



Chairman Gary Petersen,  
Vice-Chair Mark Shepherd,  
Jerry Chatterton, Member  
Erik Craythorne, Member  
Nike Peterson, Member  
Tim Roper, Member  
Dave Nelson, Member  
Howard Madsen, Member  
Scott Wiggill, Member

NORTH DAVIS FIRE DISTRICT  
ADMINISTRATIVE CONTROL BOARD MEETING  
381 North 3150 West  
West Point City, UT 84015

NOTICE & AGENDA

JUNE 14, 2018 – 5:30 PM

1. Call to Order
2. Invocation or Inspirational Thought
3. Pledge of Allegiance
4. Citizen Comment (*If you wish to make comment to the Board, please use the podium and clearly state your name, address, keeping your comments to a maximum of 2 ½ minutes. Please do not repeat positions already stated. Public comment is a time for the Board to receive new information and perspectives*)
5. Consideration of Approval of Minutes from the May 24, 2018 Board Meeting
6. Consideration of Approval of the North Davis Fire District Bills for May 2018
7. Consideration of Approval of the North Davis Fire District Financial Report for May 2018
8. Discussion and Consideration of Approval of Resolution 2018R-04, the Adoption of the North Davis Fire District FY2017/2018 Amended Budget for the Period Beginning July 1, 2017 and Ending June 30, 2018.
  - a. Public Hearing
  - b. Action
9. Discussion and Consideration of Approval of Resolution 2018R-05, Adoption of the Proposed Certified 0.001098 Property Tax Rate for the 2018 Taxable Year for the North Davis Fire District and Requesting that Clearfield City Council as the Governing Authority Adopt a Resolution Certifying a Tax Rate and Providing for an Effective Date. (*The Administrative Control Board has the opportunity to accept the Certified Tax Rate or motion to proceed with the Truth in Taxation process*)
  - a. Public Hearing
  - b. Action
10. Discussion and Consideration of Approval Resolution 2018R-06, the Adoption of the North Davis Fire District FY2018/2019 Final Budget and Appropriating Funds for the Purposes Set Forth Therein for the Period Beginning July 1, 2018 and Ending June 30, 2019. (*If the Administrative Control Board chooses to complete the Truth in Taxation process, the final budget will not be adopted until August 2018*)
  - a. Public Hearing
  - b. Action
11. Fire Chiefs Report
12. Other
13. Motion to Adjourn

Dated this 11<sup>th</sup> day of June, 2018

*Misty Rogers*

District Clerk Misty Rogers

On June 11, 2018 , a copy of the foregoing notice was posted in conspicuous view in the front foyer of the North Davis Fire District Offices, on the North Davis Fire District website at <http://northdavisfiredistrict.com> and State of Utah Public Meeting Notice website at <http://pmn.utah.gov>. – Misty Rogers, District Clerk

Board Members may participate in the meeting via telephonic communication. If a Board Member does participate via telephonic communication, the Board Member will be on speakerphone. The speakerphone will be amplified so that the other Board Members and all other persons' present will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify Misty Rogers, District Clerk, at (801) 525-2850 ext. 102 at least 24 hours prior to the meeting. If you would like to submit written comments on any agenda item they should be received by the District Clerk no later than the Wednesday prior to the meeting at noon. Comments can be emailed [to mr Rogers@nofires.org](mailto:mr Rogers@nofires.org).

DRAFT



ADMINISTRATIVE CONTROL BOARD  
SUMMARY SHEET

June 14, 2018

**Agenda Item:** North Davis Fire District Administrative Control Board Meeting Minutes.

**Information:** Minutes from the North Davis Fire District Administrative Control Board Meeting held on May 24, 2018.

**Recommendation:** Approve the minutes as presented or amended. Please contact the District Clerk with any corrections.



**North Davis Fire District  
Administrative Control Board Meeting  
381 North 3150 West  
West Point City, UT 84015**

**May 24, 2018 – 6:00 PM**

Minutes from the North Davis Fire District Administrative Control Board Meeting held at 6:00 pm on May 24, 2018 at Station 41, 381 North 3150 West, West Point City, Utah 84015 with Chairman Gary Petersen presiding.

**Board Members Present:** Chairman Gary Petersen, Vice-Chairman Mark Shepherd, Nike Peterson, Tim Roper, D. Howard Madsen, Scott Wiggill, Jerry Chatterton and David Nelson

**Board Members Excused:** Erik Craythorne

**Staff Present:** Fire Chief Mark Becraft, Deputy Fire Chief John Taylor and District Clerk Misty Rogers

**Visitors:** Scott Pickett

- 1. Call to Order:** Chairman Petersen welcomed those in attendance and then opened the North Davis Fire District Administrative Control Board Meeting.
- 2. Invocation or Inspirational Thoughts:** Chairman G. Petersen provided the invocation.
- 3. Pledge of Allegiance:** Repeated by all.
- 4. Citizen Comment:** No comment was given.
- 5. Consideration of Approval of Minutes from the April 19, 2018 Administrative Control Board Meeting**  
Ms. Rogers stated that the minutes being approved have one minor grammatical change. Vice-Chairman Shepherd motioned to approve the minutes from the North Davis Fire District Administrative Control Board meeting held on April 19, 2018. Board Member N. Peterson seconded the motion. The motion passed unanimously.
- 6. Consideration of Approval of the April 2018 Bills for the North Davis Fire District**  
Board Member N. Peterson motioned to approve the April 2018 Bills for the North Davis Fire District. Board Member Chatterton seconded the motion. The motion passed unanimously.
- 7. Consideration of Approval of the April 2018 Financial Report for the North Davis Fire District**  
Chief Becraft stated that because the end of Fiscal Year 2018 is quickly approaching, administration has requested that purchases between now and the end of June be preapproved. He then stated that the finances (revenues and expenditures) of the district are in "good shape" and that in June, the Administrative Control Board will be asked to approve and an Amendment to the Fiscal Year 2018 Budget.

Chief Becraft informed the board that ambulance revenues continue to be collected, however final collection amounts could be less than originally budgeted. He stated that ambulance billings and fees can be difficult to collect and the dynamics of health insurance coverage are changing. For example, there are more "self-pays" and high deductible health plans than ever before.

Chief Becraft informed the board that a sound masking system is needed at Station 41. He stated the Fiscal Year 2019 Budget includes the purchase, however the board could approve the purchase of sound masking system now using funds from the Computer Maintenance and Supply portion of the Fiscal Year 2018 Budget.

Chief Becraft stated because of unexpected repairs to vehicles, the Vehicle Maintenance portion of the Fiscal Year 2018 Budget may exceed the budgeted amount. He stated that the Fiscal Year 2018 Amended Budget will account for any changes.

Vice-Chairman Shepherd motioned to approve the North Davis Fire District Financial Report for April 2018. Board Member Nelson seconded the motion. The motion passed unanimously.

**8. Discussion and Consideration of Resolution No. 2018R-03, the Adoption of the Fiscal Year 2018/2019 Tentative Budget for the North Davis Fire District.**

**a. Discuss Fiscal Year 2018/2019 Budget**

Chief Becraft stated the Fiscal Year 2019 Tentative Budget includes regularly budgeted items in addition to the purchase of Motorola radios, a gas monitor, the resurfacing of the parking lots at Station 41 and Station 42, stucco repair at Station 41, and a sound masking.

Chief Becraft stated that a sound masking system is necessary to keep the confidentiality aspects of the business private. Board Member N. Peterson stated that it is important for the administrative offices to have privacy. She then expressed her support with the purchase of a sound masking system. Board Member Madsen stated there may have been instances when a sound masking system was needed in the past and there will be circumstances when a sound masking system will be needed in the future. He then expressed his support of the purchase of a sound masking system. Board Member Chatterton stated it is imperative that administrative offices have privacy, if someone overhears a discussion the content may be misconstrued. He too expressed his support of the purchase of a sound masking system.

Board Member N. Peterson stated that the budget includes funds for "PPE Maintenance," she asked what "PPE Maintenance" is used for. Chief Taylor stated that funds in PPE Maintenance are used for the professionally cleaning or repairing of turnout gear and other safety equipment.

Chief Becraft introduced Mr. Scott Pickett with Structure Computer to the board. Mr. Pickett stated to ensure compliance with email archiving, in July 2018 a North Davis Fire District email address will be created for each board member. He then stated that the purchase of new software and hardware will also be a necessity. Mr. Pickett stated the amount of storage the district needs cannot be met with the current system. He then provided the board with two options (Attachment A). After much discussion, the board agreed that option 2 would be the best option for the North Davis Fire District.

Chairman G. Petersen stated an entity cannot approve a budget which is not balanced, he then stated that the Fiscal Year 2019 Tentative Budget is being balanced with an appropriation of fund balance. In late May or early June of each year, Davis County and the Tax Commission set a property tax rate for the North Davis Fire District. As the valuations of properties increase, the property tax rate for the district decreases, as to provide the same revenue as the previous year. In June of each year, the North Davis Fire District Administrative Control Board has the opportunity to review the "certified" tax rate set by the Davis County and the Tax Commission and the proposed budget. The Administrative Control Board has the ability to accept the certified rate or to complete the Truth in Taxation process to determine if another rate is in the best interest of the district.

b. Discuss 2018/2019 Employee Wage Study (discussed by board in February 2018)  
Chairman G. Petersen stated additional funds are needed to provide a much-needed wage increase for employees. He then stated that it is not wise to use fund balance to offset the budget and it may be necessary for the board to consider completing the Truth in Taxation process. Chairman G. Petersen stated the wage increases for employees have been discussed several times. He then asked the Administrative Control Board when the wage increases should affect. The board members discussed the wage increases and agreed that because the Fiscal Year 2019 Tentative Budget includes increases, they should become effective July 1, 2018.

c. Public Hearing – Chairman G. Petersen opened the public hearing. No public comment was given.

Board Member Roper motioned to close the public hearing. Board Member N. Peterson seconded the motion. The motion passed unanimously.

d. Action - Vice-Chairman Shepherd motioned to approve Resolution No. 2018R-03, the Adoption of the Fiscal Year 2018/2019 Tentative Budget of the North Davis Fire District in addition to providing wage increases to employees of the North Davis Fire District on July 1, 2018. Board Member Chatterton seconded the motion. The motion passed unanimously.

Roll Call Vote:

Chairman G. Petersen – aye	Vice-Chairman Shepherd – aye	Board Member N. Peterson - aye
Board Member Nelson – aye	Board Member Roper - aye	Board Member Chatterton – aye

## 9. Fire Chiefs Report

Chief Taylor

- Call Volume - Call volume for the North Davis Fire District has increased by 55 calls from 2017 to 2018. Chief Taylor stated that in 2017, the district provided more interfacility transfers than in the current year.
- Sunset Surplus Items – The North Davis Fire District is currently liquidating Sunset items and the majority of the loose items have been already been surplused. The Crown Vic has been purchased by Plain City Fire and Bridgerland Applied Technology is considering the purchase of the Becker. Chief Taylor informed the Board that the Becker needs new batteries and a new shift selector. He stated once the Becker is running, it will be sold. Engine 13 (Spartan) works and maintenance has been done, the district will start removing equipment from the 2004 Contender and putting it on the Spartan Engine. Once equipment is removed from the Contender, it will be sold. Chief Taylor stated the district plans to keep the chief vehicle, trailer and suburban. He then informed the board that the district has large popup tents which the cities could utilize for city events.

Chief Becraft

- Officer Meetings – Monthly officer and leadership trainings continue to be held.
- Auditor Services – The district has sent out a Request for Proposal (RFP) for auditing services.
- Waste Containers – Station 41 and Station 42 have changed from regular trash cans to 4-yard dumpsters. This change will likely save the district nearly \$400 each year.
- Western Fire Chiefs Conference – Chief Becraft recently attended the Western Fire Chief’s Conference in Coeur d’Alene. He provided the Board with an overview of the conference.
- Workers Compensation – The North Davis Fire District received a dividend check in the amount of \$1,900.00, 8% of the yearly premium.

- Wage Study - Chief Becraft stated that he had a copy of the UFA wage study. He stated the North Davis Fire District employee wages that will be effective July 1, 2018 are similar to what is indicated in the UFA wage study.

**10. Consideration of Adjourning into a Closed Executive Session Pursuant to §52-4-205 (1)(a), Discussion of the Character, Professional Competence, or Physical or Mental Health of an Individual. Chief Becraft's Annual Evaluation**

Board Member Chatterton motioned to move from the Administrative Session and enter into a Closed Executive Session pursuant to Utah Code §52-4-205 (1)(a). Board Member Roper seconded the motion. The board unanimously agreed.

Board Member Chatterton motioned to open the Closed Executive Session. Board Member Roper seconded the motion. The board unanimously agreed.

Vice-Chairman Shepherd motioned to adjourn the Closed Executive Session and re-enter into the Administrative Control Board Meeting. Board Member Nelson seconded the motion. The motion passed unanimously.

**11. Consideration and Possible Action Resulting from Closed Executive Session**

On behalf of the North Davis Fire District Administrative Control Board, Chairman G. Petersen thanked Chief Becraft for his service to the North Davis Fire District. He then stated that the Administrative Control Board would provide Chief Becraft with a 3% merit increase which is effective immediately in addition to a 4.5% wage increase to be effective July 1, 2018. Chairman G. Petersen stated Chief Becraft's next annual evaluation will be in May 2019.

Vice-Chairman Shepherd motioned to provide Chief Becraft with a 3% merit increase which is effective immediately in addition to a 4.5% wage increase to be effective July 1, 2018. Board Member Chatterton seconded the motion. The motion passed unanimously.

**12. Other**

Board Member Madsen stated that he recently met with UDOT to discuss the old Sunset City Fire building. Asbestos testing has been done. If asbestos is present, special permitting and removal will be required. If not, UDOT will obtain a demolition permit and the building will be taken down. Board Member Madsen expressed his appreciation to North Davis Fire District for their cooperation and assistance with Sunset City. He then stated that annexation discussions and presentations will occur within the next few months. Board Member Madsen stated that Sunset City will pay nearly \$67,000 to advertise and to have an independent group provide accurate and factual information to the City Council and the residents of Sunset City. He then stated that residents of Sunset City will have the opportunity to ask questions and provide feedback to the independent group as well as the Sunset City Council.

Chairman G. Petersen stated he appreciates Board Member Madsen and Board Member Wiggill for their willingness to serve on the North Davis Fire District Administrative Control Board. He stated that Board Member Madsen and Board Member Wiggill are an asset to the district and the Administrative Control Board.

**13. Motion to Adjourn**

Board Member N. Peterson motioned to adjourn. Board Member Chatterton seconded the motion. The motion passed unanimously.

Passed and adopted the 14<sup>th</sup> day of June, 2018

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Gary Petersen, Chairman

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Misty Rogers, District Clerk



ADMINISTRATIVE CONTROL BOARD  
SUMMARY SHEET

June 14, 2018

**Agenda Item:** Consideration of Approval of the North Davis Fire District bills for May 24, 2018 Bills.

**Information:** Please see the attached transaction report for May 2018.

**Recommendation:** Approve the May 2018 bills as presented or amended. Please contact the District Clerk with any questions.



## North Davis Fire District Transaction List by Vendor

	Type	Date	Memo May 2018	Account	Split	Amount
<b>A-1 Uniforms</b>						
	Bill	05/01/2018	Uniform Allowance - Holman	Accounts Payable	Clothing Allowance	-121.88
	Bill Pmt -Check	05/02/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-899.93
	Bill Pmt -Check	05/30/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-101.76
<b>AFLAC</b>						
	Bill Pmt -Check	05/02/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-1,639.98
	Bill	05/25/2018	Cancer Policy/Employee Withholdings	Accounts Payable	-SPLIT-	-1,670.10
	Bill Pmt -Check	05/30/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-1,670.10
<b>Airgas Intermountain Inc</b>						
	Bill Pmt -Check	05/02/2018	Previous Billings	Cash Zions Bank-Gen Fund	Accounts Payable	-64.94
	Bill Pmt -Check	05/16/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-189.00
	Bill	05/21/2018	Oxygen	Accounts Payable	Medical Supplies Expenses	-47.10
	Bill Pmt -Check	05/30/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-47.10
	Bill	05/31/2018	Oxygen	Accounts Payable	Medical Supplies Expenses	-195.30
<b>Apparatus Equipment &amp; Service, Inc</b>						
	Bill	05/21/2018	Cab & Mirror Repair - Sunset Engine	Accounts Payable	Vehicle Maintenance	-731.51
	Bill	05/31/2018	Radiator, Braker, Wiring, Outtrigger Panel, Heater Core - T42)	Accounts Payable	Vehicle Maintenance	-12,228.33
<b>Arrow International, Inc</b>						
	Purchase Order	05/16/2018	Purchase Order for Medical Supplies	Purchase Orders	-SPLIT-	-1,760.69
	Bill	05/18/2018	Medical Supplies	Accounts Payable	-SPLIT-	-1,760.69
	Bill Pmt -Check	05/30/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-1,760.69
<b>Bell Janitorial Supply</b>						
	Bill Pmt -Check	05/02/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-251.81
<b>Blomquist Hale Consulting Group, Inc</b>						
	Bill	05/01/2018	Employee Assistance - May 2018	Accounts Payable	EA Assistance Program	-235.00
	Bill Pmt -Check	05/02/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-235.00
<b>Blueline Services</b>						
	Bill Pmt -Check	05/02/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-195.00
	Bill	05/31/2018	Drug Testings	Accounts Payable	-SPLIT-	-100.00
<b>Boot Barn</b>						
	Bill	05/14/2018	Uniform Allowance - Moore	Accounts Payable	-SPLIT-	-124.00
	Bill Pmt -Check	05/24/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-124.00
<b>Charlie's Service Center</b>						
	Bill	05/07/2018	Brakes - A423	Accounts Payable	Vehicle Maintenance	-1,241.72
	Bill Pmt -Check	05/16/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-1,241.72
	Bill	05/24/2018	State Inspection - 2007 Spartan Crimson	Accounts Payable	Vehicle Maintenance	-20.00
	Bill	05/24/2018	State Inspection - 2003 American LaFrance	Accounts Payable	Vehicle Maintenance	-20.00
	Bill	05/24/2018	State Inspection - 2009 Spartan	Accounts Payable	Vehicle Maintenance	-20.00
	Bill	05/24/2018	State Inspection - 2003 American LaFrance	Accounts Payable	Vehicle Maintenance	-20.00
	Bill	05/24/2018	Starter - A-42	Accounts Payable	Vehicle Maintenance	-451.24
	Bill Pmt -Check	05/30/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-511.24

## North Davis Fire District Transaction List by Vendor

	Type	Date	Memo May 2018	Account	Split	Amount
<b>Child Richards (CPA)</b>						
	Bill Pmt -Check	05/16/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-700.00
	Bill	05/31/2018	May 2018 Treasurer Duties	Accounts Payable	Accountant Fees	-750.00
<b>Child Support Services</b>						
	Check	05/04/2018	Employee Withholdings	Cash Zions Bank-Gen Fund	-SPLIT-	-496.61
	Check	05/18/2018	Employee Withholdings	Cash Zions Bank-Gen Fund	-SPLIT-	-496.61
<b>Clearfield Aquatic Center</b>						
	Check	05/04/2018	Employee Withholdings	Cash Zions Bank-Gen Fund	-SPLIT-	-50.84
	Check	05/18/2018	Employee Withholdings	Cash Zions Bank-Gen Fund	-SPLIT-	-50.84
<b>Clearfield City Corp</b>						
	Bill	05/01/2018	Utilities 3/21/18-4/19/18	Accounts Payable	Utilities (Gas,Power,Phones)	-248.72
	Bill	05/08/2018	Dispatch Charges - May/June 2018	Accounts Payable	-SPLIT-	-14,168.00
	Bill Pmt -Check	05/16/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-14,416.72
<b>Colonial Insurance</b>						
	Bill Pmt -Check	05/02/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-23.54
	Bill	05/09/2018	Employee Withholdings	Accounts Payable	-SPLIT-	-23.54
	Bill Pmt -Check	05/16/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-23.54
	Bill	05/24/2018	Employee Withholdings	Accounts Payable	-SPLIT-	-23.54
<b>Comcast</b>						
	Bill Pmt -Check	05/02/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-982.27
	Bill	05/19/2018	Utilities	Accounts Payable	Utilities (Gas,Power,Phones)	-340.47
	Bill	05/23/2018	Utilities	Accounts Payable	Utilities (Gas,Power,Phones)	-668.52
	Bill Pmt -Check	05/30/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-1,008.99
<b>Comcast Business</b>						
	Bill Pmt -Check	05/02/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-493.70
	Bill	05/15/2018	Utilities	Accounts Payable	Utilities (Gas,Power,Phones)	-978.20
	Bill Pmt -Check	05/24/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-978.20
<b>Concentra Medical Centers</b>						
	Bill	05/18/2018	Drug Testings	Accounts Payable	Blueline Drug Testin	-47.00
	Bill Pmt -Check	05/30/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-47.00
<b>Crown Trophy</b>						
	Bill Pmt -Check	05/02/2018	Name Plates for Station Bedrooms	Cash Zions Bank-Gen Fund	Accounts Payable	-67.50
<b>Davis County Fire Alliance</b>						
	Bill	05/08/2018	FY2017/2018 Assessment Notice	Accounts Payable	Subscriptions, Memberships	-400.00
	Bill Pmt -Check	05/16/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-400.00
<b>DCSO</b>						
	Bill Pmt -Check	05/24/2018	Payment - April 2018 Paramedic Service	Cash Zions Bank-Gen Fund	Accounts Payable	-4,589.28
<b>Department of Health</b>						
	Bill	05/04/2018	Ambulance Assessment FY 2018 Qtr 3	Accounts Payable	Health Care Finance Assessment	-11,751.04
	Bill Pmt -Check	05/16/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-11,751.04
<b>Dominion Energy</b>						
	Bill	05/10/2018	Utilities	Accounts Payable	Utilities (Gas,Power,Phones)	-209.39
	Bill Pmt -Check	05/16/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-209.39
	Bill	05/18/2018	Utilities	Accounts Payable	Utilities (Gas,Power,Phones)	-121.82

## North Davis Fire District Transaction List by Vendor

	Type	Date	Memo May 2018	Account	Split	Amount
	Bill Pmt -Check	05/24/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-121.82
<b>Econo Waste</b>						
	Bill	05/01/2018	May 2018 Trash Pickup (Station 41)	Accounts Payable	Utilities (Gas,Power,Phones)	-56.00
	Bill Pmt -Check	05/16/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-56.00
<b>Eric Craythorne</b>						
	Check	05/30/2018	Board Member Payroll	Cash Zions Bank-Gen Fund	-SPLIT-	-923.50
<b>ERS</b>						
	Bill	05/15/2018	Station 41 AC Service	Accounts Payable	Equipment Maintenance & Supply	-547.34
	Bill	05/16/2018	Station 42 AC Service	Accounts Payable	Equipment Maintenance & Supply	-501.00
	Bill Pmt -Check	05/24/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-1,048.34
	Bill	05/25/2018	Station 41 AC Repair	Accounts Payable	Equipment Maintenance & Supply	-255.00
<b>EVCO House of Hose</b>						
	Bill	05/08/2018	Hose	Accounts Payable	Equipment Maintenance & Supply	-26.30
	Bill Pmt -Check	05/16/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-26.30
<b>Four Sisters Floral</b>						
	Bill Pmt -Check	05/02/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-49.99
	Bill Pmt -Check	05/16/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-73.00
<b>Fuelman</b>						
	Bill	05/04/2018	April 2018 Fuel Charges	Accounts Payable	-SPLIT-	-3,242.41
	Bill Pmt -Check	05/16/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-3,242.41
	Bill	05/24/2018	May 2018 Fuel Charges	Accounts Payable	-SPLIT-	-3,857.10
<b>Gary Petersen</b>						
	Check	05/30/2018	Board Member Payroll	Cash Zions Bank-Gen Fund	-SPLIT-	-1,154.38
<b>Glen Wade</b>						
	Bill Pmt -Check	05/02/2018	Reimbursement of Chain	Cash Zions Bank-Gen Fund	Accounts Payable	-42.00
<b>Henry Schein</b>						
	Bill Pmt -Check	05/02/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-781.10
	Bill	05/11/2018	Medical Supplies	Accounts Payable	-SPLIT-	-59.50
	Purchase Order	05/16/2018	Purchase Order for Medical Supplies	Purchase Orders	-SPLIT-	-1,986.91
	Bill	05/17/2018	Medical Supplies	Accounts Payable	-SPLIT-	-1,874.06
	Bill	05/17/2018	Medical Supplies	Accounts Payable	-SPLIT-	-17.90
	Bill	05/17/2018	Medical Supplies	Accounts Payable	-SPLIT-	-18.50
	Bill Pmt -Check	05/24/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-59.50
	Bill Pmt -Check	05/30/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-1,910.46
<b>IMS ALLIANCE</b>						
	Bill Pmt -Check	05/16/2018	Par Tags	Cash Zions Bank-Gen Fund	Accounts Payable	-14.45
<b>Iris Medical Inc</b>						
	Bill Pmt -Check	05/24/2018	April 2018 Collection Contract	Cash Zions Bank-Gen Fund	Accounts Payable	-8,060.53
<b>IRS Deposit</b>						
	Check	05/04/2018	Payroll Date: 5/4/2018	Cash Zions Bank-Gen Fund	-SPLIT-	-14,390.14
	Check	05/18/2018	Payroll Date 5/18/2018	Cash Zions Bank-Gen Fund	-SPLIT-	-13,514.18
	Check	05/30/2018	Payroll Date: 5/30/2018	Cash Zions Bank-Gen Fund	-SPLIT-	-1,478.48
	Check	05/31/2018	Payroll Date: 5/31/2018	Cash Zions Bank-Gen Fund	-SPLIT-	-10,510.24
<b>Jeffrey Peters</b>						

## North Davis Fire District Transaction List by Vendor

	Type	Date	Memo May 2018	Account	Split	Amount
	Bill Pmt -Check	05/02/2018	FY2018 Cleaning Allowance	Cash Zions Bank-Gen Fund	Accounts Payable	-150.00
<b>John Meek</b>						
	Bill Pmt -Check	05/02/2018	FY2018 Cleaning Allowance	Cash Zions Bank-Gen Fund	Accounts Payable	-150.00
<b>Labor Commission</b>						
	Bill	05/24/2018	Air Compressor Inspections	Accounts Payable	-SPLIT-	-90.00
	Bill Pmt -Check	05/30/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-90.00
<b>LegalShield</b>						
	Bill	05/05/2018	Employee Withholdings	Accounts Payable	Legal W/H	-25.90
	Bill Pmt -Check	05/16/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-25.90
<b>Les Schwab Tire Ceter</b>						
	Bill	05/22/2018	New Tires for T-42	Accounts Payable	Vehicle Maintenance	-2,620.00
	Bill Pmt -Check	05/24/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-2,620.00
<b>Liberty Mutual</b>						
	Bill Pmt -Check	05/02/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-246.32
	Bill	05/15/2018	Employee Withholdings	Accounts Payable	-SPLIT-	-363.81
	Bill Pmt -Check	05/24/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-363.81
<b>Life-Assist Inc</b>						
	Purchase Order	05/16/2018	Purchase Order for Medical Supplies	Purchase Orders	Medical Supplies Expenses	-58.50
	Bill	05/16/2018	Medical Supplies	Accounts Payable	-SPLIT-	-800.50
	Bill Pmt -Check	05/24/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-800.50
<b>LN Curtis and Sons</b>						
	Bill Pmt -Check	05/02/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-16,215.71
<b>Logo Lady</b>						
	Bill	05/10/2018	Uniform Hats	Accounts Payable	Clothing Allowance	-50.00
	Bill	05/10/2018	Uniform Purchase - McGuire	Accounts Payable	Clothing Allowance	-24.00
	Bill Pmt -Check	05/16/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-74.00
<b>Lowes</b>						
	Bill	05/11/2018	Station Supplies for Outdoors	Accounts Payable	Equipment Maintenance & Supply	-27.74
	Bill Pmt -Check	05/16/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-4,115.26
<b>Mark Becraft</b>						
	Bill	05/04/2018	Per Diem - Western Chiefs Conference	Accounts Payable	Travel and Training	-236.00
	Bill Pmt -Check	05/07/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-236.00
	Bill	05/24/2018	Perdiem 6/6/18-6/8/18 UASD (Vernal Utah)	Accounts Payable	Travel and Training	-288.00
	Bill Pmt -Check	05/24/2018	Payment (reimbursed NDFD \$93 for hotel)	Cash Zions Bank-Gen Fund	Accounts Payable	-288.00
<b>Mark Kortright</b>						
	Bill Pmt -Check	05/02/2018	Payment - Reimbursement for Uniform Purchase	Cash Zions Bank-Gen Fund	Accounts Payable	-241.18
<b>Mark Shepherd</b>						
	Check	05/30/2018	Board Member Payroll	Cash Zions Bank-Gen Fund	-SPLIT-	-1,154.38
<b>Mark Weekes</b>						
	Bill Pmt -Check	05/02/2018	Payment - Reimbursement (Durk's Plumbing)	Cash Zions Bank-Gen Fund	Accounts Payable	-51.50
<b>Napa Auto</b>						
	Bill	05/11/2018	Vehicle Maintenance Supplies	Accounts Payable	Vehicle Maintenance	-3.73
	Bill Pmt -Check	05/16/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-91.35

## North Davis Fire District Transaction List by Vendor

	Type	Date	Memo May 2018	Account	Split	Amount
	Bill	05/28/2018	Vehicle Maintenance Supplies	Accounts Payable	Vehicle Maintenance	-8.99
	Bill	05/28/2018	Vehicle Maintenance Supplies	Accounts Payable	Vehicle Maintenance	-2.29
<b>North Davis Firefighters Association</b>						
	Check	05/04/2018	Payroll Date: 5/4/2018	Cash Zions Bank-Gen Fund	NDFD Association Dues	-185.00
	Check	05/18/2018	Payroll Date 5/18/2018	Cash Zions Bank-Gen Fund	NDFD Association Dues	-185.00
<b>O'Reilly Auto Parts</b>						
	Bill	05/07/2018	Vehicle Maintenance Supplies	Accounts Payable	Vehicle Maintenance	-119.83
	Bill Pmt -Check	05/16/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-99.45
<b>Office Depot</b>						
	Bill Pmt -Check	05/02/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-69.08
	Purchase Order	05/15/2018	Purchase Order - Office Supplies	Purchase Orders	-SPLIT-	-37.84
	Bill Pmt -Check	05/16/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-50.64
<b>Payroll</b>						
	Check	05/04/2018	Payroll Date: 5/4/2018	Cash Zions Bank-Gen Fund	-SPLIT-	-42,208.46
	Check	05/18/2018	Payroll Date 5/18/2018	Cash Zions Bank-Gen Fund	-SPLIT-	-39,745.50
	Check	05/31/2018	Payroll Date: 5/31/2018	Cash Zions Bank-Gen Fund	-SPLIT-	-32,313.92
<b>PEHP Flex</b>						
	Check	05/18/2018	Payroll Date 5/18/2018	Cash Zions Bank-Gen Fund	-SPLIT-	-1,339.36
<b>PEHP Group Insurance</b>						
	Bill	05/01/2018	Health Insurance - May 2018	Accounts Payable	-SPLIT-	-25,918.44
	Bill Pmt -Check	05/02/2018	Payment - April 2018	Cash Zions Bank-Gen Fund	Accounts Payable	-25,897.09
	Bill Pmt -Check	05/24/2018	Payment - May 2018	Cash Zions Bank-Gen Fund	Accounts Payable	-25,918.44
<b>Purchase Power</b>						
	Bill Pmt -Check	05/02/2018	Postage	Cash Zions Bank-Gen Fund	Accounts Payable	-32.86
<b>Quick &amp; Clean, Inc</b>						
	Bill Pmt -Check	05/02/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-105.00
<b>Rocky Mountain Power</b>						
	Bill Pmt -Check	05/02/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-929.62
	Bill	05/14/2018	Utilities	Accounts Payable	-SPLIT-	-1,126.18
	Bill Pmt -Check	05/24/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-1,126.18
<b>Roger Montgomery</b>						
	Bill Pmt -Check	05/02/2018	Payment - Reimbursement for Uniform Purchase	Cash Zions Bank-Gen Fund	Accounts Payable	-232.89
<b>Scott Call</b>						
	Bill	05/01/2018	Reimbursement - Duty Boots	Accounts Payable	Clothing Allowance	-139.49
	Bill	05/01/2018	Reimbursement - Uniform Purchase	Accounts Payable	-SPLIT-	-476.89
	Bill Pmt -Check	05/02/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-616.38
<b>Shay Holley</b>						
	Bill	05/01/2018	May 2018 Physician Advisor	Accounts Payable	Medical Advisor	-700.00
	Bill Pmt -Check	05/16/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-700.00
<b>Skaggs</b>						
	Bill Pmt -Check	05/16/2018	Uniform Purchase - Haskin	Cash Zions Bank-Gen Fund	Accounts Payable	-59.01
<b>Standard Examiner</b>						

## North Davis Fire District Transaction List by Vendor

	Type	Date	Memo May 2018	Account	Split	Amount
	Bill	05/31/2018	Advertising - Public Noticing	Accounts Payable	Special Department Allowance	-108.50
<b>Standard Plumbing Supply</b>						
	Bill Pmt -Check	05/02/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-109.00
	Bill	05/08/2018	Thermostat	Accounts Payable	Equipment Maintenance & Supply	-41.39
	Bill Pmt -Check	05/16/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-41.39
<b>Stryker Sales Corporation</b>						
	Purchase Order	05/16/2018	Purchase Order Medical Supplies	Purchase Orders	Equipment Maintenance & Supply	-2,151.42
	Bill	05/17/2018	Medical Supplies	Accounts Payable	-SPLIT-	-2,151.42
	Bill Pmt -Check	05/30/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-2,151.42
<b>Superior Equipment</b>						
	Bill	05/23/2018	Door Alarm & Pump Repair - RE 41	Accounts Payable	-SPLIT-	-846.24
	Bill Pmt -Check	05/30/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-846.24
<b>Utah Retirement Systems</b>						
	Check	05/04/2018	Payroll Date: 5/4/2018	Cash Zions Bank-Gen Fund	Retirement	-7,413.89
	Bill	05/04/2018	Retirement for Combe, Myles	Accounts Payable	Retirement	-80.22
	Bill Pmt -Check	05/16/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-80.22
	Check	05/18/2018	Payroll Date 5/18/2018	Cash Zions Bank-Gen Fund	Retirement	-7,511.17
	Check	05/31/2018	Payroll Date: 6/1/2018	Cash Zions Bank-Gen Fund	Retirement	-13,551.16
<b>Utah State Tax Commission</b>						
	Check	05/02/2018	State Taxes	Cash Zions Bank-Gen Fund	State W/H	-6,688.15
<b>Utah Valley University</b>						
	Bill Pmt -Check	05/02/2018	Certification	Cash Zions Bank-Gen Fund	Accounts Payable	-25.00
<b>Vantagepoint Transfer Agents - 401</b>						
	Check	05/04/2018	Payroll Date: 5/4/2018	Cash Zions Bank-Gen Fund	-SPLIT-	-1,578.33
	Check	05/18/2018	Payroll Date 5/18/2018	Cash Zions Bank-Gen Fund	-SPLIT-	-1,578.33
<b>Vantagepoint Transfer Agents - 457</b>						
	Check	05/04/2018	Payroll Date: 5/4/2018	Cash Zions Bank-Gen Fund	-SPLIT-	-1,107.94
	Check	05/18/2018	Payroll Date 5/18/2018	Cash Zions Bank-Gen Fund	-SPLIT-	-1,098.63
<b>Verizon Wireless</b>						
	Bill Pmt -Check	05/16/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-1,267.61
	Bill	05/28/2018	Utilities 4/29/18-5/28/18	Accounts Payable	Verizon	-1,210.47
<b>Visa Zions</b>						
	Check	05/03/2018	Youngberg	Cash Zions Bank-Gen Fund	Equipment Maintenance & Supply	-110.00
			Universal Rental - Forklift Rental	110.00		
	Check	05/24/2018	Hadley	Cash Zions Bank-Gen Fund	-SPLIT-	-65.46
			Walmart - Janitorial Supplies	11.57		
			Dallas Greens - Grass Seed	53.89		
	Check	05/24/2018	Becraft	Cash Zions Bank-Gen Fund	-SPLIT-	-230.62
			Quick & Clean	14.00		
			Hug Hes - Administrative Assistant Day Lunch	67.25		
			Applebees - Chief & Chairman Lunch Meeting	46.29		
			Walmart - Clothing Allowance 401	103.08		

## North Davis Fire District Transaction List by Vendor

	Type	Date	Memo May 2018	Account	Split	Amount
	Check	05/24/2018	Taylor	Cash Zions Bank-Gen Fund	-SPLIT-	-194.77
			Quick & Clean	14.00		
			Universal Rental - Forklift Rental	110.00		
			Amazon - Purchase of Book	62.81		
			Costa Vida - County Chiefs Monthly Lunch Meeting	7.96		
	Check	05/24/2018	Rogers	Cash Zions Bank-Gen Fund	-SPLIT-	-742.25
			Smiths - Drinks/Snacks for Driver Testing	138.06		
			EIG Ipage - NDFD Website	140.98		
			Adams Avenue Parkway - Toll Passes	200.00		
			Subway - Lunches for Driver Testing	153.81		
			EIG Ipage - NDFD Domain Name	33.98		
			Amazon - Cleaning Wipes for Electronics & 402 Cell Case	21.94		
			Amazon - White Noise Machie (returned)	35.99		
			Amazon - Lawn Mower Part	17.49		
<b>Waste Management</b>						
	Bill Pmt -Check	05/02/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-91.65
	Bill	05/30/2018	June 2018 Trash Pick up - Station 42	Accounts Payable	Utilities (Gas,Power,Phones)	-92.53
<b>Weidner &amp; Associates</b>						
	Bill Pmt -Check	05/02/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-349.15
	Bill	05/22/2018	Helment Front	Accounts Payable	-SPLIT-	-67.19
	Bill Pmt -Check	05/24/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-67.19
<b>West Point City (2)</b>						
	Bill	05/01/2018	Utilities - April 2018	Accounts Payable	Utilities (Gas,Power,Phones)	-89.65
	Bill Pmt -Check	05/16/2018	Payment	Cash Zions Bank-Gen Fund	Accounts Payable	-89.65
<b>Wiggins &amp; Co</b>						
	Bill Pmt -Check	05/02/2018	Payment - Payroll Services	Cash Zions Bank-Gen Fund	Accounts Payable	-550.50
	Bill Pmt -Check	05/16/2018	Payment - Payroll Services	Cash Zions Bank-Gen Fund	Accounts Payable	-563.50
<b>Workers Comp Fund Insurance</b>						
	Bill Pmt -Check	05/02/2018	Payment for 4/1/2018-4/30/2018	Cash Zions Bank-Gen Fund	Accounts Payable	-3,570.00



ADMINISTRATIVE CONTROL BOARD  
SUMMARY SHEET

June 14, 2018

**Agenda Item:** Consideration of Approval of the Financial Report for the North Davis Fire District.

**Information:** Please see the attached Financial Report for the North Davis Fire District. As of June 11, 2018, 94.79% of the budget year has elapsed.

**Recommendation:** Please approve the Financial Report for the North Davis Fire District. Please contact the District Clerk with any questions.



**North Davis Fire District**  
**Profit & Loss Budget vs. Actual**  
 July 2017 through June 2018

	Jul '17 - Jun...	Budget	\$ Over Bud...	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
Ambulance	724,576.32	1,146,479.68	-421,903.36	63.2%
Contract Services	184,386.84	89,338.86	95,047.98	206.4%
Donations	2,650.00			
EMS Per Capita	0.00	3,000.00	-3,000.00	0.0%
Fee in Lieu	142,862.26	170,264.66	-27,402.40	83.9%
Fire Protection	1,113.58	1,475.00	-361.42	75.5%
Fire Works Display	0.00	0.00	0.00	0.0%
Impact Fees	45,242.00	150,000.00	-104,758.00	30.2%
Incident Report	0.00	0.00	0.00	0.0%
Inspection Fees	1,305.00	1,000.00	305.00	130.5%
Interest Income-General Fund	30,283.15	14,000.00	16,283.15	216.3%
Miscellaneous Service Revenues	20.04	1,500.00	-1,479.96	1.3%
Permit Fees	2,924.28	1,500.00	1,424.28	195.0%
Plan Review Fees	3,150.00	3,500.00	-350.00	90.0%
Property Taxes	2,280,370.54	2,313,696.00	-33,325.46	98.6%
PT Contribution to Other Gover.	0.00	300,000.00	-300,000.00	0.0%
Reimburse Dental	0.00	0.00	0.00	0.0%
Returned Check Fee	-25.00			
<b>Total Income</b>	<b>3,418,859.01</b>	<b>4,195,754.20</b>	<b>-776,895.19</b>	<b>81.5%</b>
<b>Gross Profit</b>	<b>3,418,859.01</b>	<b>4,195,754.20</b>	<b>-776,895.19</b>	<b>81.5%</b>
<b>Expense</b>				
800 Communications	2,695.04	11,040.00	-8,344.96	24.4%
<b>Administrative Control Board</b>				
Board of Directors Payroll	34,000.00	30,000.00	4,000.00	113.3%
<b>Total Administrative Control Board</b>	<b>34,000.00</b>	<b>30,000.00</b>	<b>4,000.00</b>	<b>113.3%</b>
Administrative Fees	0.00	0.00	0.00	0.0%
Bank Charges	4,470.46	4,890.00	-419.54	91.4%
Clothing Allowance	31,629.62	26,737.50	4,892.12	118.3%
<b>Collection Contract</b>				
Health Care Finance Assessment	32,708.19	38,976.00	-6,267.81	83.9%
IRIS Medical	61,261.75	72,000.00	-10,738.25	85.1%
Collection Contract - Other	0.00	0.00	0.00	0.0%
<b>Total Collection Contract</b>	<b>93,969.94</b>	<b>110,976.00</b>	<b>-17,006.06</b>	<b>84.7%</b>
<b>Computer Maintenance &amp; Supply</b>				
Computer Maint & Supply	10,209.43	19,000.00	-8,790.57	53.7%
ERS Annual User Fee	4,228.00	4,230.00	-2.00	100.0%
Rover Movable - Spotted Dog	1,060.00	1,100.00	-40.00	96.4%
Computer Maintenance & Supply - Other	0.00	0.00	0.00	0.0%
<b>Total Computer Maintenance &amp; Supply</b>	<b>15,497.43</b>	<b>24,330.00</b>	<b>-8,832.57</b>	<b>63.7%</b>
Computer Maintenance Supply	0.00	0.00	0.00	0.0%
Contributions to Other Govt	0.00	300,000.00	-300,000.00	0.0%
Dispatch Services	77,924.00	85,000.00	-7,076.00	91.7%
EA Assistance Program	2,725.00	2,760.00	-35.00	98.7%
<b>Employees Wages</b>				
<b>Full Time Employee Wages</b>				
Auto Overtime	102,677.81	105,323.35	-2,645.54	97.5%
Differential Pay	4,615.44	5,000.06	-384.62	92.3%
Hourly Acting Captain	69,190.53	80,000.00	-10,809.47	86.5%
Retro Pay	3,858.35			
Salary	97,313.41	107,205.80	-9,892.39	90.8%
Sick Leave	38,158.39			
Vacation Leave	94,218.22			
Full Time Employee Wages - Other	935,952.67	1,206,023.10	-270,070.43	77.6%
<b>Total Full Time Employee Wages</b>	<b>1,345,984.82</b>	<b>1,503,552.31</b>	<b>-157,567.49</b>	<b>89.5%</b>

**North Davis Fire District**  
**Profit & Loss Budget vs. Actual**  
 July 2017 through June 2018

	Jul '17 - Jun...	Budget	\$ Over Bud...	% of Budget
Part-Time Employee Wages	233,105.00	264,956.17	-31,851.17	88.0%
Employees Wages - Other	0.00	0.00	0.00	0.0%
<b>Total Employees Wages</b>	<b>1,579,089.82</b>	<b>1,768,508.48</b>	<b>-189,418.66</b>	<b>89.3%</b>
Equipment Maintenance & Supply	31,833.19	36,517.00	-4,683.81	87.2%
FICA	117,863.85	137,545.71	-19,681.86	85.7%
Fleet Fund Capital Exp	0.00	96,300.00	-96,300.00	0.0%
Grant Expenses	0.00	0.00	0.00	0.0%
Insurance (Health)				
AFLAC Cancer Policy	8,680.52	10,572.12	-1,891.60	82.1%
Dental Insurance	0.00	0.00	0.00	0.0%
Disability Insurance	211.52	343.45	-131.93	61.6%
Life Insurance	1,466.12	2,802.60	-1,336.48	52.3%
Insurance (Health) - Other	206,389.02	293,610.21	-87,221.19	70.3%
<b>Total Insurance (Health)</b>	<b>216,747.18</b>	<b>307,328.38</b>	<b>-90,581.20</b>	<b>70.5%</b>
Lease Obligation-interest	25,226.86	25,226.86	0.00	100.0%
Lease Obligations-principal	111,742.60	111,742.60	0.00	100.0%
Liability Insurance (Risk Manag	70,420.00	61,311.55	9,108.45	114.9%
Medical Supplies	0.00	0.00	0.00	0.0%
Medical Supplies Expenses	38,102.36	50,175.00	-12,072.64	75.9%
Misc Services				
Duty Crew Fitness Pass	0.00	500.00	-500.00	0.0%
Firefighter Testing	0.00	1,600.00	-1,600.00	0.0%
New Employee Drug Testing	330.00	500.00	-170.00	66.0%
Yearly Ambulance License Fees	0.00	1,500.00	-1,500.00	0.0%
Misc Services - Other	0.00	8,815.00	-8,815.00	0.0%
<b>Total Misc Services</b>	<b>330.00</b>	<b>12,915.00</b>	<b>-12,585.00</b>	<b>2.6%</b>
Misc Supplies	0.00	0.00	0.00	0.0%
Misc. Equipment	48,453.04	47,150.00	1,303.04	102.8%
Office supply & expenses	9,738.52	9,840.00	-101.48	99.0%
Paramedics	38,858.84	48,000.00	-9,141.16	81.0%
Professional Services				
Accountant Fees	14,425.00	22,800.00	-8,375.00	63.3%
Attorney	9,675.00	10,200.00	-525.00	94.9%
Auditor	9,000.00	8,000.00	1,000.00	112.5%
Blueline Drug Testin	1,193.39	1,200.00	-6.61	99.4%
Bond Trustee (Zions Bond)	2,000.00	2,000.00	0.00	100.0%
Bonding	1,072.00	587.00	485.00	182.6%
Medical Advisor	7,700.00	8,400.00	-700.00	91.7%
Payroll Administration	5,607.50	6,480.00	-872.50	86.5%
Prof. Services - Plats, Etc.	9,873.19	4,500.00	5,373.19	219.4%
Transparency	750.00	2,500.00	-1,750.00	30.0%
Professional Services - Other	2,883.75	0.00	2,883.75	100.0%
<b>Total Professional Services</b>	<b>64,179.83</b>	<b>66,667.00</b>	<b>-2,487.17</b>	<b>96.3%</b>
Retirement	211,063.57	258,423.51	-47,359.94	81.7%
Shipping Charges	0.00	0.00	0.00	0.0%
Special Department Allowance	17,961.85	20,115.00	-2,153.15	89.3%
Subscriptions, Memberships	11,885.92	12,359.00	-473.08	96.2%
Travel and Training	34,783.25	53,410.00	-18,626.75	65.1%
Unemployment	3,000.43			
Utah Disability Death Benefit	0.00	2,470.00	-2,470.00	0.0%
Utilities (Gas,Power,Phones)				
Verizon	17,180.60	18,000.00	-819.40	95.4%
Utilities (Gas,Power,Phones) - Other	43,581.61	54,765.00	-11,183.39	79.6%
<b>Total Utilities (Gas,Power,Phones)</b>	<b>60,762.21</b>	<b>72,765.00</b>	<b>-12,002.79</b>	<b>83.5%</b>

**North Davis Fire District**  
**Profit & Loss Budget vs. Actual**  
**July 2017 through June 2018**

	Jul '17 - Jun...	Budget	\$ Over Bud...	% of Budget
Vehicle Maintenance	101,329.75	87,954.00	13,375.75	115.2%
Workmans Comp	56,271.47	49,299.83	6,971.64	114.1%
<b>Total Expense</b>	<b>3,112,556.03</b>	<b>3,931,757.42</b>	<b>-819,201.39</b>	<b>79.2%</b>
<b>Net Ordinary Income</b>	<b>306,302.98</b>	<b>263,996.78</b>	<b>42,306.20</b>	<b>116.0%</b>
<b>Other Income/Expense</b>				
<b>Other Income</b>				
Capital Projects Inc 3				
Gain on Sale of Assets	5,950.00	0.00	5,950.00	100.0%
<b>Total Capital Projects Inc 3</b>	<b>5,950.00</b>	<b>0.00</b>	<b>5,950.00</b>	<b>100.0%</b>
Debt Service Inc 2				
Interest Income	0.00	0.00	0.00	0.0%
<b>Total Debt Service Inc 2</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Total Other Income</b>	<b>5,950.00</b>	<b>0.00</b>	<b>5,950.00</b>	<b>100.0%</b>
<b>Other Expense</b>				
Capital Projects Exp 3				
Equipment	109,211.74	11,400.00	97,811.74	958.0%
Office Equipment	2,867.00	3,450.00	-583.00	83.1%
Vehicles	378,598.03	373,716.51	4,881.52	101.3%
Capital Projects Exp 3 - Other	0.00	0.00	0.00	0.0%
<b>Total Capital Projects Exp 3</b>	<b>490,676.77</b>	<b>388,566.51</b>	<b>102,110.26</b>	<b>126.3%</b>
Debt Service Exp 2				
Interest Expense	65,403.00	65,403.00	0.00	100.0%
Principal	165,000.00	165,000.00	0.00	100.0%
<b>Total Debt Service Exp 2</b>	<b>230,403.00</b>	<b>230,403.00</b>	<b>0.00</b>	<b>100.0%</b>
<b>Total Other Expense</b>	<b>721,079.77</b>	<b>618,969.51</b>	<b>102,110.26</b>	<b>116.5%</b>
<b>Net Other Income</b>	<b>-715,129.77</b>	<b>-618,969.51</b>	<b>-96,160.26</b>	<b>115.5%</b>
<b>Net Income</b>	<b>-408,826.79</b>	<b>-354,972.73</b>	<b>-53,854.06</b>	<b>115.2%</b>



ADMINISTRATIVE CONTROL BOARD  
SUMMARY SHEET

June 14, 2018

**Agenda Item:** Discussion and Consideration of Approval of Resolution 2018R-04, the Adoption of the North Davis Fire District FY2017/2018 Amended Budget for the Period Beginning July 1, 2017 and Ending June 30, 2018.

**Information:** The FY2017/2018 Budget must be amended. Please see the attached report for detail.

**Recommendation:** Administration recommends approving Resolution 2018R-04, the Adoption of the North Davis Fire District FY2017/2018 Amended Budget for the Period Beginning July 1, 2017 and Ending June 30, 2018.

## **RESOLUTION 2018R-04**

A RESOLUTION APPROVING AND ADOPTING AN AMENDMENT TO THE FISCAL YEAR 2018 BUDGET FOR THE NORTH DAVIS FIRE DISTRICT FOR THE PERIOD BEGINNING JULY 1, 2017 AND ENDING JUNE 30, 2018, FOR THE REMAINDER OF THE BUDGET YEAR

**WHEREAS**, on August 7, 2018 the Administrative Control Board of the North Davis Fire District (hereinafter referred to sometimes as the "District") adopted Resolution No. 2017R-17 adopting a Budget for the 2017/2018 Budget Year in accordance with the "Uniform Fiscal Procedures for Special Districts Act," §§17B-1-601, et seq., Utah Code Annotated, 1953; and,

**WHEREAS**, it now appears necessary and desirable for the Administrative Control Board of the District to adopt an amendment to the Budget for the remainder of the 2017/2018 Budget Year in accordance with the said statutory provisions; and,

**WHEREAS**, the District Treasurer has heretofore caused to be prepared and submitted to the Administrative Control Board an amendment to the Budget of the District for the remainder of the 2018 Budget Year; and,

**WHEREAS**, it appears that the amendment to the Budget is necessary and desirable and in the best interest of the District.

**WHEREAS**, a Public Hearing on said amendment to the Budget was duly advertised and held according to law.

**NOW, THEREFORE, BE IT RESOLVED AND ORDERED** by the Administrative Control Board of the North Davis Fire District as follows:

### **Section 1: ADOPTION OF AMENDMENT TO BUDGET**

That the hereto attached proposed amendment to the Budget be and the same is hereby adopted and incorporated into the budget for the District for the remainder of the 2017/2018 Budget Year, and the Budget adopted on August 7, 2018 as amended by this Resolution, is and shall be the Amended Budget of the District for the remainder of the 2017/2018 Budget Year.

### **Section 2: NOTICE OF AMENDED BUDGET**

That a copy of said Amended Budget as adopted by this Resolution be deposited with the Clerk of Davis County and be available for public review there and in the District Office.

**Section 3: EFFECTIVE DATE**

This Resolution shall be effective immediately upon passage and adoption.

**PASSED AND ADOPTED** by the Administrative Control Board of the North Davis Fire District  
this 14<sup>th</sup> day of June, 2018.

NORTH DAVIS FIRE DISTRICT

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Gary Petersen, Chairman

ATTEST:

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Misty Rogers, District Clerk

# North Davis Fire District

**DRAFT**

## General Fund

Amended Budget Changes By Account  
Fiscal Year Ending June 30, 2018

Account	Current Budget	Proposed Budget	Change Fav (UnFav)
<b>Revenue:</b>			
Contract Services	\$ 89,339	\$ 185,339	\$ 96,000
Total Revenue Changes	\$ 89,339	\$ 185,339	\$ 96,000
<b>Expenditures:</b>			
Clothing Allowance	\$ 26,738	\$ 33,738	\$ (7,000)
Computer Maint & Supply	19,000	17,000	2,000
Board Pay	30,000	34,000	(4,000)
Full-time Employee Wages	1,206,023	1,186,023	20,000
Equipment Maint & Supply	36,517	43,517	(7,000)
FICA	137,546	130,546	7,000
Insurance-Health	293,610	238,610	55,000
Liability Insurance	61,312	71,312	(10,000)
Medical Supplies Expense	50,175	45,175	5,000
Misc Services-Other	8,815	2,815	6,000
Misc Equipment	47,150	48,650	(1,500)
Retirement	258,424	245,424	13,000
Travel and Training	53,410	38,410	15,000
Unemployment	-	3,000	(3,000)
Utilities	54,765	49,765	5,000
Vehicle Maintenance	87,954	109,954	(22,000)
Total Expenditure Changes	\$ 2,371,439	\$ 2,297,939	\$ 73,500
Contribution to Fund Bal	\$ 807,633	\$ 977,133	\$ (169,500) *Favorable
Total Account Changes			\$ -

## Capital Projects Fund

Amended Budget Changes By Account  
Fiscal Year Ending June 30, 2018

Account	Current Budget	Proposed Budget	Change Fav (UnFav)
<b>Revenue:</b>			
Appropriation Fund Balance	\$ 23,963	\$ 120,963	\$ 97,000
Sale of Equipment	-	8,000	8,000
Transfer from General Fund	-	-	-
Total Revenue Changes	\$ 23,963	\$ 128,963	\$ 105,000
<b>Expenditures:</b>			
Equipment	\$ 11,400	\$ 111,400	\$ (100,000)
Office Equipment	3,450	8,450	(5,000)
Capital Projects - Other	-	-	-
Total Expenditure Changes	\$ 14,850	\$ 119,850	\$ (105,000)
Total Account Changes			\$ -



## ADMINISTRATIVE CONTROL BOARD SUMMARY SHEET

June 14, 2018

**Agenda Item:** Resolution 2018R-05, Adoption of the Proposed Property Tax Rate for the 2018 Taxable Year for the North Davis Fire District and Requesting that Clearfield City Council as the Governing Authority Adopt a Resolution Adopt a Resolution Certifying a Tax Rate and Providing for an Effective Date.

**Information:** Each year the district is required to approve a property tax rate. The district is entitled to receive the same amount of property tax revenue as in the prior year in addition to new growth. To ensure the district receives the same revenue as the previous year, Davis County and the State Tax Commission work to complete calculations and to set a certified tax rate for the North Davis Fire District.

The Certified Tax Rate proposed by the Davis County and the State Tax Commission for the North Davis Fire District is 0.001098. If the Certified Rate accepted by the North Davis Fire District Administrative Control board, it will generate approximately \$2,219,629.00 of revenue for the North Davis Fire District. The North Davis Fire District Administrative Control Board has the opportunity to accept the Certified Rate or complete the Truth in Taxation process. The administrative control board has the authority to either accept the certified rate; if additional revenue is needed, the board can choose to complete the Truth in Taxation process and consider the adoption of a new tax rate.

**Recommendation:** Administration recommends the North Davis Fire District Administrative Control Board thoroughly review the Fiscal Year 2018/2019 Budget and consider completing the Truth in Taxation process.



**RESOLUTION NO. 2017R-05**

**A RESOLUTION REQUESTING THAT THE CLEARFIELD CITY COUNCIL AS GOVERNING BODY ADOPT A RESOLUTION CERTIFYING A TAX RATE FOR THE NORTH DAVIS FIRE DISTRICT TO THE DAVIS COUNTY CLERK-AUDITOR FOR THE 2018 TAXABLE YEAR AND PROVIDING FOR AN EFFECTIVE DATE**

**WHEREAS**, the North Davis Fire District ("District") is a Special Service District created pursuant to and in accordance with the Utah Special Service District Act, §§ 17D-1-101 et seq. Utah Code Annotated, 1953 (the "Act"); and,

**WHEREAS**, the Clearfield City Council is the Governing Body defined in the Act which initially created the District; and,

**WHEREAS**, the Governing Body created the Administrative Control Board in accordance with the provisions of § 17D-1-301 of the Act and delegated to the Administrative Control Board the power to act as the Governing Body of the District; and,

**WHEREAS**, the Governing Body cannot delegate to the Administrative Control Board the power to levy a tax on the taxable property of the District; and

**WHEREAS**, the Governing Body retains the power and duty to levy a tax on the taxable property of the District; and,

**WHEREAS**, a Special Tax Election was held in the District on November 8, 2005 at which time the voters of the District authorized assessment of an annual tax at a rate not to exceed .001400 per dollar of taxable value on all taxable property within the District, in addition to all other taxes levied or imposed on such property within the District for the purpose of funding operating expenses and capital improvements and to provide fire protection, emergency medical and ambulance services and consolidated 911 and emergency dispatch services within the District; and,

**WHEREAS**, the Utah State Tax Commission issued a Decision and Order on September 25, 2012 in Appeal No. 12-2294 interpreting §59-2-914(3) Utah Code Annotated, 1953 and approving a certified tax rate for the District in the amount of .001467; and,

**WHEREAS**, the Administrative Control Board desires to establish a certified tax rate for the 2018 taxable year at a rate of 0.001098; and

**WHEREAS**, a regular meeting was duly noticed and held accordingly at which time a proposed certified tax rate for the District was considered by the Administrative Control Board;

**NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE ADMINISTRATIVE CONTROL BOARD OF THE NORTH DAVIS FIRE DISTRICT,** as follows, to wit:

**Section One:                    DETERMINATION OF CERTIFIED TAX RATE**

After review and study of the budgetary needs and requirements of the District and considering approval of the voters within the District at the Special Tax Election and the Decision and Order of the Utah State Tax Commission dated September 25, 2012, the Administrative Control Board has determined that the certified tax rate of 0.001098 on all taxable property lying and being within the corporate boundaries of the North Davis Fire District for the 2018 taxable year is necessary and desirable.

**Section Two:                    REQUEST TO GOVERNING BODY**

The Administrative Control Board requests that the Clearfield City Council, as the Governing Body for the North Davis Fire District, adopt a Resolution declaring that the certified tax rate on all property lying and being within the corporate boundaries of the North Davis Fire District for the 2018 taxable year be fixed, set and established as 0.001098. A copy of the proposed Resolution to be adopted by the Governing Authority is attached hereto as Exhibit A.

**Section Three:                    RESOLUTION TO COUNTY OFFICIALS**

That upon adoption of the Resolution establishing the certified tax rate by the Governing Body that the City Recorder be authorized and directed forthwith to certify copies of said Resolution and to forward and direct one copy each to the Davis County Clerk-Auditor and the Board of County Commissioners of Davis County.

**Section Four:                    EFFECTIVE DATE**

This Resolution shall be effective immediately upon passage and adoption

**PASSED AND ADOPTED** by the Administrative Control Board of the North Davis Fire District this 14th Day of June, 2018.

North Davis Fire District

By: \_\_\_\_\_  
Gary Petersen, Chairman

ATTEST:

\_\_\_\_\_  
Misty Rogers, District Clerk



ADMINISTRATIVE CONTROL BOARD  
SUMMARY SHEET

June 14, 2018

**Agenda Item:** Discussion and Consideration of Approval Resolution 2018R-06, the Adoption of the North Davis Fire District FY2018/2019 Final Budget and Appropriating Funds for the Purposes Set Forth Therein for the Period Beginning July 1, 2018 and Ending June 30, 2019.

**Information:** The Fiscal Year 2018/2019 Budget was adopted by the North Davis Fire District Administrative Control Board on May 24, 2018. Since the adoption of the tentative budget, minor amendments have been made to the Fiscal Year 2018/2019 Budget. Additionally, the property tax rate plays a crucial roll in needed revenues to support the fire district.

**Recommendation:** Administration recommends the North Davis Fire District Administrative Control Board thoroughly review the Fiscal Year 2018/2019 Budget.

DRAFT



**NORTH DAVIS FIRE DISTRICT  
GENERAL FUND  
FISCAL YEAR 2018-2019**

**FINAL BUDGET  
DRAFT - AMENDED 6/11/2018**

**PUBLIC COPY**

# NORTH DAVIS FIRE DISTRICT

## DESCRIPTION

### CAPITAL PROJECT EXPENSES 2018-2019

DRAFT

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	<b>CAPITAL PROJECT EXPENSES</b>			\$41,856.00
			TOTAL	<b>\$41,856.00</b>

[CLICK HERE TO GO TO REVENUES](#)

[CLICK HERE TO GO TO EXPENSES](#)

## DESCRIPTION

### CAPITAL FUND BALANCE

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	<b>ENDING FUND BALACE</b>			\$ 1,171,253.00
			TOTAL	<b>\$ 1,171,253.00</b>

[CLICK HERE TO GO TO REVENUES](#)

[CLICK HERE TO GO TO USES OF FUNDS](#)

[CLICK HERE TO GO TO CAPITAL EXPENSES](#)

**NORTH DAVIS FIRE DISTRICT**

**DEBT SERVICE BUDGET 2018-2019**

**DRAFT**

**DESCRIPTION  
DEBT SERVICE**

LINE	ITEM DESCRIPTION			
1	<b>ENDING FUND BALANCE</b>			\$ 67,388.00
			<b>TOTAL</b>	\$ <b>67,388.00</b>

**NORTH DAVIS FIRE DISTRICT  
BUDGET DETAIL SHEET 2018-2019**

**DRAFT**

**USES OF FUNDS**

LINE	DESCRIPTION		ACCT. TOTAL
1	<a href="#">PERM EMPLOYEE WAGES</a>		\$ 1,623,366.40
2	<a href="#">OVERTIME</a>		\$ 49,970.25
3	<a href="#">PART-TIME EMPLOYEE WAGES</a>		\$ 300,599.04
4	<a href="#">MERIT PAY</a>		\$ 3,461.95
5	<a href="#">BOARD WAGES</a>		\$ 38,000.00
6	<a href="#">F.I.C.A.</a>		\$ 154,177.92
7	<a href="#">RETIREMENT</a>		\$ 278,547.11
8	<a href="#">INSURANCE (HEALTH)</a>		\$ 349,329.05
9	<a href="#">UTAH DISABILITY DEATH BENEFIT</a>		\$ 2,470.00
10	<a href="#">WORKMANS COMP</a>		\$ 59,185.00
11	<a href="#">UNEMPLOYMENT</a>		\$ -
12	<a href="#">BANK CHARGES</a>		\$ 4,890.00
13	<a href="#">EMPLOYEE ASSISTANCE PROGRAM</a>		\$ 2,880.00
14	<a href="#">CLOTHING ALLOWANCE - FULL TIME</a>		\$ 24,087.50
15	<a href="#">CLOTHING ALLOWANCE - PART TIME</a>		\$ 5,200.00
16	<a href="#">SUBSCRIPTIONS, MEMBERSHIPS</a>		\$ 14,449.00
17	<a href="#">TRAVEL AND TRAINING</a>		\$ 51,475.00
18	<a href="#">OFFICE SUPPLY AND EXPENSE</a>		\$ 8,500.00
19	<a href="#">EQUIPMENT MAINTENANCE AND SUPPLY</a>		\$ 39,467.00
20	<a href="#">VEHICLE MAINTENANCE</a>		\$ 86,954.00
21	<a href="#">COMPUTER MAINTENANCE AND SUPPLY</a>		\$ 21,930.00
22	<a href="#">UTILITIES (GAS, POWER, PHONES)</a>		\$ 72,981.00
23	<a href="#">UCAN CHARGES (RADIO SUPPLY AND MAINTENANCE)</a>		\$ 2,000.00
24	<a href="#">DISPATCH SERVICES</a>		\$ 85,000.00
25	<a href="#">SPECIAL DEPARTMENT ALLOWANCE</a>		\$ 22,885.00
26	<a href="#">GRANT EXPENSES</a>		\$ -
27	<a href="#">LIABILITY INSURANCE (RISK MANAGEMENT)</a>		\$ 76,122.00
28	<a href="#">COLLECTION CONTRACT (IRIS MEDICAL)</a>		\$ 117,639.00
29	<a href="#">MEDICAL SUPPLIES</a>		\$ 44,750.00
30	<a href="#">MISC. SUPPLIES</a>		\$ -
31	<a href="#">PARAMEDIC FEE</a>		\$ 51,600.00
32	<a href="#">MISC. SERVICES</a>		\$ 14,730.00
33	<a href="#">PROFESSIONAL SERVICES (ACCNT,AUDIT, ATTORNEY)</a>		\$ 66,185.00
34	<a href="#">MISC. EQUIPMENT</a>		\$ 35,100.00
35	<a href="#">LEASE OBLIGATION</a>		\$ 136,969.46
36	<a href="#">FLEET FUND</a>		\$ 80,000.00
37	<a href="#">TRANSFER TO DEBT SERVICE</a>		\$ 229,826.00
38	<a href="#">CONTRIBUTIONS TO OTHER GOVERNMENTS (RDA)</a>		\$ 204,382.00
		<b>TOTAL</b>	<b>\$ 4,348,490.30</b>
	<a href="#">TRANSFER TO CAPITAL PROJECTS BUDGET</a>		\$ -
	TOTAL BUDGET WITH TRANSFER TO CAPITAL		\$ 4,348,490.30
	<a href="#">CLICK HERE TO GO TO REVENUES</a>		
	<a href="#">CLICK HERE TO GO TO USES OF FUNDS</a>		
	<a href="#">CLICK HERE TO GO TO CAPITAL PROJECTS</a>		
	<a href="#">CLICK HERE TO GO TO CAPITAL EXPENSES</a>		
	<a href="#">CLICK HERE TO GO TO TRANSFER TO CAPITAL</a>		

**NORTH DAVIS FIRE DISTRICT**  
**BUDGET DETAIL SHEET 2018-2019**

DRAFT

**REVENUES**

1	AMBULANCE	\$ 1,146,479.68
2	CONTACT SERVICES (Sunset Service Fee - estimate 6 month)	\$ 190,095.96
3	EMS PER CAPITA	\$ 3,000.00
4	EMS COMPETITIVE GRANT	
5	UTAH STATE FORESTRY GRANT	
6	FEMA ASSISTANCE TO FIREFIGHTERS GRANT	\$ -
7	FALSE ALARM FEES	\$ -
8	IMPACT FEES	\$ 45,000.00
9	INCIDENT REPORTS	\$ -
10	INTEREST INCOME	\$ 14,000.00
11	INSPECTION FEES	\$ 1,000.00
12	MISCELLANEOUS SERVICE REVENUES	\$ 1,500.00
13	USAR AND HAZMAT WAGE REIMBURSEMENT	\$ -
14	PERMIT FEES	\$ 1,500.00
15	PLAN REVIEW FEES	\$ 3,500.00
16	FIRE PROTECTION UNICORPORATED COUNTY	\$ 1,475.00
17	FEE IN LIEU OF TAXES AND AGE BASED FEES	\$ 170,264.66
18	PROPERTY TAXES	\$ 2,358,696.00
19	PROPERTY TAXES - CONTRIBUTIONS TO OTHER GOV (RDA)	\$ 204,382.00
20	APPROPRIATION OF FUND BALANCE CAPITAL	\$ 218,215.38
21	TRANSFER IN FROM CAPITAL PROJECTS	\$ -
	<a href="#">CLICK HERE TO GO TO CAPITAL EXPENSES</a>	
	<b>TOTAL REVENUES</b>	<b>\$ 4,359,108.68</b>

**Misty Rogers:**  
 INCLUDES AN ESTIMATED \$205,615.00 IF PROPERTY TAX REVENUE THAT THE RDA'S IN WEST POINT AND CLEARFIELD WILL RECEIVE. The \$205,615.00 received by RDA's must be shown as property tax revenue and then expended out.



**NORTH DAVIS FIRE DISTRICT**  
**BUDGET DETAIL SHEET 2018-2019**

**DRAFT**

**DESCRIPTION**  
**PERMANENT EMPLOYEE WAGES**

LINE	ITEM DESCRIPTION	PAY PERIOD	UNIT PRICE	CURRENT AMOUNT
1	PERMANENT EMPLOYEE WAGES			\$ 1,623,366.40
			<b>TOTAL</b>	<b>\$ 1,623,366.40</b>

**OVERTIME**

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	OVERTIME			\$ 49,970.25
			<b>TOTAL</b>	<b>\$ 49,970.25</b>

**PART-TIME EMPLOYEES**

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	PART-TIME WAGES			\$ 300,599.04
2	TRANSFER SHIFTS			\$ -
			<b>TOTAL</b>	<b>\$ 300,599.04</b>

**MERIT PAY INCREASE**

MERIT PAY WAGES	TOTAL MERIT
1 MERIT PAY	\$ 3,461.95
	<b>\$ 3,461.95</b>

[CLICK HERE TO RETURN TO USES OF FUNDS](#)

**NORTH DAVIS FIRE DISTRICT**  
**BUDGET DETAIL SHEET 2018-2019**

**DRAFT**

**DESCRIPTION**  
**ADMINISTRATIVE CONTROL BOARD WAGES**

LINE	ITEM DESCRIPTION	AMOUNT
1	BOARD WAGES	\$ 38,000.00
		<b>\$ 38,000.00</b>

**DESCRIPTION**  
**F.I.C.A.**

LINE	ITEM DESCRIPTION	AMOUNT
1	FICA	\$ 154,177.92
		<b>\$ 154,177.92</b>

**RETIREMENT**

LINE	ITEM DESCRIPTION	AMOUNT
1	RETIREMENT	\$ 278,547.11
		<b>\$ 278,547.11</b>

**INSURANCE**

LINE	ITEM DESCRIPTION	AMOUNT
1	HEALTH INSURANCE	\$ 349,329.05
		<b>\$ 349,329.05</b>

[CLICK HERE TO RETURN TO USES OF FUNDS](#)

**NORTH DAVIS FIRE DISTRICT**  
**BUDGET DETAIL SHEET 2018-2019**

**DRAFT**

**DESCRIPTION**  
**UT DISABILITY DEATH BENEFIT**

LINE	ITEM DESCRIPTION	AMOUNT
		\$ 2,470.00
1	UT DISABILITY DEATH BENEFIT	
		<b>\$ 2,470.00</b>

**WORKMANS COMP**

LINE	ITEM DESCRIPTION	AMOUNT
1	WORKMANS COMP	\$58,000.00
2	DATA BREACH	\$1,185.00
		<b>\$59,185.00</b>

**UNEMPLOYMENT**

LINE	ITEM DESCRIPTION	AMOUNT
1	UNEMPLOYMENT	\$ -
		<b>\$ -</b>

**BANK CHARGES**

LINE	ITEM DESCRIPTION	AMOUNT
1	BANK CHARGES	\$ 4,890.00
		<b>\$ 4,890.00</b>

[CLICK HERE TO RETURN TO USES OF FUNDS](#)

**NORTH DAVIS FIRE DISTRICT**  
**BUDGET DETAIL SHEET 2018-2019**

**DRAFT**

**DESCRIPTION**  
**EMPLOYEE ASSISTANCE PROGRAM (EAP)**

<b>LINE</b>	<b>ITEM DESCRIPTION</b>	<b>AMOUNT</b>
1	EMPLOYEE ASSISTANCE PROGRAM	\$ 2,880.00

**CLOTHING ALLOWANCE (FULL-TIME)**

<b>LINE</b>	<b>ITEM DESCRIPTION</b>	<b>AMOUNT</b>
1	FULL-TIME FIREFIGHTERS - CLOTHING ALLOWANCE	\$ 24,087.50
	Note (20 firefighters at 12 months of clothing allowance)	
		<b>\$ 24,087.50</b>

**CLOTHING (PART-TIME)**

<b>LINE</b>	<b>ITEM DESCRIPTION</b>	<b>AMOUNT</b>
1	PART-TIME CLOTHING ALLOWANCE	\$ 5,200.00
		<b>\$ 5,200.00</b>

**SUBSCRIPTIONS, MEMBERSHIPS**

<b>LINE</b>	<b>ITEM DESCRIPTION</b>	<b>AMOUNT</b>
1	SUBSCRIPTIONS AND MEMBERSHIPS	\$ 14,449.00
		<b>\$ 14,449.00</b>

[CLICK HERE TO RETURN TO USES OF FUNDS](#)

**NORTH DAVIS FIRE DISTRICT**  
**BUDGET DETAIL SHEET 2018-2019**

**DRAFT**

**DESCRIPTION**  
**TRAVEL AND TRAINING**

<b>LINE</b>	<b>ITEM DESCRIPTION</b>	<b>AMOUNT</b>
1	TRAVEL AND TRAINING	\$ 51,475.00
		<b>\$ 51,475.00</b>

**OFFICE SUPPLIES**

<b>LINE</b>	<b>ITEM DESCRIPTION</b>	<b>AMOUNT</b>
1	OFFICE SUPPLIES	\$ 8,500.00
		<b>\$ 8,500.00</b>

**EQUIPMENT, MAINTENANCE AND SUPPLY**

<b>LINE</b>	<b>ITEM DESCRIPTION</b>	<b>AMOUNT</b>
1	EQUIPMENT, MAINTENANCE AND SUPPLY	\$ 39,467.00
		<b>\$ 39,467.00</b>

**VEHICLE MAINTENANCE**

<b>LINE</b>	<b>ITEM DESCRIPTION</b>	<b>AMOUNT</b>
1	VEHICLE MAINTENANCE	\$ 86,954.00
		<b>\$ 86,954.00</b>

[CLICK HERE TO RETURN TO USES OF FUNDS](#)

**NORTH DAVIS FIRE DISTRICT**  
**BUDGET DETAIL SHEET 2018-2019**

**DRAFT**

**DESCRIPTION**  
**COMPUTER MAINTENANCE AND SUPPLY**

LINE	ITEM DESCRIPTION	AMOUNT
1	COMPUTER MAINTENANCE AND SUPPLY	\$ 21,930.00
		\$ 21,930.00

**UTILITIES**

LINE	ITEM DESCRIPTION	AMOUNT
1	UTILITIES	\$ 72,981.00
		\$ 72,981.00

**800 COMMUNICATION ( RADIO MAINTENANCE AND SUPPLY)**

LINE	ITEM DESCRIPTION	AMOUNT
1	800 COMMUNICATION	\$ 2,000.00
		\$ 2,000.00

**DISPATCH SERVICES**

LINE	ITEM DESCRIPTION	AMOUNT
1	DISPATCH SERVICES (CLFD)	\$ 85,000.00
		\$ 85,000.00

[CLICK HERE TO RETURN TO USES OF FUNDS](#)

# NORTH DAVIS FIRE DISTRICT

## BUDGET DETAIL SHEET 2018-2019

**DRAFT**

### DESCRIPTION

#### SPECIAL DEPARTMENT ALLOWANCE

LINE	ITEM DESCRIPTION	AMOUNT
1	SPECAIL DEPARTMENT PURCHASES	\$ 22,885.00
		\$ 22,885.00

#### GRANT EXPENSES

LINE	ITEM DESCRIPTION	AMOUNT
1	GRANT EXPENSES	\$ -
		\$ -

#### LIABILITY INSURANCE

LINE	ITEM DESCRIPTION	AMOUNT
1	LIABILITY INSURANCE (Fred A. Moreton)	\$ 76,122.00
		\$ 76,122.00

#### COLLECTION CONTRACT

LINE	ITEM DESCRIPTION	AMOUNT
1	COLLECTION CONTRACT IRIS MEDICAL	\$ 74,400.00
	HEALTH CARE FINANCE ASSESSMENT	\$ 43,239.00
		\$ 117,639.00

[CLICK HERE TO RETURN TO USES OF FUNDS](#)

# NORTH DAVIS FIRE DISTRICT

## BUDGET DETAIL SHEET 2018-2019

**DRAFT**

### DESCRIPTION MISC. SUPPLIES

LINE	ITEM DESCRIPTION	AMOUNT
1	MISC. SUPPLIES	\$ -
		\$ -

### MEDICAL SUPPLIES

LINE	ITEM DESCRIPTION	AMOUNT
1	MEDICAL SUPPLIES	\$ 44,750.00
		\$ 44,750.00

### MISC. SERVICES

LINE	ITEM DESCRIPTION	AMOUNT
1	MISC SERVICES	\$ 14,730.00
		\$ 14,730.00

### PARAMEDIC PAYMENTS

LINE	ITEM DESCRIPTION	AMOUNT
1	PARAMEDIC PAYMENTS	\$ 51,600.00
		\$ 51,600.00

[CLICK HERE TO RETURN TO USES OF FUNDS](#)



# NORTH DAVIS FIRE DISTRICT

## BUDGET DETAIL SHEET 2018-2019

DRAFT

### DESCRIPTION PROFESSIONAL SERVICES

LINE	ITEM DESCRIPTION	AMOUNT
1	PROFESSIONAL SERVICES	\$ 66,185.00
		\$ 66,185.00

### MISC. EQUIPMENT

LINE	ITEM DESCRIPTION	AMOUNT
1	MISC. EQUIPMENT	\$ 35,100.00
		\$ 35,100.00

**RETURN TO USES OF FUNDS**

**NORTH DAVIS FIRE DISTRICT**  
**BUDGET DETAIL SHEET 2018-2019**

**DRAFT**

**DESCRIPTION**  
**LEASE OBLIGATIONS**

LINE	ITEM DESCRIPTION	AMOUNT
1	2009 CRIMSON LADDER TRUCK - INTEREST	\$ 7,780.70
2	2009 CRIMSON LADDER TRUCK - PRINCIPAL	\$ 62,209.89
3	2015 Pierce Velocity - Rescue Engine 41 - INTEREST	\$ 13,904.83
4	2015 Pierce Velocity - Rescue Engine 41 - PRINCIPAL	\$ 53,074.04
		<b>\$ 136,969.46</b>

**DEBT SERVICE ON STATION 41**

LINE	ITEM DESCRIPTION	AMOUNT
1	DEBT SERVICE ON STATION 41	\$ 229,826.00
		<b>\$ 229,826.00</b>

**FLEET FUND**

LINE	ITEM DESCRIPTION	AMOUNT
1	FLEET FUND	\$ 80,000.00
		<b>\$ 80,000.00</b>

**TRANSFER TO CAPITAL BUDGET**

LINE	ITEM DESCRIPTION	AMOUNT
1	TRANSFER TO CAPITAL BUDGET	\$ -
	DIFFERENCE BETWEEN REVS AND EXPS	\$ -

**RETURN TO USES OF FUNDS**