



**NORTH DAVIS FIRE DISTRICT  
BOARD OF TRUSTEES**

Station 41, 381 North 3150 West  
West Point City, UT 84015  
(801) 525-2850 ext. 102

*Nike Peterson, Chairman  
Scott Wiggill, Vice-Chairman  
Mark Shepherd, Member  
Howard Madsen, Member  
Gary Petersen, Member  
Brian Vincent, Member  
Annette Judd, Member  
Nancy Smalling, Member  
Vern Phipps, Member*

*Mark Becraft, Fire Chief  
Theron Williams, Deputy Fire Chief*

**BOARD OF TRUSTEE MEETING  
February 17, 2022**

*Members of the public had the opportunity to attend the meetings in person or via Zoom.*

**Board of Trustee Work Session – 4:30 PM**

*If the Work Session is not completed prior to the scheduled board meeting, the Work Session will continue until all items have been discussed; or be discussed during the scheduled board meeting.*

Board Members Present – Chair Nike Peterson, Vice-Chair Scott Wiggill, Mark Shepherd, Howard Madsen, Brian Vincent, Annette Judd, Nancy Smalling, Vern Phipps, and Gary Petersen

Board Members Excused

Staff Present - Fire Chief Mark Becraft, Deputy Fire Chief Theron Williams, Misty Rogers, and Attorney Andrew Blackburn

Visitors

**Board of Trustee Work Session – 4:30 PM**

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1) Annual North Davis Fire District *State of The District* Overview:

- a) 2021 District Stats: Chief Becraft stated, for the new board members, that we were in a transition with more full-time employees and a new paramedic program that we can't compare to previous years. He turned the time over to Chief Williams who compiled a study.

Chief Williams referred to his handout and pointed out the number of calls received since we started the paramedic program. He stated from November 1<sup>st</sup> until the 15<sup>th</sup> of February, there were 455 calls and 216 of those calls were transport ALS (advanced life support). The total calls as of today were 560. This shows the need for the paramedics and how many calls they have been responding to. He mentioned that yesterday the crews responded on a call where an individual had harmed himself significantly. Our paramedics and crew responded and did a phenomenal job. To enforce how well the crew did, we received a letter from the McKay-Dee ER doctor. Chief Williams mentioned that ER doctors were extremely busy and work long hours so for him to provide the District with a letter shows how impressed he was with our crew.

Chair N. Peterson mentioned that there was some well-intended but misinformed chatter online about the paramedic capabilities of the District. From a video that was online, it made it look like a certain part of the county would not have access to the paramedics. For example, it looked like West Point would not receive paramedic services because it was a Clearfield type of a program and everything would be coming from there. She wanted to know if Chief Williams had any information as to where the calls came from. Chief Williams indicated that he did not pull that data. He stated, however, that each city had a mutual-aid agreement to where each call was filled no matter what. He said there were paramedics in Syracuse and Clinton and coverage would be there for sure. Chief Becraft mentioned that our District had a 3.75-mile radius and that national standard was that we get a unit to any of our residents within five minutes 80% of the time. Chief Becraft mentioned that we have a fully manned station in West Point and we cover the area easily. He said the paramedics that are coming on new are ten times busier and already running.

Chief Williams continued with his study and said the dollar loss due to fire in our District so far this year was \$2 million to commercial structure loss, \$875,000 to residential loss, \$3,000 to vehicle loss, and \$80,000 to RV and other losses for a total of \$6,200,000.

b) New Clearfield Station Update

Chief Becraft presented the latest drawing of the new station and pointed out where the dorms and training rooms would be situated. He said the existing site had an acre and a half and would house ten personnel including officers. There would also be secured parking with most of the traffic running out onto Center Street.

Chief Becraft started with the training room and said it was about the same size as Station 41's room. He showed the public main entrance where the public would only have access to the training room. He said the rest of the areas would be key-fob secured. He showed the Battalion Chief's suite and office, the kitchen and dining area, the dorm area, and the living quarters which go straight out to the bay. To meet NFDA compliance, you have to be able to decontaminate. You should be able to come back from a call and disrobe and take a shower. There will also be a sauna with a bike in it. The bike in the sauna is to rid your body of toxins. He showed where all of the turn-out gear would be stored which has an air scrubber that continuously scrubs the air for carcinogens.

Chief Becraft continued and showed where the medical storage would be and where all of the radios would be located. He showed the bays and indicated there would be four bays. He showed the compressor room and where the pressure washer pumps would be located. He indicated the ice machine had to be in its own room and showed where the hose and rack storage would be.

Vice-Chair Wiggill wanted to know where hose recovery would be. Chief Becraft indicated the hoses didn't need to be dried anymore because they were synthetic and could be loaded right after a call.

Chief Becraft said he was meeting with contractors to show them where we wanted floor outlets and big screens. The architects were aware of the windows and lighting and how to make adjustments. Chief Becraft mentioned that Chief Williams has a lot of information on this because he just helped Ogden City update their station.

Chief Becraft said there were two types of bay doors on this station. The south side of the station would have speed doors which are roll up doors like we have now, but more efficient. On the north side, there would be bi-fold doors which are good for a million cycles. The concrete has sensors that recognizes that after the truck goes out and nothing is located in the safety zone, the doors will

automatically close. These doors are expensive and if costs allow, we would like to put them on the other side as well.

Chief Becraft indicated that Coast to Coast Carports would be installing a 30 x 40 building at the temporary location (Freeport Center) which was the largest building you could put up without installing a foundation. The building is for the storage of the engine, and possibly propane, during the winter. After the new station was built, he said he would like to rebuild the building at Station 41, if allowed. Chief Becraft also mentioned that in order to install the building, Coast to Coast required that we provide them with a forklift so he purchased a used forklift. He stated that the forklift could also be used to move some of the heavy equipment.

Chief Becraft stated that we had AT&T First Net for First Responders which is a cellular service that if a disaster happens, it puts us on priority before anyone else. They sell a portable unit that we can put into the temporary location to run the computers and then when we are done with the temporary location, we could install it in a command vehicle.

c) Paramedic Program Update

(Since this item was discussed earlier and due to time constraints, Chair N. Peterson asked Chief Becraft to move onto the next item).

d) Fleet and Capital Improvement Plan

Chief Becraft presented the current fleet and capital improvements plan which they have had for approximately five or six years. He then went over the following:

- (1) A new engine and paramedic truck was purchased this year and there will be no vehicles purchased in 2023.
- (2) In 2019 we purchased five defibrillators and make annual payments of \$30,000 which will be paid in 2023.
- (3) With the startup of the paramedic program, we have had to purchase another defibrillator, a vent, and a lot of other equipment and will have to be constantly updating that equipment.
- (4) There's \$40,000 budgeted for this coming budget for station alerting. It's a US digital system that is county wide which everyone is switching to.
- (5) We put in for a grant for the SCBA packs, which is only a ten percent match, but we won't find out until September if we qualify for it. He said we had a pretty good chance of getting the grant because in the past, we bought Honeywell packs but Honeywell went bankrupt and closed their air-pack division. Now the packs are antiquated and we can't get anyone to work on them or upgrade them. There are testing requirements for the bottles, packs and masks that we have to do every year. This is not presently in the budget so if we don't get the grant, we may have to approach the Board to amend the budget.
- (6) Years ago, we decided we would lease purchase the front-line engines but we pay cash for all of the other vehicles. The lease purchase for the front-line engine is 10 to 12 years and when it's paid off, we replace it again.

Chief Becraft said as far as sustainability goes, we had to have a three-to-four-year plan for our bonding last year and have budgeted very conservatively. As far as revenue, we budgeted only the money that the county said we would be getting and nothing else.

e) Wage Study & Employee Benefits

Chief Becraft said we have been involved in a very intense wage study and have reached out to surrounding cities. Preliminary numbers look like we are falling a little below in public safety but not as far as some of our surrounding cities. He would be presenting the study to the Board as part as the tentative budget process.

f) Fiscal Sustainability

Chief Becraft said the Board brought us up to where we needed to be for future sustainability. He said he was worried because we only have certain sources of revenue and our ambulance revenue hasn't increased in three years and Medicaid isn't paying anything more. We keep current with what the state says we can charge for PMA and supplies but that's all we can do. Whether we are paid or not, we still have to go on that call. He said he would like to increase revenue any way that he could but at the end of the day, we depend on the tax rate.

g) Member City Updates (Clearfield, West Point, Sunset)

Chair N. Peterson mentioned that this item was something new. She didn't know what was happening in West Point or Sunset so this would give each Mayor the opportunity to mention anything they were doing in their city that might have an impact on the district.

Board Member/Mayor Madsen said they finally got occupancy on one of the condos on Main Street in Sunset. They sold a portion of their park so they would be building there and behind it they would put in a Veteran's memorial park. They will be building approximately five buildings on the property near city hall where Winegar's used to be. They anticipate growth and are planning the city hall basement to make room for a few more police officers.

Board Member/Mayor Vincent said the biggest thing in West Point was growth. He said there were seven major subdivisions going in right now and over 700 lots. He said 319 lots have building permits and about 400 are still vacant with another 200 plus that were coming in. He showed the northwest corner property that was petitioning to be annexed which was a total of 500 acres and has been certified. They are going through the boundary commission process now and should hear back from them around early March. As far as the west Davis corridor, he stated phase one goes to SR193 which will be extended to 4500 West. Phase two goes from SR193 to 1800 North and that's as far as the impact study has gone. By the end of 2023 phase one should be done.

Board Member/Mayor Shepherd said his biggest news was that they are finally going to break ground on the Clearfield station. They had it estimated out to about 18 million dollars and it came back at 28 million. Clearfield station will have 60 acres of land and have entitled up to 1,000 units. It's been approved for 600,000 square feet of office space and commercial. It is being anchored by The Front Climbing Gym and their own restaurant. He mentioned they have multiple townhome projects going in and a subdivision going in on 1000 W. He said the first phase of Clearfield Junction (by the new library) has been sold. The Argentine Corner Restaurant, just off of 650 which has been there for 18 years has a contract with Maverik to supply empanadas. They are moving their restaurant to Clearfield Junction, right across from the new library. Lakeside Square will close to new ownership on April 4<sup>th</sup> and they will scrape the whole thing. A new hotel will be coming into Clearfield by RC Willey's but they haven't submitted plans yet.

Board Member Shepherd made a motion to adjourn the work session and reconvene into the regular meeting. Board Member Phipps seconded the motion. The motion passed.

**Board of Trustee Meeting – 6:30 PM or Immediately Following the Work Session**

Board Members Present – Chair Nike Peterson, Vice-Chair Scott Wiggill, Mark Shepherd, Howard Madsen, Brian Vincent, Annette Judd, Nancy Smalling, and Vern Phipps

Board Members Excused – Gary Petersen

Staff Present - Fire Chief Mark Becraft, Deputy Fire Chief Theron Williams, Misty Rogers, and Attorney Andrew Blackburn

Visitors – Amber King and Captain Curt King

1. Call to Order
2. Invocation or Inspirational Thought – Provided by Board Member Judd
3. Pledge of Allegiance
4. Citizen Comment – No comment
5. Consideration of Approval of Minutes from the January 27, 2022 Board Meeting  
Board Member Shepherd motioned to approve the minutes from the January 27, 2022 Board Meeting. Board Member Vincent seconded the motion. The motion passed.
6. Consideration of Approval of the North Davis Fire District Bills for January 2022  
Board Member Madsen motioned to approve the North Davis Fire District Bills for January 2022. Board Member Judd seconded the motion. The motion passed.
7. Consideration of Approval of the North Davis Fire District Financial Report  
Chief Becraft said we were moving along really well. He mentioned that we currently have three men out on leave with injuries so the last three months we have had a big amount in sick leave and trying to cover positions. He said ambulance revenue was still the same. He said he was grateful to our employees that saved us a lot of money in remodeling the Freeport Building.

Chief Becraft said we hired ETS to put in the new server and equipment for security at the new station. He said this board room was getting antiquated and they have had problems getting the room ready for each meeting. He had ETS take a look at the room and presented bid estimates to fix the room. One estimate was \$2,000 just to do a band-aid and the other was approximately \$20,000 to remodel. He asked that if there's any money to remodel the room when they do the budget amendments this year, that the Board budget for this and also new tables, if possible.

Vice-Chair Wiggins made a motion to approve the North Davis Fire District Financial Report. Board Member Shepherd seconded the motion. The motion passed.

8. Fire Chiefs Report  
Chief Becraft reported on the following which were mainly legislative issues:
  - a) He has had many discussions on the subject of marijuana and employees and would be bringing back an amended policy regarding the matter.

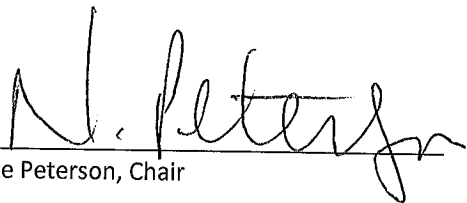
- b) HB388 pertains to per diem rates for board members which will be adjusted.
- c) HB293 is EMS ground transport overlap which we don't have a problem with up north. This has been an ongoing battle between Gold Cross and Utah County and St. George.
- d) HB23 pertains to first responder mental health which the Board supports.
- e) He mentioned there would be some policy changes that he will be bringing to the Board in the next couple of months regarding employee benefits.

9. Other

10. Motion to Adjourn

Board Member Madsen motioned to adjourn. Board Member Shepherd seconded the motion. The motion passed.



  
Nike Peterson, Chair

ATTEST:

  
Misty Rogers, District Clerk