentivize Zions to recommend less time-consuming alternatives or fail to do a more thorough analysis of alternatives.

In each case, Zions represents that the potential conflict of interest relating to compensation will not impair our ability to render unbiased and competent advice or to fulfill our fiduciary duty as described above to District.

Also, Zions has numerous municipal advisory relationships with various governmental entities that may from time to time have interests that could have a direct or indirect impact on District's interests. For example, Zions' other municipal advisory clients may from time to time, and depending on specific circumstances, have competing interests, such as accessing the new issue market with the most advantageous timing and with limited competition at the time of the offering. In acting in the interests of its various clients, Zions could potentially face a conflict of interest arising from these competing client interests.

In addition to serving as municipal advisor to District, Zions may, from time to time, serve as a municipal advisor to a conduit borrower. In such event, District and the conduit borrower may have conflicting interests with regard to fees, terms of the issuance, and other matters. In addition to the general mitigations described above, Zions will mitigate any such potential conflict through full written disclosure to both the conduit borrower and District in a timely manner.

As a part of ZIONS BANCORPORATION, N.A., a nationally-chartered banking organization, Zions has many affiliated businesses that have provided, or desire to provide, services to governmental entities, including District.

These affiliates include:

- Zions Bank Corporate Trust, a division of ZIONS BANCORPORATION, N.A, and an entity related to Zions ("Corporate Trust"), offers corporate trustee and custodial services to municipal issuers and obligated persons. If a client engages in these services, it is done directly with Corporate Trust under a separate engagement.
- Zions Capital Advisor Institutional Liquidity Management ("ZCA"), an affiliate and SEC registered investment advisor provides discretionary money management to institutional clients for a fee. If the client engages ZCA for these services, they will be dealing directly with ZCA under their own agreement and disclosures.
- Zions Bank Capital Markets, an affiliated bank dealer, provides underwriting and dealer services to institutional clients including municipal issuers. Additionally, the dealer may take positions or underwrite securities for other municipal issuers.
- Zions Bank, a division of ZIONS BANCORPORATION, N.A, provides traditional banking services to municipal clients through their branch locations and treasury departments. Any products or services offered are subject to the terms and conditions of the bank agreement for the engagement.

Corporate Trust is the only affiliate that may be expected to provide services that are directly related to the Municipal Advisory activities to be provided by Zions within the scope of services under the Agreement. Corporate Trust acts as a Paying Agent, Registrar, Trustee, and Escrow Agent to municipal clients on municipal financings. Corporate Trust's desire to do business with District could create an incentive for Zions to recommend a course of action that increases the level of District's business activity with this affiliate. In addition to the general mitigations described above, in the event that Zions makes a recommendation to District that could influence the level of business with Corporate Trust, Zions will consider alternatives to such recommendations which will be disclosed to District along with the potential impact such recommendations and alternatives would have on District and the affiliate.

As further described below, Zions Bank, an affiliate of Zions, may from time to time make bank loans to, or purchase leases or securities from, the District, which such loans and purchases are expressly excluded from the scope of the Agreement.

Zions currently acts as municipal advisor to Davis County, Davis School District, Clearfield City and Syracuse City and other entities within Davis County. The District may, from time to time, conflict with these entities. If such conflict threatens to affect the advice Zions may render to the District, we will notify the District, in writing, and work with the District to execute a solution satisfactory to the District.

After reviewing our list of existing client relationships and upcoming transactions, we cannot identify any existing material conflicts of interest that would prevent us from serving District's best interests. If Zions becomes aware of any additional potential or actual conflicts of interest after this initial disclosure, Zions will proactively disclose the detailed information, in writing, to District in a timely manner.

Legal or Disciplinary Events

Zions does not have any legal events or disciplinary history on Zions' Form MA and/or Form MA-I. These forms include information about any criminal actions, regulatory actions, investigations, terminations, judgements, liens, civil judicial actions, customer complaints, arbitrations and civil litigation when they occur. Each of Zions' most recent Form MA and Form MA-I filed with the SEC may be accessed electronically on the following website:

www.sec.gov/edgar/searchedgar/companysearch.html.

There have been no material changes to a legal or disciplinary event disclosure on any Form MA or Form MA-I filed with the SEC. If any material legal or regulatory action is brought against Zions, Zions will provide complete disclosure to you in detail, allowing you to evaluate Zions, its management and personnel.

Contract Exemption for Bank Products and Direct Purchases

In our proposed Municipal Advisory Agreement, there is a provision that specifically excludes from the Agreement any commercial banking transactions with, and leases or securities purchased from the District.

When the District determines that it would like one of Zions' affiliates to directly engage in a commercial banking transaction, or purchase a lease or municipal security from the District, and provided that Zions has not previously provided any advice to the District regarding such transaction, Zions will deliver to the District an additional disclosure document indicating that (a) Zions and its personnel: (i) will not be serving as the District's municipal advisor; (ii) will not owe a fiduciary duty to the District pursuant to Section 15B of the Securities Exchange Act of 1934 regarding that transaction; and (iii) will have interests conflicting with the District; (b) all Zions (or affiliate) personnel the District deals with in such a transaction will be acting and serving as part of the affiliate's team and not on behalf of the District; (c) Zions may bill the District for standard fees in connection with such transaction, but will not bill the District for any municipal advisory fees since it won't be performing a municipal advisory function for the District with respect thereto; and (d) the District may wish to discuss information or material provided in connection with such transaction with an internal or external expert.

If Zions has previously provided any advice to you regarding the loan, lease, or security in question, our

affiliates will not be allowed to purchase the transaction.

MSRB Rule G-42 specifically exempts these transactions that are less than \$1 million in par value from the prohibition on advice. Therefore, if the transaction is less than \$1 million, Zions is allowed to provide advice on the transaction, even if it is purchased by one of our affiliates.

MSRB Rule G-10: Formal Complaints

The MSRB adopted a revision of its Rule G-10 in which all Municipal Advisors are now required to provide their clients a notice which provides information regarding the process for filing formal complaints.

Zions Public Finance, Inc. is registered as a municipal advisor with the SEC (Securities Exchange Commission) and the MSRB, as required by section 15B of the Securities Exchange Act. The MSRB protects investors, state and local governments and other municipal entities, and the public interest, by regulating municipal securities firms, banks and municipal advisors that engage in municipal securities and advisory activities.

Additional information about the protections provided by MSRB Rules as well as procedures to file a formal complaint surrounding any suspected violation or unfair practice by a regulated entity, may be found in the MSRB's Investor Brochure located at www.msrb.org.