



**NORTH DAVIS FIRE DISTRICT
BOARD OF TRUSTEES /
LOCAL BUILDING AUTHORITY**

Station 41
381 North 3150 West
West Point City, Utah 84015
(801)525-2850
www.northdavisfireut.gov

*Scott Wiggill, Chair
Megan Ratchford, Vice-Chair
Mark Shepherd, Member
Brian Vincent, Member
Annette Judd, Member
Jerry Chatterton, Member
Nancy Smalling, Member
Ricky Carlson, Member
Dakota Wurth, Member*

*Mark Becraft, Fire Chief
Curt King, Deputy Fire Chief*

**Board Meeting Minutes
Thursday, July 16, 2026**

Work Session 6:00 PM / Regular Meeting 6:30 PM
or Immediately following Work Session

Board of Trustees Work Session 6:00 PM

Board Members Present: Scott Wiggill, Megan Ratchford, Brian Vincent, Ricky Carlson, Nancy Smalling, Mark Shepherd, and Jerry Chatterton

Excused: Annette Judd and Dakota Wurth

Staff Present: Chief Mark Becraft, Deputy Chief Curt King, Executive Assistant/Clerk Misty Rogers, and Amber King

Visitors: None

1. Badge Pinning for New NDFD Firefighters or Promoted Employees – tabled
2. Discussion of Interlocal Cooperation Agreement for Fire Services between NDFD and Davis County
3. Chief Becraft explained that the resolution and interlocal agreement proposed will allow NDFD to provide Fire and EMS Services to the area of Unincorporated Davis County; with the intent to annex the area into the North Davis Fire District Service Area in approximately in one-year. The Board will be acting on this item during the regular meeting.

Board Member * motioned to adjourn the work session. Board Member * seconded the motion. The motion passed.

Board of Trustees Regular Session 6:12 PM (immediately following the Work Session)

Board Members Present: Scott Wiggill, Megan Ratchford, Brian Vincent, Ricky Carlson, Nancy Smalling, Mark Shepherd, And Jerry Chatterton

Excused: Annette Judd and Dakota Wurth

Staff Present: Chief Mark Becraft, Deputy Chief Curt King, Executive Assistant/Clerk Misty Rogers, and Amber King

Visitors: None

1. Call to Order

2. Invocation or Inspirational Thought – Board Member Smalling
3. Pledge of Allegiance
4. Citizen Comment – No comment; no one in attendance.

5. Consideration of Approval of NDFD Board of Trustee Meeting Minutes from June 2026

Board Member Ratchford motioned to approve the NDFD Board of Trustee Minutes from June 2026. Board Member Vincent seconded the motion. The motion passed.

6. Consideration of Approval of the NDFD Bills

Board Member Ratchford asked what a turnout rope. Chief King stated that it is safety rope used by firefighters in case of a life safety event. It was then explained that the rope is a one-time use only item and must be replaced if ever used.

Board Member Ratchford then asked about the Kenwood radio and programming purchase. Chief King the new radio purchases were due to the hiring of new employees, and emergency manager position, and a rotation schedule. Chief Becraft stated that radio purchases are typically included in the “capital” in each budget.

Board Member Shepherd motioned to approve the NDFD Bills. Board Member Chatterton seconded the motion. The motion passed.

7. Consideration of Approval of the NDFD Financial Report

Chief Becraft stated that NDFD is in the process of ending FY2026 and starting FY2027.

Board Member Ratchford motioned to approve the NDFD Financial Report. Board Member Smalling seconded the motion. The motion passed.

8. Discussion and Consideration of Adoption of Resolution 2026R-15, an Interlocal Cooperation Agreement for Fire Services between Davis County a body corporate and politic and political subdivision of the State of Utah, and North Davis Fire District, a body corporate and politic and a political subdivision of the State of Utah

Board Member Vincent motioned to adopt Resolution 2026R-15, an Interlocal Cooperation Agreement for Fire Services between Davis County a body corporate and politic and political subdivision of the State of Utah, and North Davis Fire District, a body corporate and. Board member Shepherd seconded the motion. The motion passed.

Roll Call Vote:

Chair Wiggill – nonvoting

Board Member Judd: Excused

Board Member Shepherd: Yes

Board Member Chatterton: Yes

Board Member Wurth: Excused

Board Member Carlson: Yes

Board Member Vincent: Yes

Board Member Smalling: Yes

Vice-Chair Ratchford - Yes

9. Fire Chiefs Report

Chief Becraft stated that the 4th of the July celebrations held by the cities were great. However, NDFD got dispatched out to a working structure fire at an apartment complex early during the parade. The crews were busy, but nothing out of the normal. The 24th of July rules will be determined as soon as the State Forester provides their restrictions. Chief Becraft stated that NDFD will likely keep the same restriction areas as the 4th of July. The Chief and the board then

discussed the legality of prohibiting fireworks. The new ladder truck is expected to arrive sometime near the end of September.

Chief King stated that in the month of June 2026, NDFD ran 378 calls compared to 370 calls in June 2025. Since last board meeting, NDFD has responded to four (4) structure fires, three (3) vehicle fires, and 21 grass/dumpster fires. Last year during the same time period, NDFD responded to two (2) structure fires, two (2) vehicle fires, and 19 grass/dumpster fires. He then informed the board that Captain Kortright has retired and Todd Smith has been promoted to Captain.

Chief Becraft informed the board that NDFD is currently accepting application for the Emergency Manager position and the Human Resource Coordinator position. He then stated that as of now, Roy Fire and Riverdale Fire are going to join the Weber Fire District. NDFD will likely enter into auto-aid agreements with Weber Fire.

Chief King stated the unified command which was used on the 4th of July worked extremely well. He then requested that each entity thank their employees for their assistance.

10. Member City Updates

Board Members thanked the chiefs and NDFD employees for assisting with the 4th of July celebrations. Chair Wiggill reminded those in attendance that the Sunset Celebration would be held that following weekend.

11. Consideration of adjourning into a Closed Session pursuant to one or more of the provisions of Section 52-4-205(1) of the Open and Public Meetings Law - tabled.

12. Motion to Adjourn

Board Member Shepherd motioned to adjourn. Board Member Chatterton seconded the motion. The motion passed.

ATTEST:

By: Misty Rogers
MISTY ROGERS, CLERK



By: _____

SCOTT WIGGILL, CHAIR